

Beach Cities Health District

Serving the residents of Hermosa Beach, Manhattan Beach and Redondo Beach, California

Fiscal Year 2019–20 Budget

Meeting the Evolving Health Needs of the Beach Cities

Adopted May 22, 2019



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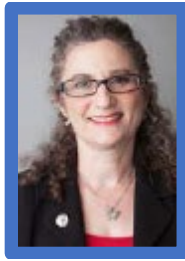
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District Officials

July 2019



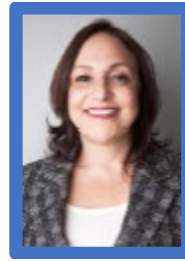
Noel Chun,
M.D. Q.M.E.
Board Member



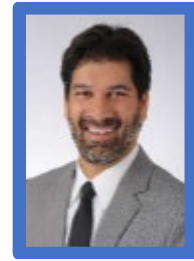
Vanessa I. Poster
President



Jane Ann Diehl
Board Member



Michelle Bholat,
M.D. MPH
President Pro Tem



Vish Chatterji
Secretary/Treasurer

BOARD OF DIRECTORS

Noel Chun, M.D., Q.M.E., Board Member
Vanessa I. Poster, President
Jane Ann Diehl, Board Member
Michelle Bholat, M.D. MPH, President Pro Tem
Vish Chatterji, Secretary/Treasurer

ELECTED

11/06, 11/10¹, 11/14, 11/18
11/96, 11/00, 11/04, 11/08, 11/12¹, 11/16
11/14¹, 11/16
11/14, 11/18
06/17¹, 11/18

DISTRICT EXECUTIVE LEADERSHIP

Tom Bakaly, Chief Executive Officer
William Kim, M.D., Chief Medical Advisor
Jackie Berling, Chief Wellness Officer
Monica Suua, CPA, CIA, Chief Financial Officer
Kerianne Lawson, Chief Programs Officer
Cristan Higa, Chief Marketing and Communications
Officer Megan Vixie, Chief Engagement Officer
Leslie Dickey, Executive Director of Real Estate

FINANCE DEPARTMENT

Yuliya Pigrish, Accounting Manager
Cindy Sheu, Senior Accountant
Charlnisha Garnett, Staff Accountant
Jessica Rodriguez, Finance Technician
DeeAnn Davis, Finance Assistant
Lisa Sheinberg, Volunteer

1) *Appointed in Lieu of Election.*

Profile/Demographics

Established

Beach Cities Health District is a public government agency, one of 78 Health Districts in California, and in operation since 1955. In 1993, the District changed its name from South Bay Hospital District to Beach Cities Health District.

Governing Body

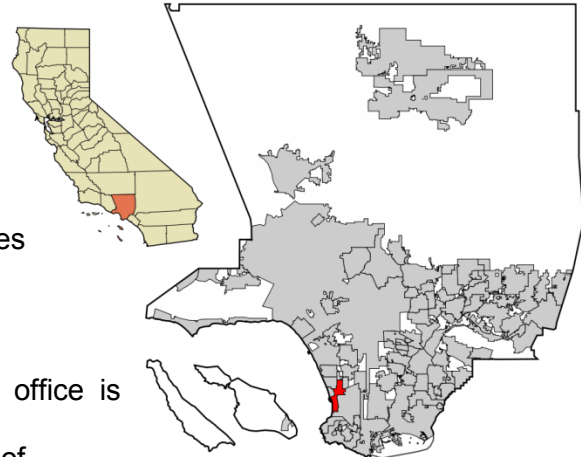
Board of Five Directors.

Cities Served

Hermosa Beach, Manhattan Beach, and Redondo Beach (highlighted in red on the CA and Los Angeles County maps).

Location

The Beach Cities Health District's administrative office is located in Redondo Beach, CA, approximately 18 miles southwest of Los Angeles, and 5 miles south of Los Angeles Airport (LAX). Services are distributed throughout the District.



Vision

A healthy beach community.

Mission

To enhance community health through partnerships, programs and services for people who live and work in Hermosa Beach, Manhattan Beach, and Redondo Beach.

Beach Cities Health District (BCHD) is among the leading preventive health agencies in the nation, and has served the communities of Hermosa Beach, Manhattan Beach and Redondo Beach. It offers an extensive range of dynamic health and wellness programs, with innovative services and facilities to promote health and prevent diseases across the lifespan — pre-natal, children, families and older adults.

Focusing on wellness not sickness, encourages people to make wiser healthcare decisions. Preventable causes of illness and death, such as tobacco smoking, poor diet and physical inactivity, are estimated to be responsible for nearly a million deaths annually—almost 40 percent of the total yearly mortality in the United States. About 80 percent of today's healthcare costs are for treating people with chronic, yet preventable diseases. BCHD's wellness and healthy living programs and services are aimed at making prevention an integral part within classrooms, workplaces and in the homes of the beach cities communities.

Profile/Demographics - Continued

POPULATION SERVED IN THE BEACH CITIES:

City	Population	%
Redondo Beach	67,950	55%
Manhattan Beach	35,698	29%
Hermosa Beach	19,750	16%
	123,398	100%

Age Category	Population	%
Youth (Under 18)	27,126	22%
Adult (18-64)	78,821	64%
Senior (65+)	17,451	14%
	123,398	100%

CITY	AGE YOUTH (UNDER 18)	AGE ADULT (18-64)	AGE SENIOR (65+)	TOTAL
Redondo Beach	14,670	45,102	8,178	67,950
Manhattan Beach	8,934	21,013	5,751	35,698
Hermosa Beach	3,522	12,706	3,522	19,750
TOTAL	27,126	78,821	17,451	123,398
	22%	64%	14%	100%

ACS Demographic and Housing Estimates - Source: 2013-2017 American Community Survey 5-Year Estimates
<https://factfinder.census.gov/faces/nav/jsf/pages/index.xhtml>



The California Society of Municipal Finance Officers (CSMFO), established in 1957, exists to promote excellence in financial management through innovation, continuing education and professional development.

Beach Cities Health District has been awarded the Operating Budget Meritorious Award for 11 consecutive years, 2007-2008 through 2017-2018.

**

A first-time submission, this Fiscal Year 2018-2019 Excellence Award was achieved by Beach Cities Health District.

**

The effort to seek and attain the Excellence Award reflects the District's commitment to meet the highest standards of governmental budgeting and reporting.

BCHD FY2019-20 Budget

Budget Message

May 2019

FY2019-20 BUDGET MESSAGE

This budget serves the Beach Cities Health District's vision (*"A healthy beach community"*), and mission (*"To enhance community health through partnerships, programs and services for people who live and work in Hermosa, Manhattan and Redondo Beach"*), by focusing on health needs in the community identified in the board-approved health priorities.

The purpose of this message is to provide a summary of the District's FY19-20 revenues and expenditures and the resulting financial position, and to highlight the major changes in this budget compared to current year FY18-19 budget. It summarizes the District's FY19-20 priority programs and services, including the investment in the Healthy Living Campus project, and the funding sources and expenditures supporting those priorities.

Further, this message highlights the economic and legislative matters affecting the District and its long-term financial plans.

This message also presents the District's focus and achievements on transparency and excellence throughout the organization from financial reporting and programs and service deliveries to worksite culture.

More detailed information and data about the District, its priority programs and services are contained throughout the budget report. Refer to the **Table of Contents** located after the cover page for guidance to read about specific topics, programs and services, District-wide and department financial statements, capital investments, performance measures and accomplishments, the long-term financial outlook and supplementary information all providing more detail information supporting the message. The District Annual Budget becomes the guide for programs and services and financial investments for the year July 1st, 2019 through June 30th, 2020.

The District developed the FY19-20 budget collaboratively with all BCHD departments involved. The departments are therefore able to maximize synergies among departments to ensure the staff collectively stay on course with the developed BCHD strategic plan. The strategic plan ensures time and funds are being committed to the programming, services and projects, like the Healthy Minds Study, Youth Substance Use Prevention, Mental Health and Happiness, etc., that supports the District's Health Priorities. The annual budget then executes the strategic plan that is tied to the Health Priorities to achieve the District vision of "A healthy beach community". Tying the strategic plan to the Health Priorities and selected projects to enhance the District vision of "A healthy beach community" is the cornerstone for the long-term financial planning for the District.

The Health Priorities are reviewed and confirmed every three years. In 2018, the District performed a comprehensive review of the community health and presented the Community Health Report available at www.bchd.org/healthreport. The District used several sources, like the CA Healthy Kids Survey, Gallup-Sharecare Well-Being Index (WBI), Los Angeles County Health Survey, U.S. Census Bureau, etc. This review resulted in the following 2019 – 2022 District Health Priorities:



Nutrition and Exercise



Social-Emotional Health



Substance Use



Cognitive Health

Budget Summary

The FY19-20 budget provides for programs and services in the current year, invests in the necessary infrastructure of capital assets to provide security to maintain and grow the District's ability to deliver and pay for future programs and services.

This year's budgeted revenue increases 4% to \$14.9 million compared to prior year \$14.3 million, funding all existing and some new programs and services within a balanced budget. The District's budget this year projects services at a total delivery cost of \$14 million on a property tax base of \$3.9 million. This leveraging is made possible by the diversified portfolio of the District's other funding streams of leases, user fees, public-private partnership revenues and investment income.

Beach Cities Health District will leverage \$3.9 million from Property Taxes to provide \$14 million in programs, services and investments to the community in 2019-20

Revenue Comparison to Prior Year Budget

	FY19-20	FY18-19		
	BUDGET	BUDGET	Variance	%
<u>Revenues</u>				
20% Health & Fitness	2,994,000	2,881,000	113,000	4.0%
26% Property Tax	3,931,000	3,761,000	170,000	5.0%
26% Lease	3,822,000	3,713,000	109,000	3.0%
7% Building Exp Reimbursements	990,000	750,000	240,000	32.0%
6% Interest	966,000	1,001,000	(35,000)	(3.0%)
14% Limited Partnership	2,162,000	2,162,000	0	0.0%
0% Donations & Other	5,000	5,000	0	0.0%
0% Grant Revenue	47,000	47,000	0	0.0%
TOTAL REVENUES	\$14,917,000	\$14,320,000	\$597,000	4.0%

Having a well-diversified portfolio of revenues allows the District to have a balanced budget and at the same time invest in the long-term assets to ensure long-term stability and preservation of the District's principal or Net Position.

Financial highlights of the FY2019-20 budget are:

- General fund increase of \$918,000 before capital expenditures
- 4% or \$597,000 increase in revenues
- 4% or \$485,000 increase in operating expenditures
- \$996,000 in normal capital investments
- \$1,300,000 additional funds for the Healthy Living Campus project
- \$341,000 net funds for Bike Path construction

Summary Comparison to Prior Year Budget

	Budget FY19-20	Budget FY18-19	\$ Variance	%
TOTAL REVENUE	14,917,717	14,319,611	598,106	4%
TOTAL OPERATING EXPENSES	13,999,305	13,514,325	(484,980)	-4%
NET INCOME (LOSS)	918,412	805,286	113,126	14%
New - Capital Expenditures	995,900	572,804	(423,096)	-74%
New - Healthy Living Campus	1,300,000	-	(1,300,000)	100%
Bike Path - Gross Cost	1,707,000	-	(1,707,000)	-100%
Bike Path - Grant Application 80%	(1,366,000)	-	1,366,000	100%
NET BIKE PATH BUDGET	341,000	-	(341,000)	-100%
TOTAL CAPITAL INVESTMENT BUDGET	2,636,900	572,804	(2,064,096)	-360%

Major Changes in the Annual Budget Funding Sources and Expenditures:

The FY19-20 budgeted incoming funds are improving 4% year-over-year (YOY) budget. The main budget increase, in leases, is from including Building Operating reimbursements that continue to increase from tenants for \$240,000

Health & Fitness (H&F) operations are budgeting to improve revenues, mainly from Toddler Town at Adventure Plex that is operating strong and from a full year of benefits from current year rate increases and some built in the upcoming budget year mainly to cover increased expenses due to minimum wage requirements.

Property tax funds are estimated to grow by 5% as the real-estate market continue to remain strong in the Beach Cities and nationally. Interest rates continue to be low with a slight increasing trend but are still unpredictable resulting in no change in the District's investment portfolio interest budget and the decrease shown is resulting from the amortization of the Notes Receivable on hand.

The FY19-20 budgeted expenditures are increasing \$485,000 or 4% year-over-year (YOY) budget mainly due to further investments in programs and services, like Youth Substance Use Prevention, Beach Cities Partnership for Youth Coalition, Mental Health and Happiness services, affected mainly from delivery of those services through increased payroll costs of \$285,000. The Healthy Minds initiative cost increased by \$50,000,

Outside Services includes increases in the Healthy Minds program of \$50,000 and IT services and infrastructure are increasing \$110,000 from cost of contracted services and investments in new software and website development and security requirements (for example, HIPAA).

Health & Fitness operations expense increase is mainly in payroll costs for \$145,000 because of the CA minimum wage, sick pay and pay equity requirements some of which is offset by \$63,000 in savings from buying equipment out right rather than leasing, and also less demand for Independent Contractor classes replaced by Toddler Town operations.

In Property operations, expenses are increasing \$57,000 for engineering wages, janitorial services and insurance.

At support and other services expense increases include emergency preparedness \$14,000, \$10,000 increase in the legal expense budget, payment of a portion of health insurance premiums for elected officials \$35,000 similar to benefits offered by cities, and \$98,000 maintaining a 3% average merit increase to retain talent and other employee benefits like CalPERS pension, etc.

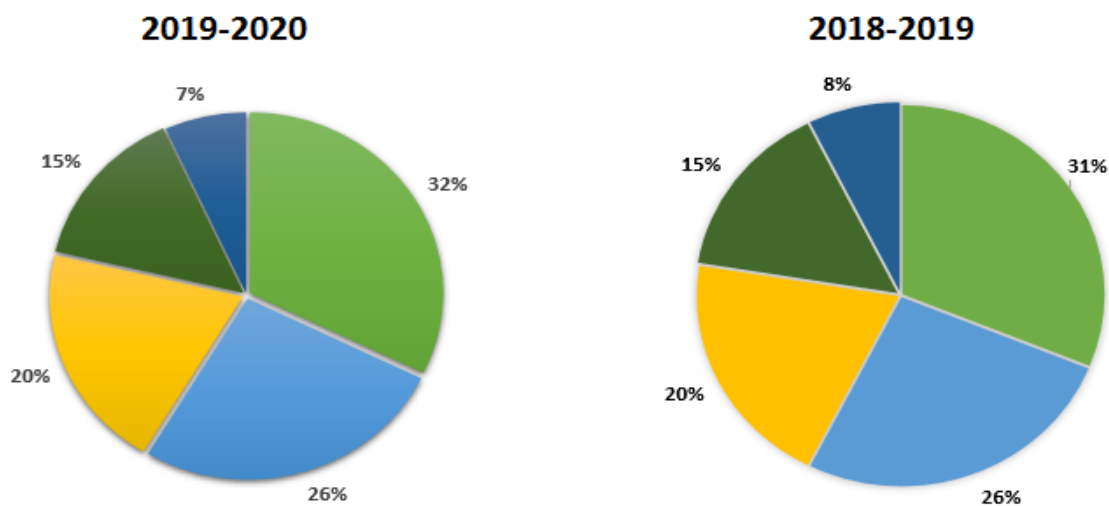
During the budget process, the District focused on maintaining and growing services where needed and possible and at the same being responsible for long-term financial commitments to be able to adjust to changes in future economic conditions. For example, when a position opened up the District shifted full-time staff to part-time, temporary or contracted staff, and rather than increasing the budget year-over-year, departments shifted resources from programs that are ongoing but not growing like Moais and Purpose work-shops to the newer programs and initiatives, like Youth Coalition programming, Mental Health and Happiness, etc.

Also, for the FY19-20 budget, the District initiated a competitive grant award process in compliance with AB 2019. Eleven non-profit organizations submitted applications. The District will award seven grants and maintains a \$38,000 contingency for additional applications throughout the year.

The District also continues to invest in long-term Capital assets, like servers, workstations, audio visual, new Health and Fitness equipment, building improvements and Healthy Living Campus.

District Funding

Funding sources come from five main categories: Lease revenue (32%, PY 31%), Property Taxes (26%), User Fees (20%), Partnership Revenue (15%), and Investment and Other income (7%, PY 8%).



Property Tax (\$3.9M) actual remittances have seen a steady increase since 2012. 2019-20 is forecasted to increase 5% over prior year budget and 5% over prior year actual receipts based on consultant-provided data and the experience and forecasts of our overlapping cities. It is reported by the Los Angeles County Assessor's office combined Tax Rolls that the assessed value of properties in the District increased by

\$2,734,000,000 for a 5.8%. The assessed value is expected to increase an average of around 4% annually for the next five years.

Lease revenues (\$4.8M) are projected based on existing leases. The increase for FY2019-20, as shown in the table below right, is a combination of increased rents at the 514 Prospect main campus and receipts from payment of principle from the Parking Notes Receivable from the owner of adjacent buildings at 510/520 Prospect avenue totaling \$3,822,000.

Per the governmental accounting standards board (GASB), and generally accepted governmental accounting standards (GAGAS), the FY19-20 budget has been updated to include reimbursement from tenants for common building operating expenditures of \$990,000.

Lease Revenue Sources				
	FY19-20 Budget	FY18-19 Budget	Variance	
<u>514 Prospect Campus</u>				
Silverado Senior Living	\$ 942,000	\$ 905,000	\$ 37,000	4%
Surgery Center	517,000	511,000	6,000	1%
Cancer Care	390,000	380,000	10,000	3%
UCLA	326,000	319,000	7,000	2%
BC Child Development	177,000	171,000	6,000	4%
Pacific South Bay Dialysis	83,000	78,000	5,000	6%
CSUDH	41,000	39,000	2,000	5%
Other - smaller spaces	30,000	35,000	(5,000)	-14%
	\$ 2,506,000	\$ 2,438,000	\$ 68,000	3%
<u>Off-campus</u>				
1837 PCH (Sunrise)	280,000	280,000	-	0%
2114 Artesia (SBFHC)	188,000	185,000	3,000	2%
601 PCH (Leap & Bound)	164,000	164,000	-	0%
	\$ 632,000	\$ 629,000	\$ 3,000	0%
<u>Parking Lease</u>				
Ducot Parking Lease	200,000	200,000	-	0%
Ducot Notes Receivable	484,000	446,000	38,000	9%
Total Lease Revenue	\$ 3,822,000	\$ 3,713,000	\$ 109,000	3%

Charles Dunn Real Estate Services, Inc., serves as the property management company and advises the District on building requirements affecting the budget.

User Fee (\$2.9M) revenue is projected based on historical usage trends of actual services with an objective incorporated for outreach to new service recipients. User fees are comprised of fees from direct users of Center for Health & Fitness and Adventure Plex. User Fee revenues are estimated to increase by \$113,000 or 4% over 2018-19 Budget. Adventure Plex increases by \$80,000 or 6% and Center for Health & Fitness increases by \$18,000 or 1%. Increases are estimated mainly from Toddler Town at Adventure Plex that is operating strong and from a full year of benefits from current year rate increases and a \$5.00 rate increase at Center for Health and Fitness effective Jan 1, 2020 to cover for wage increase pressures and new equipment costs. The high degree of continued user-fee participation is an indicator that residents find value in the health services offered by the District.

Partnership revenue (\$2.2M) is comprised of the District's 80% joint venture partnership with Sunrise Senior Living, in Hermosa Beach, and 5% joint venture partnership with Beach District Surgery Center at 514 N. Prospect. Both are also tenants of Beach Cities Health District. Revenues are projected at the same levels as prior year for both entities due to unpredictability of changes in occupancy and service levels happening year-over-year.

Therefore, Sunrise Senior Living and Surgery Center averages about \$167,000 and \$12,500 per month in income, respectively, not changed year-over-year.

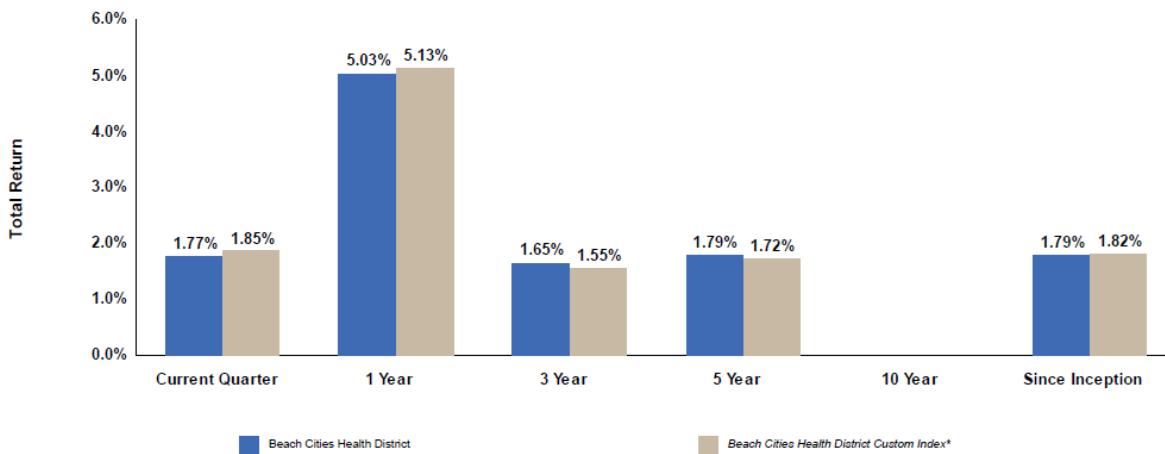
Investment revenue (\$0.9M) is a function of two lease-related notes receivable, portfolio

Investment Earnings				
	FY19-20 Budget	FY18-19 Budget	Variance	
Portfolio Interest	\$ 514,000	\$ 500,000	\$ 14,000	3%
LAIF / CAMP	34,000	23,000	11,000	48%
Ducot NR	410,000	470,000	(60,000)	-13%
BC Child Development NR	8,000	8,000	-	0%
	\$ 966,000	\$ 1,001,000	\$ (35,000)	-3%
Realized/Unrealized Gain & Loss	-	-	-	0%
Total Interest Revenue	\$ 966,000	\$ 1,001,000	\$ (35,000)	-3%

of actively traded investments and CAMP (CA Asset management Program) and LAIF (Local Agency Investment Fund) with short term investments.

The interest income from lease-related notes are recorded per amortization schedules and are therefore predictable. Interest on the notes receivable Lazar Ducot parking arrangement, and Beach Cities Child Development Center are at contracted rates, 7.94% and 7%, respectively.

Maturing bonds in the portfolio are subject to reinvestment risk at the prevailing market rates. Therefore, due to its currently rising rates, the District experienced Realized investment losses as instruments were sold off in FY18-19 but also gained in Unrealized gains. Due to the unpredictability of Realized/Unrealized gains and losses, the District does not budget those. Below is the District's Total Return (including interest earnings) Trend as of June 30, 2019.



Portfolio performance is gross of fees unless otherwise indicated.

*The custom benchmark is the ICE BofAML 1-5 Year U.S. Treasury/Corporate Index as of June 30, 2010. Prior to June 30, 2010, the benchmark was the ICE BofAML 1-3 year U.S. Treasury Index.

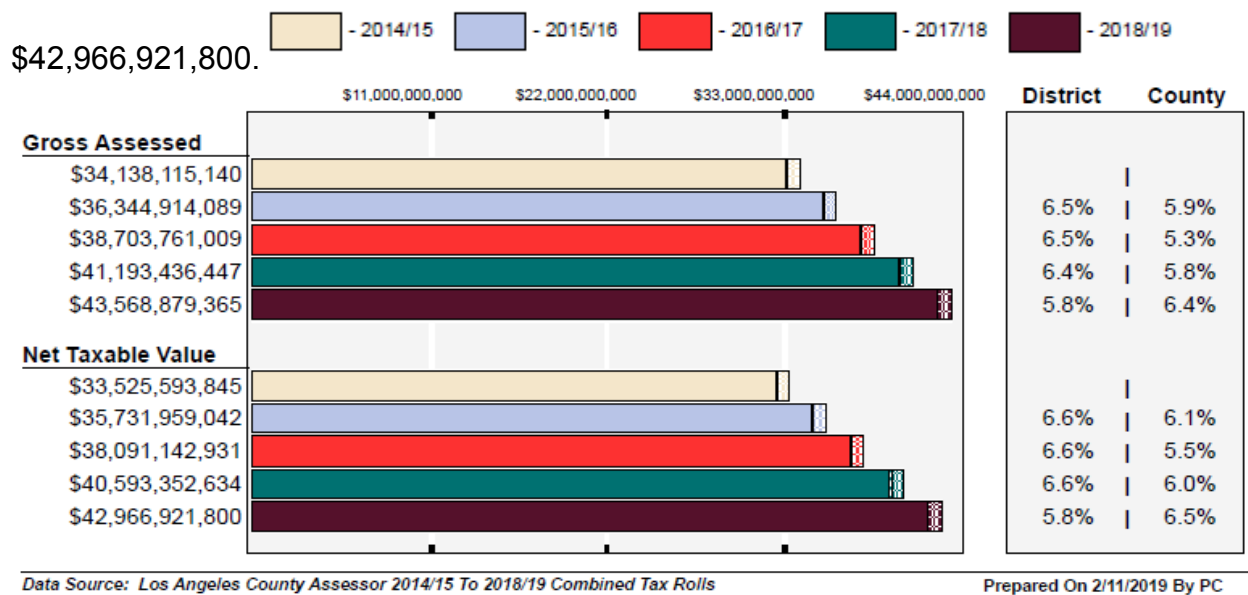
The investment portfolio is managed by PFM Asset Management, the District's investment advisor.

The District investment portfolio average yield to maturity at market value as of June 30, 2019 is 1.98% (June 30, 2018 2.70%) and is slowly continuing to trend upward.

Economic Conditions Facing the District

The FY19-20 budget year estimates a conservative increase in revenues and increased expenditures mainly for delivering services in payroll expenses. The District is clearly affected by global, national and state economic trends like any other organization but due to its diversified funding sources and resilient local economy, the District has been able to minimize deficits and maintain a balanced budget.

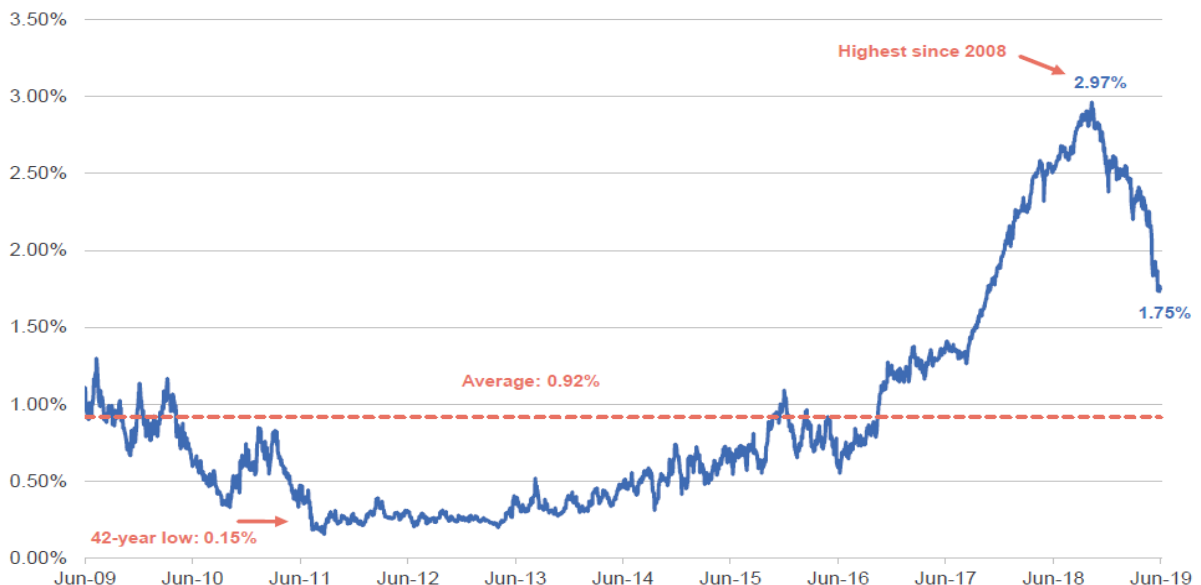
Property taxes, 26% of the District's revenues, contributes to 28% of the revenue increase (\$170 thousand of the \$597 thousand increase). Property taxes in the Beach Cities have increased steadily since 2012-13 and is continuing to trend positively between 4%-6% increases each year. The Beach Cities net taxable assessed value in FY18-19 was



While current year and possibly a few more future years, property taxes are expected to continue rising, there is also an expectation that the housing market will face another downturn in the next five years, which will affect the District.

Investment income, 7% of the District's revenues, has been affected by the continued low interest rate market. The market was seeing increased yields, which allowed the District to re-invest at current higher rates, which increases the average future portfolio yield but has resulted in Realized Investment Losses and Unrealized Gains in FY18-19. The 2-year Treasury has seen a continued upwards trend since March of 2016 but dipped again in the past few quarters, which mirrors closely the District's investment portfolio earnings. With the continued global uncertain economic conditions, the District is continuing to take a conservative approach in projecting investment income.

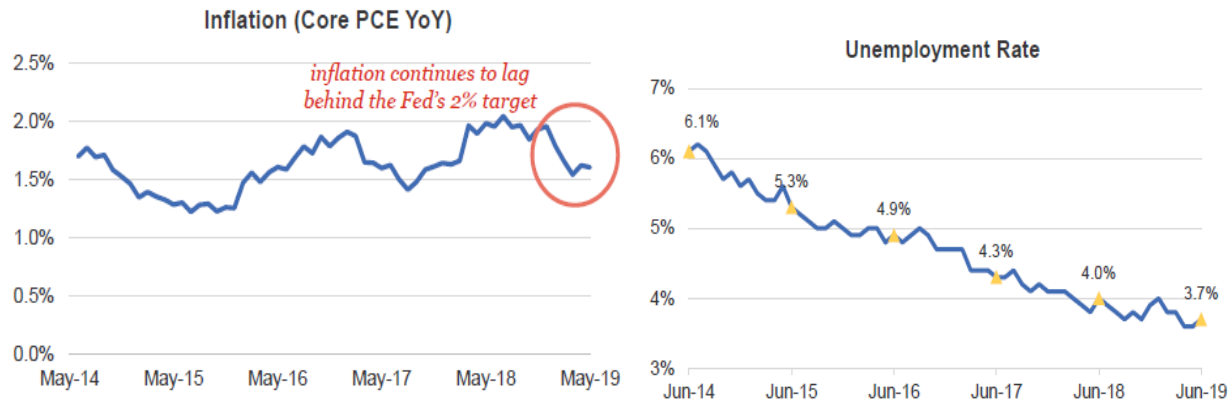
2-Year Treasury Yield History



Source: Bloomberg as of 6/28/19.

The District expenditures are affected by low inflation rates and tightening labor market. In general, expenditures increase between 1%-2% and are lined with inflation which has

remained below 2% since June 2013. However, recently with the tightening labor market and decreased unemployment, the District is having to review its compensation levels to retain talent and is budgeting a 7% increase in labor cost. With inflation rates starting to rise the District will have to plan for greater expenditure increases in future years than what we have seen in the past five years.



The District has completed a 15-year financial outlook analysis that reviews long-term trends facing the District, like increased building expenses due to an aging building, seismic consideration for the building resulting ultimately in an anticipated reduction of tenants.

Legislative Matters Facing the District

In the past year, the District has monitored mainly three bills being reviewed in Sacramento.

- AB 2019 (2018) was a transparency bill directed at healthcare districts. The bill is supported by the District and was monitoring the affordability requirement that could affect design-build projects for residential care for the elderly.
- AB 1486 (2019) was reviewing the requirements for special districts disposing of their surplus land. As a landowner, the District would be affected by any changes to this bill.
- ACA-1 (2019) would lower the voter threshold for bonds and special taxes from two-thirds to 55% only for affordable housing or public infrastructure projects. The District is monitoring this bill as any projects

The District will continue to closely monitor the resolution of the bills listed above as these may all affect the District as it gets closer to completing its planning, scoping and EIR (Environmental Impact Review) work for the Healthy Living Campus project. The District will be building under preview of Design-Build requirements and the legislative matters such as affordability, surplus land and taxing authority might affect the District.

Commitment to Excellence and Transparency

The District is committed not only to excellence and transparency in our financial and operational management but throughout the District, including staff, and Board, resulting in transparency to our residents and taxpayers in the way we steward public funds.

Beach Cities Health District has received the Meritorious Operating Budgeting Award and the Outstanding Financial Reporting Award for ten and eleven consecutive years, respectively, from the California Society of Municipal Finance Officers. In FY18-19, the District received for the first time the Excellence Award for the Operating Budget.

This award program is designed to recognize those agencies whose budget and financial reports meet certain state-wide standards considered to be of the highest quality. The effort to seek and attain this award reflects the District's commitment to meet the highest standards of governmental budgeting and reporting.



The District also earned the Transparency Certificate of Excellence from the Special District Leadership Foundation in May 2018 which promotes transparency in the operations and governance of special districts to the public. In Addition, in January 2019, the District earned through a re-certification the ACHD Best Practices in Governance, requiring demonstrating compliance to a core set of accountability and transparency standards, like Ethics, and Brown Act training, annual audit requirement, etc.



Commitment to Existing Services

The Beach Cities Health District is one of the largest preventative health agencies in the nation, serving the communities of Hermosa Beach, Manhattan Beach and Redondo Beach. This budget ensures the delivery of evidence-based preventative health programs and services to improve physical, social and emotional health across the lifespans of youth to adults to 65 plus adult residents. The programs and services reflect the mission and vision of the District and the purpose of the District to fill health needs in the Community. Based on the Health Priorities established for 2019-2022, the District manages the following departments within a General Government Fund. The BCHD staff operates more than 40 different types of programs and services in the schools and

community, employs around 180 employees, full-time and part-time, and engages more than 1,000 individual volunteers.

Lifespan Services – Youth Services and School Health

BCHD has moved toward an outcomes-focused funding model with our local school districts. The model aligns with a shared vision of “Whole School, Whole Community, Whole Child” and aims to create a health-promoting school environment. This vision includes nutrition, physical activity promotion, stress reduction, mindfulness, and substance use and bully-prevention. By focusing on these health behaviors, we hope to impact the lives of the students, administrators, teachers, custodial and maintenance staff, school counselors, school nurses, nutrition services workers, and family through our services and collaborations with our community partnerships. Prior year budgets included funds for enhancements and expansion of the School Gardens, Walking School Bus program, Student Substance Use, Youth Mental Health and Parent engagement. FY19-20 budget includes continued support for those programs and expansion of the commitment to form the Beach Cities Partnership for Youth Coalition.

Lifespan Services – Adult Services and Blue Zones Project

Adult services includes five (5) key sectors, individuals, worksites, restaurants, grocery stores and community policy. The Blue Zones Project® has influenced all of these sectors and has evolved through several phases from implementation to certification and continuous improvement with milestones, like 1) creating general awareness and buy-in, 2) solidifying key partnerships, 3) increasing community engagement, and, 4) fully integrating into BCHD operations. Last year the District focused on engaging and activating our whole community. We want to “be where residents are” and create opportunities to build social connectedness. The Beach Cities received the Blue Zone Community Certification in March 2016 which creates a foundation to further measurable health outcomes in the community. And in June 2016 the District hosted a visit by then United States Surgeon General, Dr. Vivek Murthy, who was here to learn about the positive impact Blue Zones Project is having on community health in the Beach Cities.

To solidify and further enhance this commitment the FY19-20 budget emphasizes resources on “Adult & Older Adult Mental Health & Happiness”, and on public policy where the District is driving a Tri-City Coordination on for example, Tobacco Policy.

Lifespan Services - Community Services

Community Services continues its work through its role as a Covered California enrollment entity. Certified enrollment specialists work closely with beach cities residents to help them navigate the local health care and social service system and provide health literacy education. Our work supporting active, independent aging has also advanced through the implementation of new evidence-based programs and services in the community, including Tai Chi, Memory Club, Powerful Tools for Caregivers and chronic disease self-management. Many other programs and services are focused on adults, and plus 65 adults, like Active Aging Week, Community Fitness Classes, Nutrition classes, Mindfulness and LiveWell, DieWell workshops, etc. The Community Services department also partners with several local agencies, like the Gathering Place, Salvation Army Meals on Wheels, Perry Park Senior Nutrition Program, Saint Andrew’s Homeless, and Cancer Support Community.

The Community services team is also working alongside a team of neurologists on the initiative “Healthy Minds” started last year. The Study is a review of healthy living links on cognitive health (dementia and brain health) through academic research with a team

of neurologists engaging 1,700 residents to participate that will be part of a three yearlong study.

Fitness Services – AdventurePlex

AdventurePlex' s health priorities focus on “Nutrition and Exercise” to increase physical activity, promote healthy eating and prevent obesity. The Manhattan Beach facility offers drop in play for children and families 7 days per week to increase physical activity using the “we make fitness fun” model. It offers a variety of classes and activities for children and families each quarter of the year and ongoing special events for children and families that introduce AdventurePlex facility and programs. Throughout the year, staff manages camps (accredited by the American Camp Association) for children and youth. The BCHD camps offers a healthy recreational fitness alternative to the camps prevalent in the South Bay when schools are not in session. In 2016, AdventurePlex introduced several comprehensive and very successful toddler and parent programs, including a state-of-the-art imaginative play area for children ages 0-5. Toddler Town provides a safe and stimulating environment for toddlers to engage in child-directed “pretend-play,” fostering positive parent-child interaction. AdventurePlex is unique in the community for commitment to credentialed staff and supervision.

Fitness Services – Center for Health & Fitness

The Center for Health and Fitness (CHF) is a community-based, health and fitness facility that emphasizes rehabilitation for individuals with chronic illnesses and cancer and general fitness for adults, and plus 65 adults. The Center welcomes underactive, first-time or inconsistent exercisers of all ages and offers very competitive monthly memberships to the public. Programs offered include Pilates, yoga, and group exercise classes, specialized personal training, small group training, nutrition, massage and classes for Silver Sneakers. The Silver Sneakers program now boasts more than 850 active members each month. In early 2019, CHF was certified as the only CA Medical Fitness Association Accredited organization and are introducing new medical exercise training program led by medical exercise specialists and are creating partnerships with local physicians and health providers.

The Center also celebrates and recognizes its members and their achievements. In May 2019, the District held its eight Annual Spirit of Wellness Celebration, with over 100 members, guests and city officials in attendance.

Administrative and Property Support Services

Administrative support services are comprised of Executive, Human Resources, Finance, and Property. Property also includes the administration of Prospect One Corp., a Special Revenue Fund.

Support Departments – Communications, IT, Volunteer Services and Innovation

The District is recognizing that volunteering enhances social, emotional wellbeing and reduces stress, all specific BCHD health priorities. Therefore, the District has more than ever started to fund and expand volunteer programs, like Corporate Garden Volunteer Day, Holiday Gift delivery, Walking School Bus volunteering. Annually the District engages more than 1,000 people, participates in over 25 volunteer programs and contributes an estimated 34,000 hours of service to the beach cities community. There are opportunities for groups and individuals to utilize their gifts, talents, and passions throughout a variety of District programming, including volunteering with youth, adults and with seniors.

Special Revenue Fund

Beach Cities Health District's special revenue fund segregates activity related to Prospect One Corporation, a 501.C.4 entity. The entity was established to construct and operate medical office building space on the main campus of the District at 514 N. Prospect and maintains a \$1.5M Fund Balance. At this time there is no activity in this fund.

Capital Investment Expenditures

The District defines Capital Investment Expenditures as improvements that have a useful life exceeding one year and cost more than \$5,000. This represents a conservative approach to capitalized assets and replacing only infrastructure elements that cannot be deferred.

The District continues to invest in IT to enhance automation and efficiencies. FY19-20 budget includes replacing workstations on a strict replacement schedule, and a server to support those applications that are not hosted on the web. To support the newly accredited Medical Fitness Certification programs, Surface Pro Tablets are budgeted for the trainers.

At the Center for Health and Fitness, the District is investing in new equipment for \$290,000 and at Adventure Plex new play inflatables will be purchased.

Major building improvements at 514 Prospect Avenue are being deferred if possible due to the planned Healthy Living Campus that contemplates the demolition of the 514 S. Prospect building. Some improvement are inevitable like upgrading the Main Breaker anticipated to cost around \$200,000.

The District is also continuing to invest in a master plan of the entire 514 N. Prospect Ave. campus, referred to as Healthy Living Campus. The project is in its planning phase by confirming its master plan to start the Environmental Impact Review (EIR) process, a California requirement.

When the project started, the District conducted a demand study that showed significant unmet need in the Beach Cities for residential assisted older adult living. After Board, staff and community discussions a vision has emerged to have a "Healthy Living Campus", establishing a Center of Excellence of wellbeing. The project is will be ongoing for several years to come.

Best Places to Work

The Beach Cities Health District strives to provide the same culture at work that the District promotes in the community which includes not only competitive compensations and benefits but also a healthy work place. We are dedicated to creating a healthy workforce by building an organization of talented, dedicated and professional employees who take innovative approaches to fulfilling our mission according to our team leadership philosophy: *Our mission driven team focuses on collaboration and continued learning to build a culture of wellness, compassion and fun.*

Every three to five years the District completes a compensation study to ensure the District offers compensation at or around mid-point for tenured staff and employees performing according to the District's expectations and core values: *Accountability, Compassion, Integrity and Excellence*. The District offers competitive benefits including a Cafeteria Plan for medical, dental, vision, Flex Spend accounts, CalPERS pension and Other Post-Employment Benefits (OPEB), plus educational and Dependent Care assistance.

To allow management and staff to measure, evaluate and plan the wellness of the workforce, the District applies for several Best Places to Work awards each year. In 2018-2019, the District has been recognized and achieved many best places to work awards:

- Psychologically Healthy Workplace by American Psychological Association
- Best Places to Work in Healthcare by Modern Healthcare
- Best Places to Work in Los Angeles by LA Business Journal
- Best Places to Work by Outside Magazine
- Workplace Health Achievement Index by American Heart Association

Conclusion

The Beach Cities Health District FY19-20 recommended budget projects the following overall revenues and expenses:

- Revenues \$14.9 million; up 4% vs. FY18-19 Budget
- Operating Expenditures \$14.0 million; up 3% vs. FY18-19 Budget
- Operating Income \$918,000; up 14% vs. FY18-19
- Capital Expenditures \$996,000
- Healthy Living Campus \$1.3 million
- Bike Path Construction net after Measure M application funding \$341,000

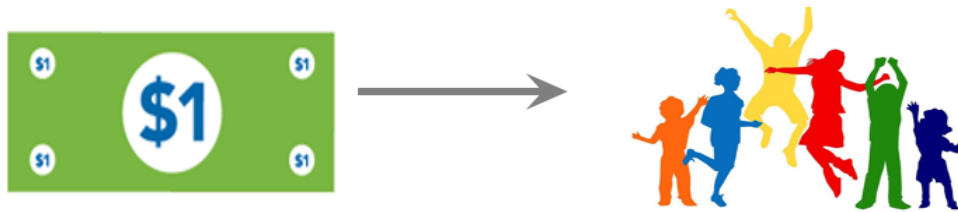
In FY2019-20, the District is continuing to innovate and enhance the many successful programs already in place and embark on new and important initiatives. The FY19-20 budget strategic program plan is as follows:

FY19-20 Budget: Strategic Programming Highlights

Health Priority	Strategic Programming	BCHD Department
Cognitive Health	Healthy Minds Study	Life Spans
Social Emotional Health	Adult & Older Adult Mental Health & Happiness	Blue Zones Project
Substance Use, Nutrition & Exercise	Tri-City Coordination – Education, Policy & Training (Food, Tobacco, Worksite Wellness, etc.)	Blue Zones Project
Substance Use	Youth Substance Use Prevention	Youth Services
Social Emotional Wellness	Beach Cities Partnership for Youth Coalition	Youth Services
Nutrition & Exercise	Medical Facility Accreditation – Programming	Health & Fitness
District Wide	Emergency Preparedness	HR/Administration
District Wide	Healthy Living Campus / Innovation Initiatives	BCHD

The District's Health Priorities provide the basis for the District's purpose of providing preventative health services in areas not filled and served by others.

The Board and staff are very proud to serve the Cities of Hermosa, Manhattan and Redondo Beach, and believe our FY19-20 budget will continue preserving and enhancing the value of each property tax dollar spent and our vision of a “Healthy Beach Community” as illustrated below.



For every \$1 in property taxes, BCHD provides \$3.55 of services and investments back to the Beach Cities community.

For every \$1 in property taxes, BCHD receives \$0.0088, less than a Penny.

For example: For a household that has a \$1.2 million home and pays \$12,000 in Property Taxes, \$105.60 goes to BCHD annually.

We believe this exemplifies the excellent value our residents, taxpayers and voters receive from Beach Cities Health District on their investment in health paid through their property tax bill.

Live well, health matters.

Tom Bakaly
CEO

Monica Suua
CFO

BCHD FY2019-20 Budget

Budget Adoption Resolution

RESOLUTION NO. 550

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE BEACH CITIES HEALTH DISTRICT
ADOPTING THE FINAL OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR 2019 - 2020

WHEREAS, a preliminary budget for Fiscal Year 2019-2020, July 1, 2019 to June 30, 2020, has been prepared by the Chief Executive Officer and staff; and

WHEREAS, said budget incorporates expenditures for operating purposes, capital outlay and capital improvement projects; and

WHEREAS, the Board of Directors of the Beach Cities Health District has examined the preliminary budget for Fiscal Year 2019-2020.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF BEACH CITIES HEALTH DISTRICT HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:

1. That the budget document which is on file with the Secretary to the Board, a summary of which is attached hereto as "Exhibit A," be and is adopted as the operating and capital budget for the District for Fiscal Year 2019-2020.

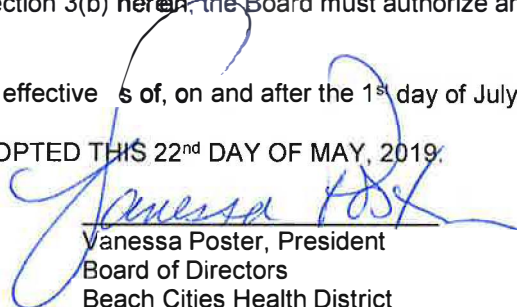
2. That the amounts designated in the final Fiscal Year 2019-2020 operating and capital budget are hereby appropriated and may be expended by the departments or funds for which they are designated, and such appropriation shall not be increased except as provided herein. Capital budget appropriation is authorized to completion of project, not limited to spending within fiscal years.

3. That the following controls are hereby placed on the use and transfer of budgeted funds:

- (a) The Chief Executive Officer is responsible for keeping expenditures within budget allocations for positions, salaries, operational expenses and capital acquisitions and may adopt budget policies as necessary to carry out that responsibility. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board or Chief Executive Officer as described herein.
- (b) The Chief Executive Officer may exercise discretion in administration of the budget to respond to changed circumstances, provided that any single increase in the overall budget in excess of \$10,000 shall require approval by the Board.
- (c) The Chief Executive Officer may authorize transfers between lines and/or within funds or departments, within the limits imposed by the available funds in the operating and capital budget.
- (d) Except as provided by Section 3(b) ~~herein~~, the Board must authorize any increase in the overall operating budget and capital budget.


4. That this resolution shall become effective ~~s of~~, on and after the 1st day of July 2019.

PASSED, APPROVED, AND ADOPTED THIS 22nd DAY OF MAY, 2019:



Vanessa Poster, President
Board of Directors
Beach Cities Health District

ATTEST:



Michelle Bholat, M.D. MPH President Pro Tem
Board of Directors
Beach Cities Health District

EXHIBIT A

District Total Roll-up Budget 2019-20

	Budget FY19-20	Budget FY18-19	\$ Variance	%
Property Tax Revenue	3,930,505	3,760,620	169,885	5%
Lease Revenue	3,822,207	3,712,742	109,465	3%
Tenant BOE Reimbursements	990,432	750,429	240,003	32%
Interest Revenue	965,860	1,000,840	(34,980)	-3%
Limited Partnership Revenue	2,162,000	2,161,680	320	0%
User Fees Revenue	2,994,398	2,880,985	113,413	4%
Other Revenue	52,315	52,315	-	0%
TOTAL REVENUE	14,917,717	14,319,611	598,106	4%
Payroll	6,865,096	6,400,076	(465,020)	-7%
Program Costs	258,822	258,112	(710)	0%
Human Resources Related	275,718	301,043	25,325	8%
Information Systems	205,495	194,433	(11,062)	-6%
Community Relations	561,582	587,045	25,463	4%
Facilities Expenses	1,517,303	1,518,659	1,356	0%
Professional Services	1,801,695	1,753,277	(48,418)	-3%
Interest and Other	1,019,036	1,007,122	(11,914)	-1%
Funds & Grants	1,494,558	1,494,558	-	0%
TOTAL OPERATING EXPENSES	13,999,305	13,514,325	(484,980)	-4%
NET INCOME (LOSS)	918,412	805,286	113,126	14%
New - Capital Expenditures	995,900	572,804	(423,096)	-74%
New - Healthy Living Campus	1,300,000	-	(1,300,000)	100%
Bike Path - Gross Cost	1,707,000	-	(1,707,000)	-100%
Bike Path - Grant Application 80%	(1,366,000)	-	1,366,000	100%
NET BIKE PATH BUDGET	341,000	-	(341,000)	-100%
TOTAL CAPITAL INVESTMENT BUDGET	2,636,900	572,804	(2,064,096)	-360%

BCHD FY2019-20 Budget

Health Priorities



2019-2022 Health Priorities

Beach Cities Health District identified four health priorities for the next three years.



Nutrition and Exercise

- Increase fruit and vegetable consumption
- Increase exercise participation
- Reduce percentage of children who are obese or overweight
- Reduce percentage of adults who are obese or overweight



Social-Emotional Health

- Increase stress management across the lifespan
- Decrease bullying
- Decrease suicidal ideation



Substance Use

- Reduce alcohol and drug consumption in youth
- Reduce vaping in youth
- Maintain low percentage of adult smokers



Cognitive Health

- Promote brain health across the lifespan
- Support the cognitively frail

Note: These objectives are examples and do not represent an exhaustive list.



2016-2019 Health Priorities and Accomplishments

Since our previous Community Health Report in 2016, the following accomplishments have been achieved in each of the prior health priorities:

Nutrition and Exercise

- Decreased childhood obesity by 11%
- Decreased adults above normal weight by 11%
- Expanded school gardens to Hermosa Beach, Patricia Dreizler Continuation High School and Redondo Union High School
- Developed and implemented farm-to-table play curriculum for Toddler Town at AdventurePlex, resulting in 591 toddler memberships
- Increased insurance-based memberships at the Center for Health and Fitness by 18%
- Achieved medical fitness accreditation at the Center for Health and Fitness, the only Certified Medical Fitness Center in California

Social-Emotional Learning, Stress Reduction and Mindfulness

- Assisted in the establishment of district-wide social-emotional wellness councils in all three school districts
- Supported expanding recognition of mental health issues in youth and on-site counseling support for schools
- Developed and implemented mindfulness exercises for middle school students
- Established coordination of curriculum implementation and fidelity across all three school districts
- Supported students in developing and implementing Mental Health Awareness weeks on the high school campuses
- Hosted five community mindfulness workshops for nearly 650 participants

Substance Use Prevention (Youth)

- Founded the Beach Cities Partnership for Youth
- Established the Youth Advisory Council
- Partnered with South Bay Families Connected to present the Families Connected Speaker Series

Substance Abuse Prevention (Adults)

- Established Families Connected Parent Chat in collaboration with South Bay Families Connected and Thelma McMillen Center at Torrance Memorial Center
- Established Families Connected Parent Advisory Group and Parent Connection Group
- Introduced Small-Group Parent Workshops on the topics of cyber safety, anxiety and depression
- Reached 5,232 parents in parent education events

Evidence-Based Tobacco Control

- Decreased adult smokers by 2% from already low smoking rates
- Supported Hermosa Beach in 2016 as it expanded their smoke-free policy to ban smoking in all public places, including electronic smoking devices and marijuana
- Supported Hermosa Beach in 2019 as it adopted their tobacco retail license which curbs youth access to tobacco products, and prohibits the sale of flavored tobacco products and new retailers from being within 500 feet of youth-sensitive areas
- Hosted vaping education events for more than 1,000 students and families

Bullying

- Assisted in launching and maintaining character-and-skill-building programs, including MindUP and character recognition ceremonies for elementary schools
- Assisted in launching peer-mentoring programs, such as Link Crew and WEB (Where Everybody Belongs) for middle and high schools

End of Life Planning

- Hosted workshops with the Providence Institute of Human Caring for more than 300 community members

Dementia

- Founded the Dementia Education Consortium and provided six community lectures to 550 participants
- Initiated the Healthy Minds Initiative to study the effect of lifestyle interventions on cognitive health
- Hosted four Brain Health Workshops



“We tend to believe that America’s health problems are too big and intractable. You have proven that communities can take charge and reverse the trend.”

**- Dr. Vivek Murthy
Former U.S. Surgeon General**

BCHD FY2019-20 Budget

District Programs by Health Priority

BCHD Programs and Services

Nutrition & Exercise

YOUTH

LiveWell Tots
LiveWell Kids
8-Minute Morning Exercises
Walking School Bus
Classroom Activity Breaks
Streets for All
AdventurePlex

ADULTS / ADULTS 65+

Blue Zones Restaurants
Blue Zones Project – Moai Groups
Blue Zones Project –Built Environment Policy
Community Fitness/Nutrition Classes Free
Fitness Series – Yoga/Zumba
Free Fitness Weekends
CHF – MFA Programming

VOLUNTEER PROGRAMS

Errand Volunteers
Garden Angels
Nutrition Docents
MoveWell
Restaurant Ambassadors

Social-Emotional Health / Substance Use

YOUTH

Beach Cities Partnership for Youth

MindUp High School Purpose Series
Families Connected Speaker Series Families
Connected Parent Chat
Second Step
Where Everybody Belongs

ADULTS / ADULTS 65+

Mental Health & Happiness
Purpose Workshops
Purpose Moais
Mindfulness Workshops
Monthly Mindfulness Drop-in
Food & Tobacco Control Policy
Care Management – Medication Management
Worksite Wellness

VOLUNTEER PROGRAMS

Conversation Companions
Support Line
Campus Greeters
Power 9 Committee

Cognitive Health

ADULTS / ADULTS 65+

Care Management
Caregiver Support
Brain Buddies
Memory Club
Powerful Tools for Caregivers
Healthy Minds Study

Beach Cities Health District

Healthy Living Campus
Resource & Referrals
Covered California & Medical Insurance
Public Health Topics (e.g., Mental Health
Awareness, Flu, etc.)
Grants
Worksite Wellness
**Emergency Preparedness Innovation
Initiatives**

OTHER VOLUNTEER PROGRAMS

Holiday Gift Bags
Volunteer Day
Event Volunteers
Professional & Administrative






Indicates Programs and Service Priorities in FY 2019-20.

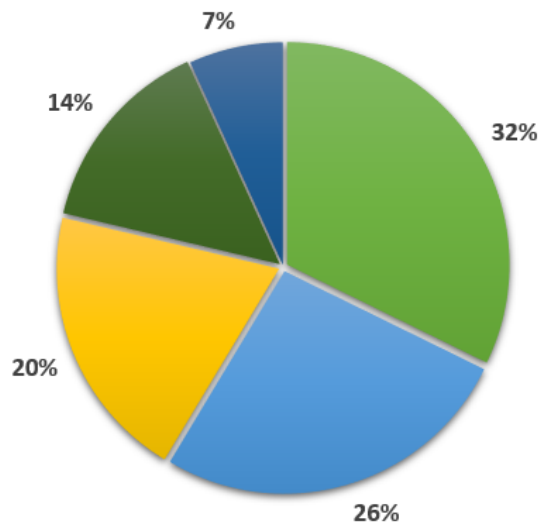
BCHD FY2019-20 Budget

Summary Financial Charts & Trends






REVENUES

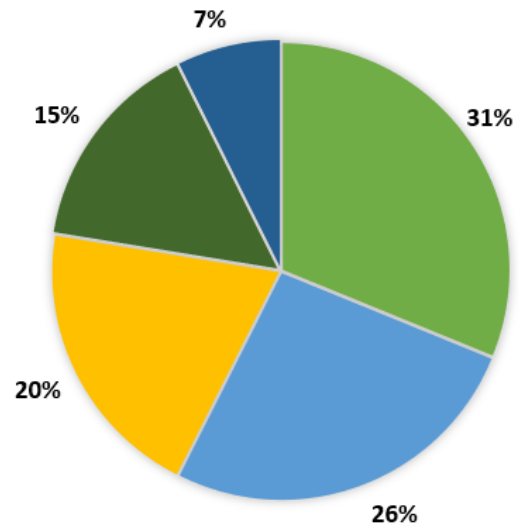
2019-2020

Leases	4,813,000	32%	
Property Tax	3,931,000	26%	
User Fees	2,994,000	20%	
Partnership	2,162,000	14%	
Other (Interest, Grants, etc)	1,018,000	7%	
Total Revenue	\$ 14,918,000	100%	








2018-2019

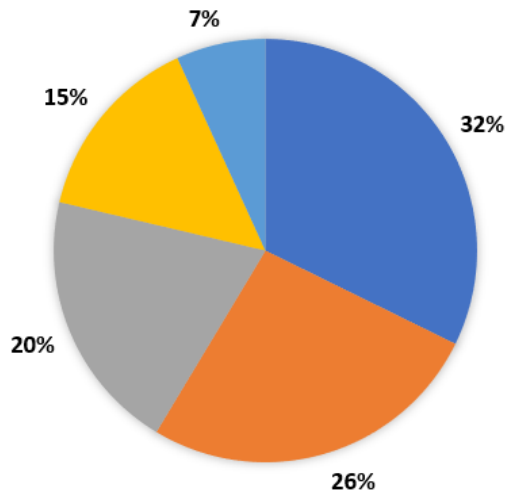
Leases	4,460,000	31%	
Property Tax	3,760,000	26%	
User Fees	2,880,000	20%	
Partnership	2,160,000	15%	
Other (Interest, Grants, etc)	1,050,000	7%	
Total Revenue	\$ 14,310,000	100%	








2019 - 2020

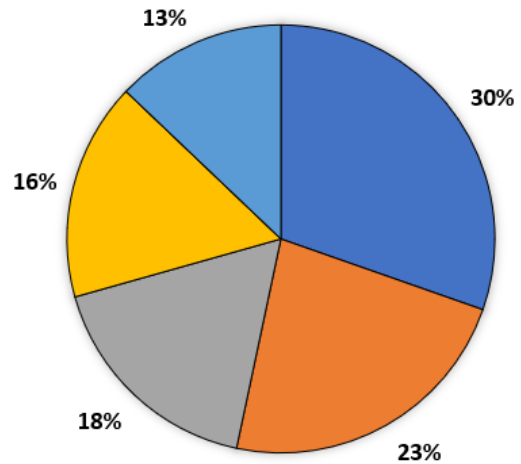
REVENUES

Leases	4,813,000	32%	
Property Tax	3,931,000	26%	
User Fees	2,994,000	20%	
Partnership	2,162,000	15%	
Other (Interest, Grants, etc)	1,018,000	7%	
Total Revenue	\$ 14,918,000	100%	

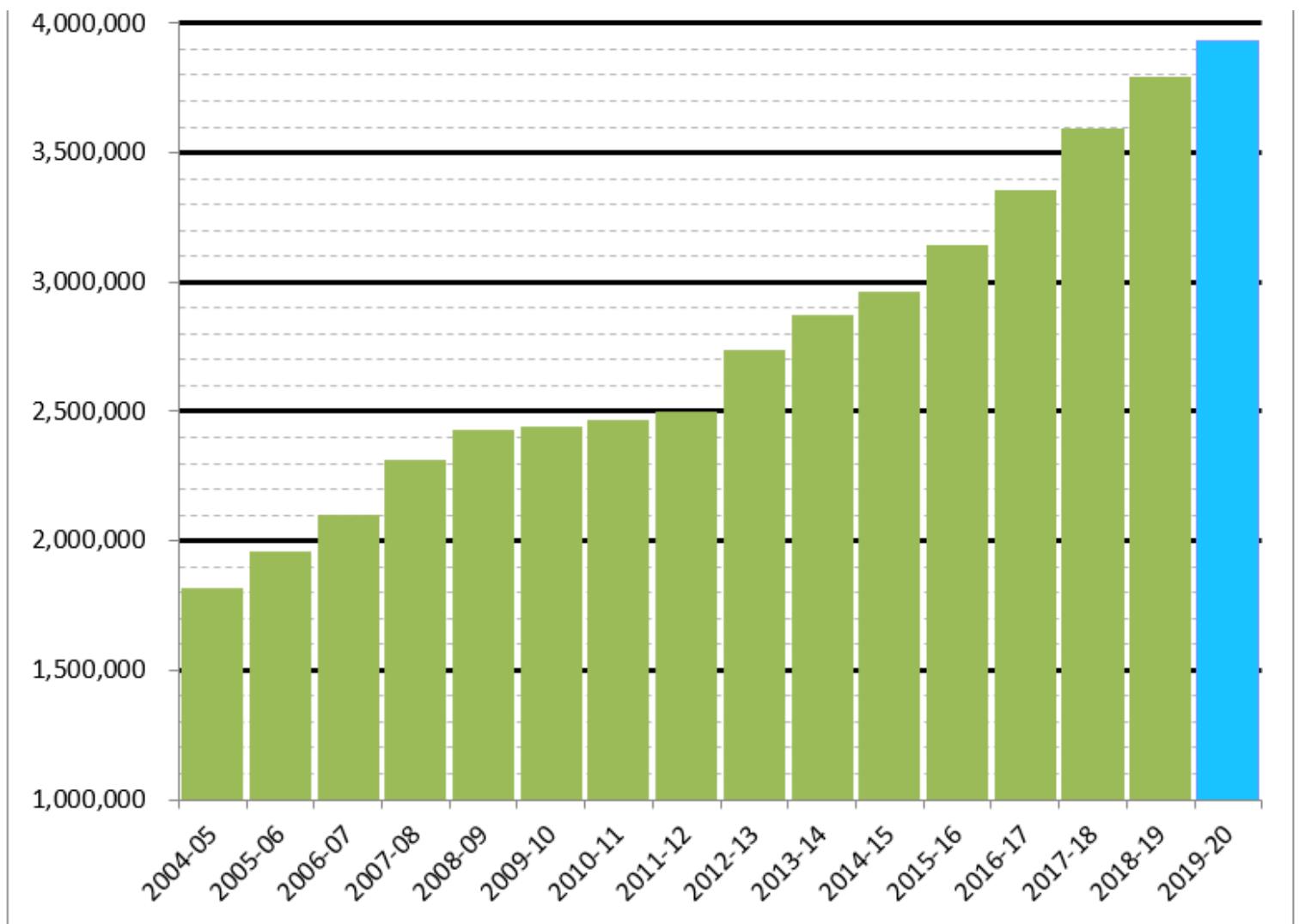


EXPENSES

Life Spans Services (CCS, YS, BZP, WW)	4,229,000	30%	
Health and Fitness (CHF & APLEX)	3,199,000	23%	
Property Operations	2,410,000	18%	
Support Services (G&A)	2,296,000	16%	
Other Programs (IT, Volunteer, Health Prom)	1,795,000	13%	
Total Expenses	\$ 13,929,000	100%	



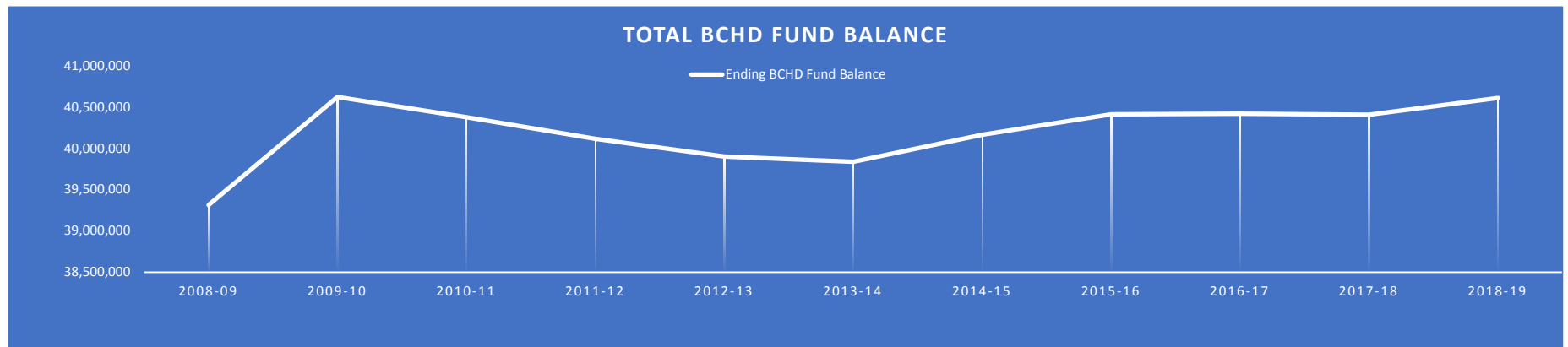
PROPERTY TAX TREND



Fiscal Year		Amount	\$ Increase	% Increase
2004-05	Actual	1,815,000		
2005-06	Actual	1,962,000	147,000	8.1%
2006-07	Actual	2,101,000	139,000	7.1%
2007-08	Actual	2,310,000	209,000	9.9%
2008-09	Actual	2,431,000	121,000	5.2%
2009-10	Actual	2,442,000	11,000	0.5%
2010-11	Actual	2,465,000	23,000	0.9%
2011-12	Actual	2,499,000	34,000	1.4%
2012-13	Actual	2,735,000	236,000	9.4%
2013-14	Actual	2,874,000	139,000	5.1%
2014-15	Actual	2,960,000	86,000	3.0%
2015-16	Actual	3,146,000	186,000	6.3%
2016-17	Actual	3,355,000	209,000	6.6%
2017-18	Actual	3,592,000	237,000	7.1%
2018-19	Actual	3,793,000	438,000	13.1%
2019-20	Budget	3,931,000	339,000	9.4%

Fund Financial Statements
Change in Fund Balance
Current and Prior Ten Years

	2007-08	2008-09	2009-10	2010-11 ¹	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17 ²	2017-18	2018-19 Pre-Audited
Beginning BCHD Fund Balance	40,733,973	39,773,988	39,313,448	40,621,337	40,375,994	40,114,387	39,899,441	39,836,815	40,164,540	40,412,439	40,419,628	40,406,443
Change in Fund Balance												
Operating Income	517,616	320,921	1,416,588	92,249	11,099	126,077	901,773	901,641	1,592,576	844,506	1,427,753	1,648,117
Capital Outlay	(1,796,307)	(781,461)	(768,895)	(404,297)	(371,137)	(278,386)	(964,399)	(573,916)	(1,344,677)	(837,317)	(1,440,938)	(1,820,365)
	(1,278,691)	(460,540)	647,693	(312,048)	(360,038)	(152,309)	(62,626)	327,725	247,899	7,189	(13,185)	(172,248)
Proceeds from Capital Lease	-	-	-	-	98,431	-	-	-	-	-	-	-
Restatements per audit	318,706	-	660,196	66,705	-	(62,637)	-	-	-	-	-	-
	(959,985)	(460,540)	1,307,889	(245,343)	(261,607)	(214,946)	(62,626)	327,725	247,899	7,189	(13,185)	(172,248)
General Fund												
Reserved	8,426,855	12,821,687	13,291,295	-	-	-	-	-	-	-	-	-
Unreserved	30,276,450	25,371,285	26,175,875	-	-	-	-	-	-	-	-	-
Nonspendable	-	-	-	13,635,475	15,364,615	13,984,428	13,657,807	13,362,216	13,096,740	12,702,714	12,693,207	12,286,968
Committed	-	-	-	-	-	-	-	-	-	20,813,451	20,701,868	20,701,868
Unassigned	-	-	-	25,564,580	23,558,417	24,708,247	24,972,242	25,595,563	26,108,938	5,746,755	5,854,660	6,463,772
	38,703,305	38,192,972	39,467,170	39,200,055	38,923,032	38,692,675	38,630,049	38,957,779	39,205,678	39,262,920	39,249,735	39,452,608
Special Revenue Funds	1,070,683	1,120,476	1,154,167	1,175,939	1,191,355	1,206,766	1,206,766	1,206,761	1,206,761	1,156,708	1,156,708	1,156,708
Ending BCHD Fund Balance	39,773,988	39,313,448	40,621,337	40,375,994	40,114,387	39,899,441	39,836,815	40,164,540	40,412,439	40,419,628	40,406,443	40,609,316



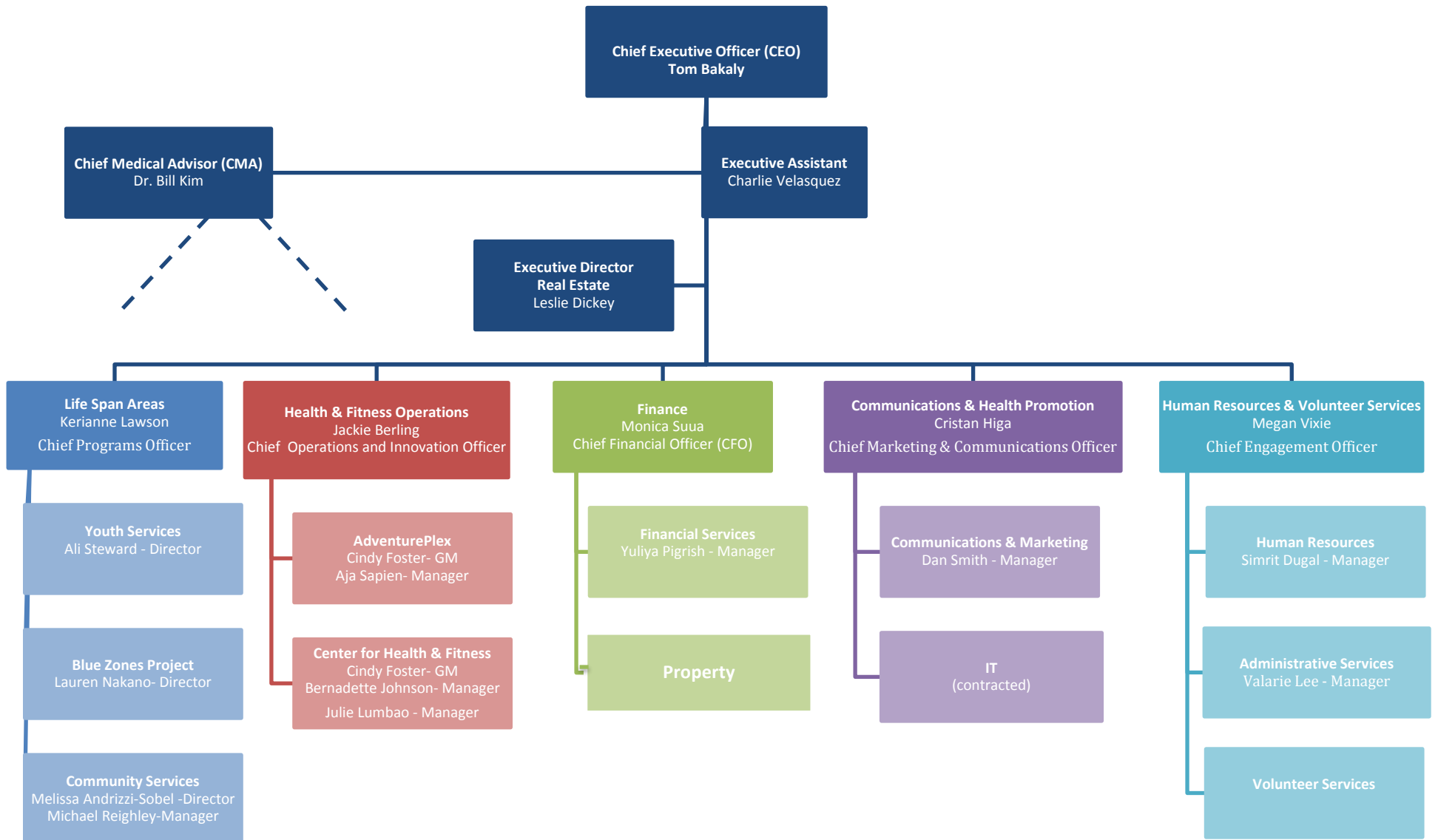
1) Categories of Fund Balance were revised in compliance with GASB Statement No. 54 beginning in Fiscal Year 2010-11

2) Beach Cities Health District Board of Directors enacted Resolution No. 541 to establishing a "Committed Fund Balance" dedicated to capital investments.

BCHD FY2019-20 Budget

Organization Chart and Personnel

DISTRICT OVERALL



**FY19-20 Payroll Wage Budget
Department Expense & Average FTEs**

	Salaries FY20	FTE FY20	Budget FY19	Budget FY18	Budget FY17	Budget FY16	Budget FY15		
Support Services									
Executive/Admin/Innovations	\$471,677	3.65	4.45	4.18	3.60	3.95	2.17	-18%	WorkWell was moved to LifeSpans under Blue Zones (-0.9 FTE). Innovations will continue the development of Well Being (+0.3 FTE). Administrative Assistant hours have been decreased (-0.2 FTE)
Real Estate - Management	83,984	0.55	0.55	0.45	1.10	1.90	-	0%	
Finance	451,148	5.25	5.05	4.68	4.50	4.50	7.50	4%	Replaced a full time Payroll Accountant with a Part Time Sr. Accountant and a Part Time Finance Assistant
IT	28,437	0.20	0.70	0.20	0.20	-	-	-71%	Data Analyst position was outsourced
HR	253,577	3.15	2.70	2.50	1.50	3.00	3.00	17%	Upgraded a Part Time HR assistant to a Full time HR Associate
Volunteer Department	156,238	2.45	2.50	2.69	2.50	-	-	-2%	Support for WorkWell was moved to LifeSpans. Upgraded a Part Time Purpose & Engagement Coordinator to a Full time position
Health Promotion	428,844	5.86	6.09	6.28	5.63	5.50	5.00	-4%	Reduced hours from Communications Department's Assistance
	\$ 1,873,904	21.11	22.04	20.99	19.03	18.85	17.67		
LifeSpan Services									
LifeSpan Admin	\$142,186	1.00	2.00	2.00	3.00	2.00	0.89	-50%	Project Manager position was moved to Youth Services
Youth Services	428,860	7.00	5.60	4.80	4.75	5.13	4.58	25%	Converted a Project Manager position to a Parent Engagement Coordinator (increase of 100%). Intern position was eliminated (decrease of 60%), created two new part time Events coordinator positions
Blue Zones Project/WorkWell	381,613	5.50	4.60	4.00	4.00	5.00	5.00	20%	Added WorkWell Department as a part of Blue Zones project
Community Services	664,537	10.45	10.35	9.85	10.17	11.50	12.25	1%	Added hours for a Care Manager
	\$ 1,617,196	23.95	22.55	20.65	21.92	23.63	22.72		
District Services Total	\$3,491,101	45.06	44.59	41.64	40.95	42.48	40.39		
Real Estate - Capital	201,639	1.00	1.00	1.50	0.80	-	-	0%	
Fitness Centers									
AdventurePlex	\$737,227	20.23	20.96	21.20	23.48	19.66	20.10	-4%	Full time Supervisor position was replaced with a part time Member Services Position
Center for Health & Fitness	\$1,055,442	18.27	17.34	16.80	17.88	16.67	19.44	5%	Added a new Member Service Specialist position, increased hours for Medical Exercise
Medical Fitness Exercise	\$62,583	0.62	0.00	0.00	0.00	0.00	0.00	100%	New Division
	\$ 1,855,252	39.12	38.30	38.00	41.36	36.33	39.54		
District Total	\$5,547,991	85.18	83.89	81.14	83.10	78.80	79.93		

Beach Cities Health District
Budget 19-20 - Personnel - FTE summary

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total	Avg.
Executive Admin														
170 Chief Executive Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
170 Executive Assistant to CEO	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
170 Assistant to CEO-Special Projects	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
	2.05	2.05	2.05	2.05	2.05	2.05	2.05	2.05	2.05	2.05	2.05	2.05	24.60	2.05
Real Estate														
180 Executive Real Estate - CAPITAL	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
180 Communications Manager	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
710 Executive Real Estate - Off Campus	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
710 Administrative Services Manager	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
730 Executive Real Estate - 514 Prospect	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.80	0.15
730 Finance Manager	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	4.20	0.35
Finance														
120 CFO	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
120 Finance Manager	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	9.60	0.80
120 Sr. Accountant	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	8.40	0.70
120 Staff Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
120 Finance Technician	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
120 Finance Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	5.25	5.25	5.25	5.25	5.25	5.25	5.25	5.25	5.25	5.25	5.25	5.25	63.00	5.25
Human Resources														
110 Chief Engagement Officer	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	7.20	0.60
110 Administrative Services Manager	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	3.60	0.30
110 Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
110 Human Resources Associate	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
110 Administrative Assistant II	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
	3.15	3.15	3.15	3.15	3.15	3.15	3.15	3.15	3.15	3.15	3.15	3.15	37.80	3.15
Volunteer Services														
150 Chief Engagement Officer	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	3.60	0.30
150 Purpose & Engagement Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
150 Purpose & Engagement Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
150 Administrative Assistant II	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.80	0.15
	2.45	2.45	2.45	2.45	2.45	2.45	2.45	2.45	2.45	2.45	2.45	2.45	29.40	2.45
Administration														
125 Chief Engagement Officer	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10

Beach Cities Health District
Budget 19-20 - Personnel - FTE summary

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total	Avg.
125 Administrative Services Manager	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	7.20	0.60
125 Administrative Assistant II	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	7.20	0.60
	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	1.30	15.60	1.30
IT														
130 Chief Marketing & Communications Officer	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
Health Promotion (Communications)														
160 Chief Marketing & Communications Officer	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	9.60	0.80
160 Communications Manager	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
160 Sr. Graphic Designer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
160 Communications Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
160 Communications & Health Promotions Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
160 Admin.Asst.II-Health Promotion/Communication	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
160 Communications Assistant	0.65	0.65	0.65	0.65	0.65	0.65	0.65	0.65	0.65	0.65	0.65	0.65	7.80	0.65
160 MSR - CHF & APLEX	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.56	0.13
160 Instructor - No Increase	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
	5.86	5.86	5.86	5.86	5.86	5.86	5.86	5.86	5.86	5.86	5.86	5.86	70.32	5.86
Lifespan Services - Admin														
405 Chief Programs Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
Lifespans- Youth Services														
410 Director, Youth Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
410 Parent Engagement Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
410 School Health Programs Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
410 School Health Programs Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
410 Social Emotional Health Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
410 Garden Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
410 Events Associate	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
410 Events Associate	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	84.00	7.00
Lifespans- Blue Zones Project														
800 Director, Blue Zones Project	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
800 Community Health Programs Coordinator	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
800 Community Health Programs Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
800 Senior Policy Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
800 BZP Intern - No benefits	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
800 Grocery & Restaurant Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	4.70	4.70	4.70	4.70	4.70	4.70	4.70	4.70	4.70	4.70	4.70	4.70	56.40	4.70
Lifespans-Work Well														

Beach Cities Health District
Budget 19-20 - Personnel - FTE summary

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total	Avg.
140 Purpose & Engagement Coordinator	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	9.60	0.80
	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	9.60	0.80
Lifespans- Community Services														
200 Administrative Assistant II	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	7.56	0.63
200 Care Management Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager II	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	7.20	0.60
200 Care Manager II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager I	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager II	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
200 Director, Community Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Instructor	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
200 Instructor	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	1.44	0.12
200 Instructor	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	3.60	0.30
200 Intake Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Intake Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Community Programs Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	10.45	10.45	10.45	10.45	10.45	10.45	10.45	10.45	10.45	10.45	10.45	10.45	125.40	10.45
Fitness Centers - Admin														
605 Chief Wellness Officer	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	8.40	0.70
	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	0.70	8.40	0.70
Business Development and Innovation														
190 Chief Wellness Officer	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	3.60	0.30
Fitness Centers - Center for Health & Fitness														
611 Clubhouse Staff	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	4.50	0.38
611 Clubhouse Staff	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
611 Clubhouse Staff	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
611 General Manager (35%)	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	4.20	0.35
611 Instructor	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.12	0.01
611 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
611 Instructor	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.12	0.01
611 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.72	0.06
611 Instructor	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	2.16	0.18
611 Instructor	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	1.68	0.14
611 Instructor	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	3.36	0.28
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
611 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
611 Instructor	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.48	0.04
611 Instructor	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.42	0.04
611 Instructor	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	1.92	0.16
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03

Beach Cities Health District
Budget 19-20 - Personnel - FTE summary

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total	Avg.
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
611 Instructor	0.21	0.21	0.21	0.21	0.21	0.21	0.21	0.21	0.21	0.21	0.21	0.21	2.52	0.21
611 Instructor	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.96	0.08
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
611 Instructor	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.56	0.13
611 Instructor	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.90	0.08
611 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
611 Instructor	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
611 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
611 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.72	0.06
611 Instructor	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
611 Instructor	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.96	0.08
611 Instructor	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	2.04	0.17
611 Instructor	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.12	0.01
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
611 Instructor	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.96	0.08
611 Member Services Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
611 Member Services Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
611 Member Services Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
611 Member Services Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
611 Member Services Representative- CHF	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
611 Member Services Representative- CHF	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	3.60	0.30
611 CHF Programs Supervisor	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	4.20	0.35
612 Personal Trainer ML1- Floor Time	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.50	0.13
612 Personal Trainer ML1- Floor Time	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.50	0.13
612 Personal Trainer ML1- Floor Time	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.96	0.08
612 Personal Trainer ML1- Floor Time	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.50	0.13
612 Personal Trainer ML1- Floor Time	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.50	0.13
612 Personal Trainer ML1- Floor Time	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	1.92	0.16
612 Personal Trainer ML2- Floor Time	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.96	0.08
612 Personal Trainer ML2- Floor Time	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.96	0.08
612 Personal Trainer ML1-Floor Time	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
612 Personal Trainer-ML 1 Training	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	0.32	3.84	0.32
612 Personal Trainer--ML1 Training	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
612 Personal Trainer--ML1 Training	0.38	0.42	0.38	0.42	0.38	0.42	0.38	0.42	0.38	0.42	0.38	0.42	4.77	0.40
612 Personal Trainer--ML1 Training	0.65	0.65	0.65	0.65	0.65	0.65	0.65	0.65	0.65	0.65	0.65	0.65	7.80	0.65
612 Personal Trainer--ML1 Training	0.73	0.78	0.73	0.78	0.73	0.78	0.73	0.78	0.73	0.78	0.73	0.78	9.00	0.75
612 Personal Trainer--ML1 Training	0.20	0.15	0.20	0.15	0.20	0.15	0.20	0.15	0.20	0.15	0.20	0.15	2.10	0.18
612 Personal Trainer--ML2 Training	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	7.50	0.63
612 Personal Trainer--ML2 Training	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	9.60	0.80
612 Personal Trainer- ML 1 Training	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
612 Small Group Training	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
612 Small Group Training	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20

Beach Cities Health District
Budget 19-20 - Personnel - FTE summary

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total	Avg.
612 Small Group Training	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.50	0.13
612 Small Group Training	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
612 Small Group Training	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
612 Small Group Training	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.80	0.15
613 Instructor	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.56	0.13
613 Instructor	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
613 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.72	0.06
613 Instructor	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	3.60	0.30
613 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
613 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.66	0.06
613 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
613 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
613 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
613 Instructor	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	1.32	0.11
614 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
614 Instructor	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	2.28	0.19
614 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
614 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.66	0.06
614 Instructor	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
614 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.72	0.06
614 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
614 Instructor	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	1.08	0.09
614 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
614 Instructor	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
614 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
615 CHF Programs Supervisor	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
615 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.72	0.06
615 Well Being Assessment	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.12	0.01
615 Well Being PT Session	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.12	0.01
	17.90	17.95	17.90	17.95	17.90	17.95	17.90	17.95	17.90	17.95	17.90	17.95	215.07	17.92

Fitness Centers - Medical Fitness Exercise

616 General Manager	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.80	0.15
616 CHF Programs Supervisor	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.80	0.15
616 Medical Exercise Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.05	0.00
616 Medical Exercise Training	0.10	-	0.05	-	0.05	-	0.05	-	0.05	-	0.05	-	0.35	0.03
616 Medical Exercise Training	-	0.05	-	-	-	-	-	-	-	-	-	-	0.05	0.00
616 Medical Exercise Training	0.05	0.05	0.10	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.65	0.05
616 Medical Exercise Training	-	-	-	0.05	-	-	-	-	-	-	-	-	0.05	0.00
616 Medical Exercise Training	0.05	0.05	0.05	0.05	0.10	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.65	0.05
616 Medical Exercise Training	-	0.05	-	0.05	-	0.10	-	0.05	-	0.05	-	0.05	0.35	0.03
616 Medical Exercise Training	0.03	0.03	0.03	0.03	0.03	0.03	0.08	0.03	0.03	0.03	0.03	0.03	0.41	0.03
616 Medical Exercise Training	-	0.05	-	0.05	-	0.05	-	0.10	-	0.05	-	0.05	0.35	0.03
616 MET Physician Outreach	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.69	0.06
616 MET Pilates Instructor Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.01	0.00

Beach Cities Health District
Budget 19-20 - Personnel - FTE summary

[illegible]

Fitness Centers - AdventurePlex

[illegible]

Beach Cities Health District
Budget 19-20 - Personnel - FTE summary

	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total	Avg.
633 Adventure Staff (Events)	0.10	0.09	0.09	0.08	0.10	0.11	0.09	0.10	0.10	0.09	0.09	0.10	1.14	0.10
633 Adventure Staff (Events)	0.10	0.09	0.09	0.08	0.10	0.11	0.09	0.10	0.10	0.09	0.09	0.10	1.14	0.10
633 Adventure Staff (Events)	0.10	0.09	0.09	0.08	0.10	0.11	0.09	0.10	0.10	0.09	0.09	0.10	1.14	0.10
633 Adventure Staff (Events)	0.10	0.09	0.09	0.08	0.10	0.11	0.09	0.10	0.10	0.09	0.09	0.10	1.14	0.10
633 Adventure Staff (Events)	0.10	0.09	0.09	0.08	0.10	0.11	0.09	0.10	0.10	0.09	0.09	0.10	1.14	0.10
633 Adventure Staff (Events)	0.10	0.09	0.09	0.08	0.10	0.11	0.09	0.10	0.10	0.09	0.09	0.10	1.14	0.10
633 Adventure Staff (Events)	0.10	0.09	0.09	0.08	0.10	0.11	0.09	0.10	0.10	0.09	0.09	0.10	1.14	0.10
633 Adventure Staff (Events)	0.10	0.09	0.09	0.08	0.10	0.11	0.09	0.10	0.10	0.09	0.09	0.10	1.14	0.10
633 Adventure Staff (Events)	0.10	0.09	0.09	0.08	0.10	0.11	0.09	0.10	0.10	0.09	0.09	0.10	1.14	0.10
633 Adventure Staff (Events)	0.10	0.09	0.09	0.08	0.10	0.11	0.09	0.10	0.10	0.09	0.09	0.10	1.14	0.10
633 Adventure Staff (Events)	0.10	0.09	0.09	0.08	0.10	0.11	0.09	0.10	0.10	0.09	0.09	0.10	1.14	0.10
633 Adventure Staff (Events)	0.10	0.09	0.09	0.08	0.10	0.11	0.09	0.10	0.10	0.09	0.09	0.10	1.14	0.10
632 Adventure Staff (Outdoors)	0.22	0.23	0.10	0.10	0.11	0.11	0.11	0.11	0.10	0.11	0.10	0.11	1.51	0.13
632 Adventure Staff (Outdoors)	0.22	0.23	0.10	0.10	0.11	0.11	0.11	0.11	0.10	0.11	0.10	0.11	1.51	0.13
632 Adventure Staff (Outdoors)	0.22	0.23	0.10	0.10	0.11	0.11	0.11	0.11	0.10	0.11	0.10	0.11	1.51	0.13
632 Adventure Staff (Outdoors)	0.22	0.23	0.10	0.10	0.11	0.11	0.11	0.11	0.10	0.11	0.10	0.11	1.51	0.13
632 Adventure Staff (Outdoors)	0.22	0.23	0.10	0.10	0.11	0.11	0.11	0.11	0.10	0.11	0.10	0.11	1.51	0.13
632 Adventure Staff (Outdoors)	0.22	0.23	0.10	0.10	0.11	0.11	0.11	0.11	0.10	0.11	0.10	0.11	1.51	0.13
632 Adventure Staff (Outdoors)	0.30	0.30	0.29	0.12	0.11	0.15	0.11	0.11	0.10	0.11	0.10	0.11	1.91	0.16
633 AdventurePlex Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
634 AdventurePlex Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
631 AdventurePlex Supervisor	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
633 AdventurePlex Supervisor	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
634 Assistant Camp Director	1.00	1.00	-	-	-	-	-	-	-	-	-	1.00	3.00	0.25
634 Assistant Camp Director	1.00	1.00	-	-	-	-	-	-	-	-	-	1.00	3.00	0.25
634 Camp Staff	0.88	0.88	0.08	-	0.16	0.16	0.15	0.17	0.03	0.36	0.03	0.88	3.77	0.31
634 Camp Staff	0.88	0.88	0.08	-	0.16	0.16	0.15	0.17	0.03	0.36	0.03	0.88	3.77	0.31
634 Camp Staff	0.88	0.88	0.08	-	0.16	0.16	0.15	0.17	-	0.36	0.03	0.88	3.74	0.31
634 Camp Staff	0.88	0.88	0.08	-	0.16	0.16	0.15	0.17	-	0.36	-	0.88	3.71	0.31
634 Camp Staff	0.88	0.88	0.08	-	0.16	0.16	0.15	0.17	-	0.36	-	0.88	3.71	0.31
634 Camp Staff	0.88	0.88	0.08	-	0.16	0.16	0.15	0.17	-	0.36	-	0.88	3.71	0.31
634 Camp Staff	0.88	0.88	0.08	-	0.16	0.16	0.15	-	-	0.36	-	0.88	3.54	0.29
634 Camp Staff	0.88	0.88	0.08	-	0.16	0.16	0.15	-	-	0.36	-	0.88	3.54	0.29
634 Camp Staff	0.88	0.88	-	-	0.16	0.16	0.15	-	-	0.36	-	0.88	3.46	0.29
634 Camp Staff	0.88	0.88	-	-	0.16	0.16	0.15	-	-	0.36	-	0.88	3.46	0.29
634 Camp Staff	0.88	0.88	-	-	0.16	0.16	0.15	-	-	-	-	0.88	3.10	0.26
634 Camp Staff	0.88	0.88	-	-	0.16	0.16	0.15	-	-	-	-	0.88	3.10	0.26
634 Camp Staff	0.88	0.88	-	-	0.16	0.16	0.15	-	-	-	-	0.88	3.10	0.26
634 Camp Staff	0.88	0.88	-	-	-	-	-	-	-	-	-	0.88	2.63	0.24
634 Camp Staff	0.88	0.88	-	-	-	-	-	-	-	-	-	0.88	2.63	0.24
634 Camp Staff	0.88	0.88	-	-	-	-	-	-	-	-	-	0.88	2.63	0.24
634 Camp Staff	0.88	0.88	-	-	-	-	-	-	-	-	-	0.88	2.63	0.24
634 Camp Staff	0.88	0.88	-	-	-	-	-	-	-	-	-	0.88	2.63	0.24
633 Events Specialist	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
633 Events Specialist	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75

Beach Cities Health District
Budget 19-20 - Personnel - FTE summary


[illegible]

BCHD FY2019-20 Budget



Employee Benefits & Offerings


DISTRICT EMPLOYEE BENEFIT OFFERINGS

- Basic Life, Group and Voluntary Life Insurance
- Community Service Benefit
- Dependent Care Reimbursement Plan
- Education Assistance
- Employee Assistance Program (EAP)
- Employee Discounts
 - AdventurePlex
 - Center for Health Connection (Medical & Mental Health Counseling)
 - Employee Savings Tickets (est.us.com)
 - Employee Recognition Program
 - Health & Fitness Free Memberships for Full-time Employees and Discounts for the Additional Amenities
- Flexible Spending Accounts
- Health Benefits
 - Group Health, Dental, and Vision
 - Cafeteria Plan (Café Dollars)
- Long-term Disability
- Medical Leave of Absence
- Paid Parental Leave
- Pet Insurance  my pet protection™
- Time Off
 - Holiday Pay
 - Paid Time Off (PTO)
 - Sick Time
- Retirement Plans (Public Employee's Retirement System (CalPERS))
- 0457 Deferred Compensation Program (Voluntary in addition to PERS)




FLEXIBLE SPENDING ACCOUNTS

Health Care	<ul style="list-style-type: none"> • Self and eligible dependents • Maximum of \$5,000 (individual) • Immediate reimbursement of actual election • Use it or Lose it
Dependent Care	<ul style="list-style-type: none"> • Self and eligible dependents • Maximum of \$5,000 (household) • Reimbursement for amounts accrued in PSA bank



PAID PARENTAL LEAVE


- Up to 12 weeks of paid leave for eligible employees (in coordination with PFL paid by the state)
- No deduction from sick or vacation accruals
- Leave may be taken within one year immediately following the life event



Refer to Policy 3410 Leaves of Absence – Medical for more details

EDUCATION ASSISTANCE


- Eligible employees can receive a up to \$4,000 for educational assistance in any fiscal year *
- * Related to employee's present work
- Advance approval for the class(es) requested from employee's Department Director or Chief Executive Officer (also needs to be approved as a budget line item)



Refer to Policy 3620 Education Assistance for more details

MEDICAL LEAVE OF ABSENCE

- Eligible employees are entitled to a total of 12 workweeks of leave during any 12-Month Period.
- State pays 60%-70% of wages through Disability Insurance or Paid Family Leave (PFL)
- District coordinates benefits with Employee Development Department (EDD) to ensure employees paid 100% of their salary



Refer to Policy 3410 Leaves of Absence – Medical for more details

CAFÉ DOLLARS

CAFÉ DOLLAR	2020 Café Dollars*
Employee Only	\$690
Employee + 1	\$1,350
Employee + 2	\$1,520
Waived Café	\$212


*For part-time employees (20-39 hours/week) dollars are pro-rated

BCHD HEALTH PLANS

Medical Plans <ul style="list-style-type: none"> • 7 HMOs & 3 PPOs • Plan Comparison Tools • Health Plan Chooser (CalPERS) • CalPERS Compare (Aetna Blue Cross only) 	Dental Plan <ul style="list-style-type: none"> • PPO Plan through Principal • Policy pays: <ul style="list-style-type: none"> • 100% for Preventive Procedures • 80%-90% for Basic Procedures • 50%-60% for Major Procedures • 50% for Orthodontic Procedures 	Vision Plan <ul style="list-style-type: none"> • Plan through VSP • Benefits include: <ul style="list-style-type: none"> • WellVision Exam • Prescription Glasses – Frame, Lenses, Lens Option • Contacts (instead of glasses)
---	---	---

RETIREMENT PLANS


- District offers a retirement plan through CalPERS:
 - 2% at 60 for those employees hired before January 1, 2013 - 2% of highest annual base salary earned for monthly pension
 - 2% at 62 for those employees hired on or after January 1, 2013 - 2% of highest average pay rate during any three year period
- District also offers a 457(b) Deferred Compensation Plan, pre-tax savings plan



BCHD DEPENDENT CARE REIMBURSEMENT PLAN

Examples

Employee Election	BCHD Match	Maximum Benefit
\$500	\$500	\$1,000
\$1,000	\$1,000	\$2,000
\$1,500	\$1,500	\$3,000
\$2,000	\$2,000	\$4,000
\$2,500	\$2,500	\$5,000



BCHD FY2019-20 Budget

Community Funded Services

Community Services - Funded by the District
Budget FY 2019-2020

Account	Description	FY 19-20 BUDGET	FY 18-19 BUDGET	FY 17-18 BUDGET	FY 16-17 BUDGET	FY 15-16 BUDGET	FY 14-15 BUDGET	FY 13-14 BUDGET
Contract Services - Senior								
1-200-200-5930-07	City of RB Senior/Adult Disabled Health Fair	-	-	-	4,483	4,483	4,483	4,483
1-400-405-5930-24	South Bay Adult Care Center	-	9,324	9,324	9,324	9,324	9,324	9,324
1-200-200-5930-29	The Center for the Partially Sighted	-	-	-	4,372	4,373	4,373	4,373
1-400-405-5930-31	The Salvation Army Meals on Wheels	55,524	58,032	58,032	58,032	58,045	58,045	58,045
1-400-405-5930-33	YMCA - Senior Nutrition	-	25,000	25,000	25,000	25,000	20,000	20,000
1-200-200-5930-34	RB Sr. Aid Program	-	-	-	-	4,872	4,410	4,124
	Senior Subtotal	\$55,524	\$92,356	\$92,356	\$101,211	\$106,097	\$100,635	\$100,349
Contract Services-Youth								
1-400-405-5930-10	HBCSD - Healthy Schools	94,091	94,091	94,091	94,091	101,000	110,000	109,134
1-400-405-5930-11	HBCSD - School Based	6,000	6,000	6,000	6,000	6,000	6,000	
1-400-405-5930-15	MBUSD - Healthy Schools	189,520	189,520	189,520	189,520	196,429	275,000	273,912
1-400-405-5930-16	MBUSD - School Based	21,000	21,000	21,000	21,000	21,000	21,000	
1-400-405-5930-20	RBUSD - Healthy Schools	361,091	361,091	361,091	361,091	368,000	368,000	242,895
1-400-405-5930-21	RBUSD - School Based	36,000	36,000	36,000	36,000	36,000	36,000	
1-400-405-5930-22	RBUSD - SARB 16	14,892	14,892	14,892	14,892	14,892	14,892	14,892
	Youth Subtotal	\$722,594	\$722,594	\$722,594	\$722,594	\$743,321	\$830,892	\$640,833
Contract Services-Community Support								
1-400-405-5930-39	South Bay Families Connected	40,000	40,000	40,000	30,000	-	-	-
1-400-405-5930-02	City of HB Paramedic Services	-	-	21,840	21,840	21,840	21,840	21,840
1-400-405-5930-03	City of MB Paramedic Services	29,364	29,364	29,364	29,364	29,364	29,364	29,364
1-400-405-5930-04	City of RB Paramedic Services	58,000	48,000	48,000	48,000	48,000	48,000	48,000
1-400-405-5930-08	City of RB Police Dept. DV Program	39,816	39,816	39,816	39,816	17,100	17,100	17,100
	Community Support Subtotal	167,180	157,180	179,020	169,020	116,304	116,304	116,304
	CONTRACT SERVICES TOTAL	\$945,298	\$972,130	\$993,970	\$992,825	\$965,722	\$1,047,831	\$857,486
Grant Contract Services - Sr/CHC								
1-200-200-5930-05	SB Youth Project Touch	-	-	-	-	-	-	32,991
1-400-405-5930-28	St. Andrew's Church Homeless/Needy	-	2,616	2,616	2,618	2,616	2,616	2,616
1-400-405-5930-30	Hospice Foundation/ The Gathering Place	-	40,800	40,800	40,800	40,800	40,800	40,800
1-400-405-5930-32	Wellness Community/Cancer Support	26,204	45,408	45,408	45,396	45,402	45,402	45,402
1-400-405-5930-40	MB Community Counseling Center	8,200	-	-	-	-	-	-
1-400-405-5930-41	St. Paul UMC-Food Safety Net	8,453	-	-	-	-	-	-
1-400-405-5930-42	Manhattan Beach Cert	11,100	-	-	-	-	-	-
1-400-405-5930-43	SB Children's Health Center - Summer Programs	20,150	-	-	-	-	-	-
1-400-405-5930-44	RB Rotary Vision to Learn	4,000	-	-	-	-	-	-
	Health Connection Subtotal	\$78,107	\$88,824	\$88,824	\$88,814	\$88,818	\$88,818	\$121,809
Micro-Enrichment Grants - CEO Approved								
1-100-170-5930-00	MicroGrant	45,000	45,000	45,000	45,000	45,000	45,000	45,000
	CEO Approved Subtotal	45,000	45,000	45,000	45,000	45,000	45,000	45,000
	GRANTS TOTAL	\$123,107	\$133,824	\$133,824	\$133,814	\$133,818	\$133,818	\$166,809
Case Managed Services - Senior								
1-200-200-5935-00	Senior Health Fund	370,000	370,000	237,000	222,000	218,400	203,300	190,000
		\$370,000	\$370,000	\$237,000	\$222,000	\$218,400	\$203,300	\$190,000
Case Managed Services - Sr/CHC								
1-200-200-5936-50	Adult Medical	6,204	6,204	6,204	6,204	26,200	26,200	65,200
1-200-200-5936-65	Adult Individual	-	-	-	-	-	16,000	40,000
1-200-200-5937-50	Child Medical	3,000	3,000	3,000	3,000	3,000	3,000	7,500
1-200-200-5937-65	Child Individual	-	-	-	-	-	10,000	25,000
1-200-200-5937-70	Child Dental	2,400	2,400	2,400	2,400	2,400	2,400	6,000
		11,604	11,604	11,604	11,604	31,600	57,600	143,700
	CASE MAMANGEMENT TOTAL	\$381,604	\$381,604	\$248,604	\$233,604	\$250,000	\$260,900	\$333,700
GRANT - CONTINGENCY								
1-400-405-5930-00		37,549	-	-	-	-	-	-
	TOTAL	\$1,487,558	\$1,487,558	\$1,376,398	\$1,360,243	\$1,349,540	\$1,442,549	\$1,357,995

BCHD FY2019-20 Budget

District-wide Budget Fund Financials

Total Fund Summary
Budget 2019-20

	Budget FY19-20	Est. Actual FY18-19	Amount Variance	%	Actual FY17-18	Actual FY16-17	Actual FY15-16	Actual FY14-15	Budget FY13-14
Property Tax Revenue	3,930,505	3,793,278	137,227	4%	3,591,891	3,355,324	3,145,703	2,960,181	2,806,501
Lease Revenue	4,812,639	4,975,130	(162,491)	-3%	4,495,927	4,353,249	4,244,939	4,479,867	2,874,045
Investment Revenue	965,860	1,809,300	(843,440)	-47%	555,677	619,756	1,301,865	917,677	1,235,885
Limited Partnership Revenue	2,162,000	2,071,324	90,676	4%	2,473,590	2,001,129	2,083,332	1,919,408	2,134,248
User Fees Revenue	2,994,398	2,825,994	168,404	6%	2,671,695	2,702,307	2,572,774	2,376,262	2,512,897
Other Revenue	52,315	112,151	(59,836)	-53%	68,292	26,251	75,955	110,180	170,706
TOTAL REVENUE	14,917,717	15,587,177	(669,460)	-4%	13,857,072	13,058,016	13,424,567	12,763,575	11,734,282
Payroll & Benefits	6,865,096	6,807,050	(58,046)	-1%	5,764,456	5,726,966	5,392,860	5,420,574	5,464,969
Program Costs	258,822	259,789	967	0%	270,194	211,655	257,071	277,548	402,841
Human Resources Related	275,718	222,692	(53,026)	-24%	182,044	235,742	215,835	220,439	149,938
Information Systems	205,495	172,014	(33,481)	-19%	146,958	148,804	157,465	118,294	166,911
Community Relations	561,582	594,672	33,090	6%	547,850	695,570	538,321	748,109	558,702
Facilities Expenses	1,517,303	1,559,633	42,330	3%	1,472,221	1,502,474	1,664,152	1,457,267	538,505
Professional Services	1,801,695	1,937,440	135,745	7%	1,622,021	1,344,893	1,349,459	1,274,264	1,233,726
Interest and Other	1,019,036	1,011,516	(7,520)	-1%	993,329	985,205	987,041	999,482	1,007,801
Funds & Grants	1,494,558	1,374,253	(120,305)	-9%	1,430,246	1,362,201	1,269,787	1,345,957	1,309,116
TOTAL OPERATING EXPENSES	13,999,305	13,939,060	(60,245)	0%	12,429,319	12,213,510	11,831,992	11,861,934	10,832,509
NET INCOME (LOSS)	918,412	1,648,117	(729,705)	-44%	1,427,753	844,506	1,592,576	901,641	901,773
Total Capital Investments	2,100,000	1,820,365	(279,635)	-15%	1,440,938	837,317	1,344,677	573,916	964,399
TOTAL CAPITAL BUDGET	(1,181,588)	(172,248)	1,009,340	-586%	(13,185)	7,189	247,899	327,725	(62,626)
NET CHANGE IN FUND BALANCE									
OTHER FINANCING SOURCES (USES)									
Transfers In	-	-	-		-	50,053	-	-	-
Transfers Out	-	-	-		-	(50,053)	-	-	-
Restatements									
FUND BALANCE as of July 1	40,234,195	40,406,443			40,419,628	40,412,439	40,164,540	39,836,815	39,899,441
FUND BALANCE as of June 30	39,052,607	40,234,195			40,406,443	40,419,628	40,412,439	40,164,540	39,836,815

General Fund Summary
Budget 2019-20

	Budget FY19-20	Est. Actual FY18-19	Amount Variance	%	Actual FY17-18	Actual FY16-17	Actual FY15-16	Actual FY14-15	Budget FY13-14
Property Tax Revenue	3,930,505	3,793,278	137,227	4%	3,591,891	3,355,324	3,145,703	2,960,181	2,806,501
Lease Revenue	4,812,639	4,975,130	(162,491)	-3%	4,495,927	4,353,249	4,244,939	4,479,867	2,874,045
Investment Revenue	965,860	1,809,300	(843,440)	-47%	555,677	619,756	1,301,865	917,677	1,235,885
Limited Partnership Revenue	2,162,000	2,071,324	90,676	4%	2,473,590	2,001,129	2,083,332	1,919,408	2,134,248
User Fees Revenue	2,994,398	2,825,994	168,404	6%	2,671,695	2,702,307	2,572,774	2,376,262	2,512,897
Other Revenue	52,315	112,151	(59,836)	-53%	68,292	26,251	75,955	110,180	170,706
TOTAL REVENUE	14,917,717	15,587,177	(669,460)	-4%	13,857,072	13,058,016	13,424,567	12,763,575	11,734,282
Payroll & Benefits	6,865,096	6,807,050	(58,046)	-1%	5,764,456	5,726,966	5,392,860	5,420,574	5,464,969
Program Costs	258,822	259,789	967	0%	270,194	211,655	257,071	277,548	402,841
Human Resources Related	275,718	222,692	(53,026)	-24%	182,044	235,742	215,835	220,439	149,938
Information Systems	205,495	172,014	(33,481)	-19%	146,958	148,804	157,465	118,294	166,911
Community Relations	561,582	594,672	33,090	6%	547,850	695,570	538,321	748,104	558,702
Facilities Expenses	1,517,303	1,559,633	42,330	3%	1,472,221	1,502,474	1,664,152	1,457,267	538,505
Professional Services	1,801,695	1,937,440	135,745	7%	1,622,021	1,344,893	1,349,459	1,274,264	1,233,726
Interest and Other	1,019,036	1,011,516	(7,520)	-1%	993,329	985,205	987,041	999,482	1,007,801
Funds & Grants	1,494,558	1,374,253	(120,305)	-9%	1,430,246	1,362,201	1,269,787	1,345,957	1,309,116
TOTAL OPERATING EXPENSES	13,999,305	13,939,060	(60,245)	0%	12,429,319	12,213,510	11,831,992	11,861,929	10,832,509
NET INCOME (LOSS)	918,412	1,648,117	(729,705)	-44%	1,427,753	844,506	1,592,576	901,646	901,773
Total Capital Investments	2,100,000	1,820,365	(279,635)	-15%	1,440,938	837,317	1,344,677	573,916	964,399
TOTAL CAPITAL BUDGET	(1,181,588)	(172,248)	1,009,340	-586%	(13,185)	7,189	247,899	327,730	(62,626)
NET CHANGE IN FUND BALANCE									
OTHER FINANCING SOURCES (USES)									
Transfers In	-	-	-		-	50,053	-	-	-
Transfers Out	-	-	-		-	-	-	-	-
Restatements									
FUND BALANCE as of July 1	39,077,487	39,249,735			39,262,920	39,205,678	38,957,779	38,630,049	38,692,675
FUND BALANCE as of June 30	37,895,899	39,077,487			39,249,735	39,262,920	39,205,678	38,957,779	38,630,049

Budget 2019-20
Special Revenue Fund

	Budget FY20	Est. Actual FY19	Increase (Decrease)	Est. Actual FY17-18	Actual FY16-17	Actual FY15-16	Actual FY14-15	Actual FY13-14
"Prospect One Fund"								
Tax Revenue	-	-	-	-	-	-	-	-
Lease Revenue	-	-	-	-	-	-	-	-
Investment Revenue	-	-	-	-	-	-	-	-
Partnership Revenue	-	-	-	-	-	-	-	-
User Fee Revenue	-	-	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	-	-	-
OPERATING EXPENSES								
Payroll & Benefits	-	-	-	-	-	-	-	-
Health Program Funding & Grants	-	-	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-	-	-
General & Administrative	-	-	-	-	-	-	-	-
Facilities	-	-	-	-	-	-	5	-
Community Relations	-	-	-	-	-	-	-	-
Human Resources	-	-	-	-	-	-	-	-
Info Systems	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Debt Retirement & Interest	-	-	-	-	-	-	-	-
TOTAL OPERATING EXPENSES	-	-	-	-	-	-	5	-
NET INCOME (LOSS) FROM OPERATIONS	-	-	-	-	-	-	(5)	-
Capital Outlays	-	-	-	-	-	-	-	-
TOTAL EXPENSES	-	-	-	-	-	-	5	-
NET INCOME (LOSS)	-	-	-	-	-	-	(5)	-
OTHER FINANCING SOURCES (USES)								
Transfers In	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	(50,053)	-	-	-
Restatements	-	-	-	-	-	-	-	-
FUND BALANCE as of July 1	1,156,708	1,156,708		1,156,708	1,206,761	1,206,761	1,206,766	1,206,766
FUND BALANCE as of June 30	1,156,708	1,156,708		1,156,708	1,156,708	1,206,761	1,206,761	1,206,766

BCHD FY2019-20 Budget

District-wide Consolidated Financial

Beach Cities Health District

District Total Rollup

Budget 2019-20

		Budget FY19-20	Budget FY18-19	% Var Bud 20 Bud 19	Budget FY17-18	Budget FY16-17	Budget FY15-16	Budget FY14-15
--- 4020-	Property Tax Revenue	3,930,505	3,760,620	105%	3,378,704	3,231,756	3,091,224	2,838,000
--- 4110-	Lease Revenue	3,822,207	3,712,742	103%	3,620,507	2,967,156	2,949,918	2,723,555
--- 4140-	Interest Revenue	965,861	1,000,840	97%	975,812	975,681	931,990	935,239
--- 4150-	Limited Partnership Revenue	2,162,000	2,161,680	100%	1,861,600	2,161,600	2,322,000	2,224,300
--- 4310-	Donations	5,000	5,000	100%	7,000	8,500	8,500	8,620
--- 4320-	Other Revenue	47,315	47,315	100%	10,000	46,000	50,879	75,640
	BOE allocation to tenants	990,432	750,429	132%	711,385	-	-	-
--- 4120-	Revenue - POC	-	-	-	-	-	-	-
--- 4130-	Revenue - Prospect South Bay	-	-	-	-	-	-	-
--- 4390-	Misc. Revenue	-	4,700	0%	-	-	-	-
	Total Government	11,923,319	11,443,326	104%	10,565,008	9,390,693	9,354,511	8,805,354

TOTAL REVENUES

		Budget FY19-20	Budget FY18-19	% Var Bud 20 Bud 19	Budget FY17-18	Budget FY16-17	Budget FY15-16	Budget FY14-15
---	5010-	3,758,106	3,678,886	102%	3,379,661	3,325,496	3,480,349	3,453,294
---	Salaries - Reg PT - Ben	1,287,178	1,090,592	118%	1,020,731	370,935	381,649	325,644
---	Salaries - Reg PT - PERS-only	4,910	-	-	-	89,999	7,354	69,172
---	Salaries - Reg PT - no Ben	-	-	-	-	477,138	389,851	381,693
---	Salaries - Temporary PT - No Ben	-	-	-	-	24,960	32,175	-
---	Salaries - Instructors - no Ben	296,159	297,187	100%	300,878	322,866	281,090	314,818
---	Cafeteria Plan Contribution	592,602	514,464	115%	494,014	459,556	455,597	443,592
---	Payroll Taxes	378,608	352,999	107%	337,098	328,182	348,448	295,015
---	LTD Insurance Premiums	12,855	11,994	107%	10,577	8,880	8,701	8,844
---	Pension Benefits	505,516	438,361	115%	414,714	414,233	279,337	442,414
---	Unemployment Benefits	22,000	13,000	169%	20,000	29,000	45,000	60,000
---	Employee Incentive Bonus	-	-	-	-	-	-	-
---	Employee Service Awards Expense	7,160	2,592	276%	2,700	2,440	2,600	3,850
---	Vacation/Sick Leave	-	-	-	-	-	-	-
---	Total Payroll Expenses	6,865,094	6,400,076	107%	5,980,373	5,853,685	5,712,151	5,798,336

---	5610-	COGS - Cost of Goods Sold - non-food	11,262	14,680	77%	16,850	13,782	13,490	9,873
---	5620-	Cafe Supplies - cost of good sold - food	16,588	16,588	100%	19,470	19,470	16,752	52,056
---	5210-	Consumables (food used as supplies)	12,970	22,020	59%	25,956	21,778	27,392	20,530
---	5222-	Client transportation	13,930	13,930	100%	13,930	16,125	16,125	16,125
---	5225-	Office Supplies	25,629	24,572	104%	22,300	17,950	28,936	25,875
---	5227-	Gym/Locker room Supplies	46,240	39,632	117%	30,842	28,164	17,904	22,027
---	5228-	Program Supplies	92,459	85,590	108%	69,793	55,712	51,715	70,254
---	5229-	Janitorial supplies	35,955	36,760	98%	53,805	33,694	28,699	33,141
---	5230-	Other Supplies	3,790	4,340	87%	3,240	960	940	1,440
		Total Program Costs	258,822	258,112	100%	256,186	207,635	201,953	251,321

---	5110-	Employee Retention & Recognition	7,725	9,985	77%	10,936	6,625	2,345	7,833
---	5111-	Employee Wellness	40,827	43,227	94%	50,664	35,612	35,100	48,800
---	5115-	ADP Payroll Processing Fees	38,400	46,536	83%	60,132	58,440	70,000	-
---	5120-	Education & Training Seminars	40,117	43,310	93%	46,372	22,439	23,483	63,220
---	5125-	Insurance - Worker's Comp	42,947	51,702	83%	58,577	77,222	90,300	36,276
---	5130-	Recruitment	23,749	22,799	104%	29,849	53,227	12,557	18,916
---	5140-	Tuition Reimbursement	23,458	25,160	93%	15,836	17,799	8,000	15,372
---	5145-	Uniforms	18,647	14,947	125%	12,777	10,677	10,564	12,460
---	5220-	Employee Travel/Parking	39,848	43,376	92%	35,908	34,836	33,120	33,380
---	5240-	CSI Over/Short Deposit	-	-	-	-	-	-	-
		Total Human Resources Expenses	275,718	301,043	92%	321,051	316,877	285,469	290,757

---	5311-	IT Server Equipment	5,000	2,500	200%	7,000	4,500	2,000	-
---	5312-	IT Workstations	1,700	1,700	100%	5,200	10,000	10,000	9,000
---	5313-	Presentational Equipment	-	-	-	2,000	500	-	2,000
---	5314-	Phone Equipment	9,000	9,000	100%	6,000	6,600	6,900	2,300
---	5315-	IT Repair & Maint Parts	1,500	1,740	86%	1,240	1,440	1,188	1,500
---	5316-	IT Website / Internet Equipment	-	-	-	2,353	-	3,000	-
---	5317-	IT Monitors & Printers	-	-	-	1,000	500	1,400	2,160
---	5320-	IT Network Expense	-	2,200	0%	2,200	-	2,200	-
---	5330-	IT Software Expense	188,295	177,293	106%	144,825	140,449	117,896	110,575
		Total Information Systems Expenses	205,495	194,433	106%	171,818	163,989	144,584	127,535

---	5410-	Advertising	118,000	117,389	101%	141,670	139,200	161,168	177,488
---	5415-	Community Education Materials	2,004	2,004	100%	2,004	2,004	2,000	14,000
---	5420-	Community Outreach	41,888	41,330	101%	32,443	59,850	44,050	76,500
---	5425-	Internet / Intranet / Website	14,000	10,000	140%	18,000	11,860	10,000	40,000
---	5430-	Dues & Memberships	32,611	29,836	109%	28,157	23,061	23,085	26,693
---	5435-	Educational Materials	1,743	1,743	100%	2,243	2,043	2,043	21,164
---	5440-	Mailing Services	10,680	10,680	100%	9,050	11,675	11,362	18,367
---	5445-	Management of Volunteers	24,900	21,605	115%	17,940	11,824	10,782	9,980
---	5450-	Meetings	41,350	39,260	105%	37,950	21,640	23,760	16,954
---	5455-	Postage	55,879	65,784	85%	68,490	60,125	63,050	80,011
---	5460-	Printing	165,617	186,720	89%	159,226	137,968	132,988	156,005
---	5465-	Promotional Items/Materials	46,700	55,550	84%	57,830	44,500	38,950	59,050
---	5470-	Subscriptions	1,209	143	843%	143	719	2,258	2,854

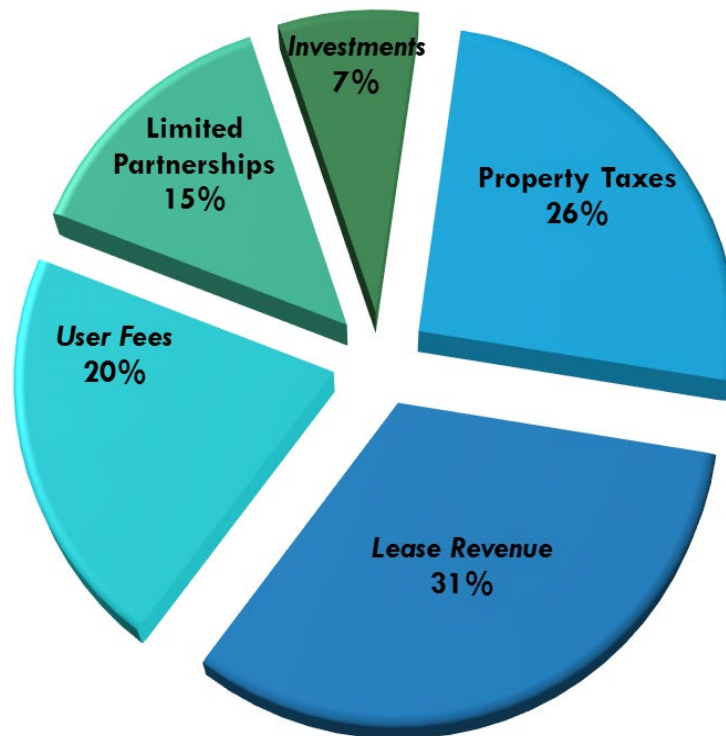
Beach Cities Health District

District Total Rollup

Budget 2019-20

		Budget FY19-20	Budget FY18-19	% Var Bud 20 Bud 19	Budget FY17-18	Budget FY16-17	Budget FY15-16	Budget FY14-15
---	5499- Business Promotion Allocation	5,000	5,000	100%	-	-	-	(0)
	Total Community Relations	561,582	587,045	96%	575,146	526,469	525,496	699,066
---	5510- Building Maintenance & Repair	190,273	179,256	106%	165,821	295,708	375,631	136,270
---	5515- Equipment/Furniture < \$5,000	56,607	60,860	93%	62,796	71,154	18,685	28,097
---	5520- Equipment/Facility Lease	81,608	113,440	72%	150,756	173,820	176,880	173,480
---	5525- Equipment/General Maintenance & Repair	133,540	142,263	94%	120,884	137,770	25,271	66,921
---	5530- Landscape Maintenance	82,984	82,914	100%	80,291	82,267	87,787	73,287
---	5540- Electricity	370,650	370,650	100%	429,260	472,260	495,600	476,167
---	5542- Gas	126,546	126,546	100%	144,840	144,840	128,645	135,055
---	5544- Water	123,700	123,700	100%	104,400	104,400	85,684	85,902
---	5546- Waste Removal	15,755	14,992	105%	14,944	14,945	13,792	13,677
---	5550- Plant Service	7,110	5,509	129%	7,140	7,140	7,040	7,200
---	5548- Telephone	63,150	66,450	95%	56,940	53,484	49,250	68,448
---	5565- Janitorial Services	265,380	232,080	114%	233,280	177,600	164,880	124,000
---	5598- Internal BOE allocation	-	-	-	-	-	-	-
---	5599- BOE allocation to tenants	-	-	-	-	(723,617)	(723,617)	(884,253)
	Total Facilities Expenses	1,517,303	1,518,659	100%	1,571,352	1,011,771	905,528	504,251
---	5710- Accounting Services	30,000	39,100	77%	36,500	20,000	24,048	21,048
---	5715- Banking Services	98,704	96,940	102%	101,200	90,000	96,000	96,000
---	5720- Election Expense	-	140,000	0%	-	145,000	-	48,000
---	5725- Laundry Services	90,745	92,017	99%	101,962	86,914	55,680	50,638
---	5730- Legal Services	94,500	84,500	112%	79,996	76,500	77,500	74,000
---	5740- Outside Services	670,184	540,879	124%	500,892	476,427	486,888	418,570
---	5744- Outside Service-Research	175,000	125,000	140%	150,000	25,596	50,000	75,000
---	5746- Outside Services - H&F	104,353	127,826	82%	123,763	100,961	93,573	88,596
---	5747- Outside Services - Property	84,000	84,000	100%	74,000	60,000	60,000	-
---	5748- Engineering/Maintenance Services	314,597	290,826	108%	276,790	273,479	145,633	-
---	5750- Research Services	-	-	-	-	-	-	-
---	5755- Service Contracts	126,612	120,529	105%	115,178	188,456	122,030	204,565
---	5760- Taxes & Licensing	13,001	11,660	112%	9,420	8,518	8,920	36,432
	Total Professional Services Expenses	1,801,695	1,753,277	103%	1,569,701	1,551,851	1,220,272	1,112,849
---	5910- Prospect South Bay	72,000	72,000	100%	60,000	63,600	55,000	51,720
---	5920- Interest Expense	236,768	273,538	87%	307,507	338,895	394,683	394,683
---	5998- Debt Service - Principal Pmt.	483,232	446,463	108%	412,493	-	-	-
---	5999- Indirect Admin Services	-	-	-	-	-	-	-
---	5215- Insurance - General	227,036	215,121	106%	216,985	235,162	249,364	257,141
	Total Other Expenses	1,019,036	1,007,122	101%	996,985	637,657	699,047	703,532
---	5930- Grant Expense	1,105,954	1,105,954	100%	1,127,794	1,126,639	1,099,540	1,181,649
---	5935- Health Fund - Youth	5,400	5,400	100%	5,400	5,400	250,000	260,900
---	5935- Health Fund - Adults	6,204	6,204	100%	6,204	6,204	-	-
---	5935- Health Fund - Seniors	370,000	370,000	100%	237,000	222,000	-	-
---	5940- Holiday Assistance	7,000	7,000	100%	7,000	8,500	8,500	8,500
	Total Funds & Grants Expenses	1,494,558	1,494,558	100%	1,383,398	1,368,743	1,358,040	1,451,049
	TOTAL EXPENSES	13,999,305	13,514,325	104%	12,826,010	11,638,677	11,052,539	10,938,696
	Income (Loss) Before Cap Ex	918,412	805,286	114%	501,202	516,869	699,924	445,731
---	6010- Capital Expenditure - Fitness Equip	-	-	-	-	-	-	-
---	6020- Capital Expenditure - MIS	79,300	105,000	76%	42,000	56,000	-	35,200
---	6030- Capital Expenditure - FF&E	301,600	14,340	2103%	13,224	21,029	-	62,000
---	6040- Capital Expenditure - Parking	-	-	-	-	-	83,000	39,500
---	6050- Capital Expenditure - Building	615,000	453,464	136%	2,883,814	2,815,492	833,000	309,000
	Capital Expenditure - Carry-Over	2,338,212	3,495,116	67%	2,265,968	-	-	-
	Total Capital Expenditures	3,334,112	4,067,920	82%	5,205,006	2,892,521	916,000	445,700
	Healthy Living Campus	1,300,000	-	-	-	-	-	-

BCHD FY2019-20 Budget



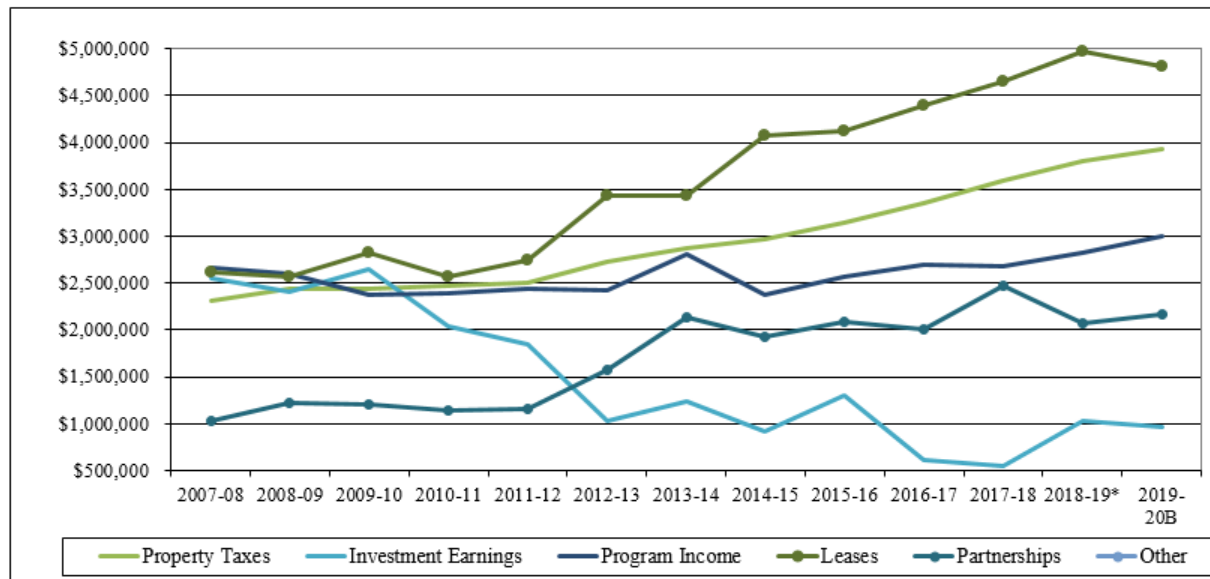
Funding Sources

The District Funding Sources

Beach Cities Health District (BCHD) is one of the largest preventive health agencies in the nation, and has served the communities of Hermosa Beach, Manhattan Beach and Redondo Beach since 1955. When the District originally started, it was funded by property taxes, plus its income from operating a hospital. Later when the District transitioned into the preventive health arena, the funds available were invested and diversified into owning and leasing property, joining partnerships, operating a health and fitness center and a youth fitness center, and keeping a portfolio of investments. With the income and user fees from these various sources, the District can offer an extensive range of dynamic health and wellness programs, with innovative services and facilities to promote health and prevent diseases in every lifespan—from pre-natal and children to families and older adults.

TREND BY FUNDING SOURCE

Fiscal Year	Property Taxes	Investment Earnings	Program Income	Leases	Partnerships	Other
2007-08	2,310,323	2,544,024	2,658,807	2,619,396	1,023,918	171,004
2008-09	2,431,068	2,400,700	2,605,809	2,572,590	1,223,811	274,302
2009-10	2,442,334	2,651,449	2,370,140	2,823,318	1,204,270	194,278
2010-11	2,465,284	2,032,734	2,395,112	2,560,192	1,136,200	143,759
2011-12	2,499,090	1,854,308	2,431,990	2,738,616	1,151,587	133,951
2012-13	2,734,979	1,037,688	2,417,327	3,430,176	1,574,326	239,430
2013-14	2,874,045	1,235,885	2,806,501	3,432,690	2,134,248	170,706
2014-15	2,960,181	917,677	2,376,262	4,076,146	1,919,408	110,180
2015-16	3,145,703	1,301,865	2,572,774	4,116,447	2,083,332	75,955
2016-17	3,355,324	619,756	2,702,307	4,394,800	2,001,129	26,113
2017-18	3,591,891	555,677	2,671,695	4,649,091	2,473,590	68,292
2018-19*	3,793,278	1,023,857	2,825,994	4,975,130	2,071,324	112,151
2019-20B	3,930,505	965,861	2,994,398	4,812,639	2,162,000	52,315



Source: Audited Financial Statements

* Pre-audited Financial Statements

B - FY19-20 Annual Budget

The portion of each income stream (noted below by “%”) compared to total District income stays relatively consistent year-over year. There have been some swings for example from the financial recession in 2008-2009, when property tax income was 20% and investment income was 15% of total District income to a current property tax portion of 26% and investment income of 7% of total District income. The diversified portfolio helps the District maintain services through different economic challenges facing the nation, the state, and the Beach Cities jurisdiction.

Property Taxes (26%). The District shares on average 0.00888% (88% of a penny) 1% property tax collected by the state of California from the three Beach Cities (Hermosa, Manhattan and Redondo Beach). See illustrative graph on the following page.

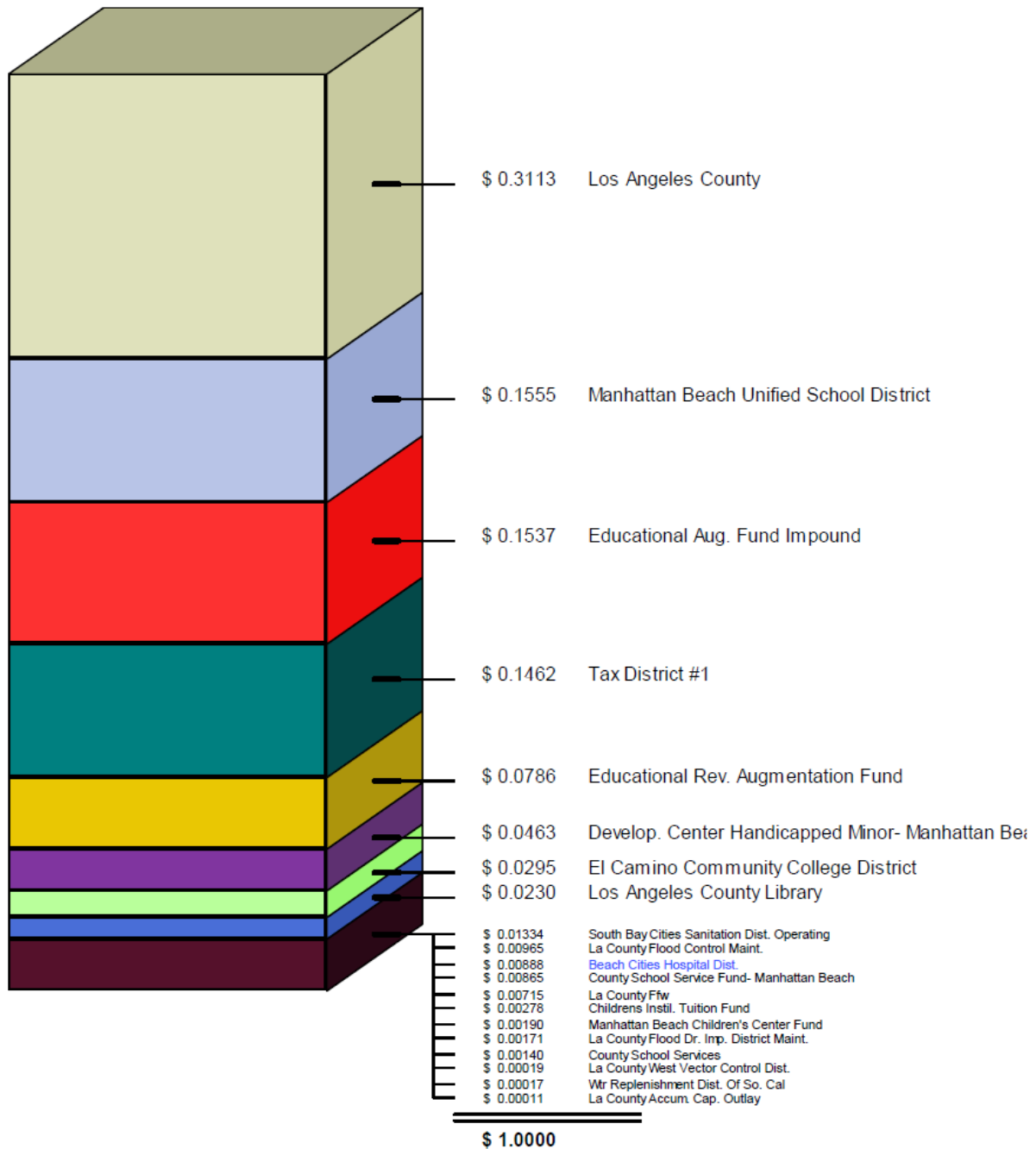
For budgeting purposes, the District uses input from Hdl Coren & Cone, a reputable consulting firm to estimate annual property taxes for Secured, Unsecured and HOX (homeowner tax exemptions) apportionments.

Our base line forecast for growth of all values generating General Fund revenue (GF and base year values) is **4.73%**. If we assume some new construction additions consistent with an average reported on the “New Construction History” report an addition of \$95,671,146 would enhance this forecast. This would add approximately a quarter of a percentage point increasing the growth forecast to **4.95%.**”, per Hdl Coren & Cone.

Therefore, conservatively the District budgeted \$3,930,505, an increase of 3.5% for the fiscal 2019-20 budget compared to prior year, 2018-19 actual property taxes of \$3,793,300. Property taxes have been trending at 5%-6% increase annually since FY2012-13.



BEACH CITIES HEALTH PROPERTY TAX DOLLAR BREAKDOWN



ATI (Annual Tax Increment) Ratios for Tax Rate Area 06174, Excluding Redevelopment Factors & Additional Debt Service

Data Source: Los Angeles County Assessor 2019/20 Annual Tax Increment Tables

Prepared On 9/24/2019 By PC

This report is not to be used in support of debt issuance or continuing disclosure statements without the written consent of HdL, Coren & Cone

Lease Revenue (31%). Lease revenue consists of four distinct sources; tenant rental income, tenant common building operating expense (BOE) reimbursements, parking lease revenue, and parking notes receivable principle payments.

Tenant rental income - The District manages twelve tenants, ten of which are located at 514 Prospect Avenue in Redondo Beach, often referred to as the District “Campus”. The fiscal 2019-20 tenant rental income from the District Campus is \$2,506,000, an increase of 2.8% or \$68,000 per contractual arrangements. The other three tenants are located “Off-campus” at three different properties owned by the District across the Beach Cities totaling \$632,000 in annual lease revenue.

Tenant Common Building Operating Expense (BOE) Reimbursements – Only the tenants at 514 Prospect Avenue are subject to common area expenses, and further, only tenants with triple net leases pay common area expenses separately from their rent. A few tenants have gross tenant agreements where the rental income covers common area expenses. BOE costs are reimbursed based on contractual agreements and trued-up after each fiscal year-end. Fiscal 2019-20 budget is \$990,000, a \$240,000 increase compared to prior year’s budget of \$751,000 because one tenant has catch up contributions for their annual BOE contributions. BOE reimbursements fluctuates based on actual common area building expense costs.

Parking Lease Revenue – The District’s leases out one of the Parking structures to the building owner of two adjacent buildings to 514 Prospect Avenue and receives a fixed rental income of \$200,000 through 2064.

Parking Structure Notes Receivable – In 2002, the District purchased a Notes Receivable from the owner of the other two buildings next to 514 Prospect which is being amortized through 2024. Per Government GAAP (Generally Accepted Accounting Principles) the principle payment is recorded as Lease Revenue in the BCHD General Fund. The principle payment increases by 8% or \$37,000 between fiscal year 2018-19 to 2019-20 per the amortization schedule.

Program Revenue (User Fees) (20%). The District owns and operates two Health & Fitness facilities, Adventure Plex (“APlex”) and Center for Health and Fitness (“CHF”). APlex is mainly focused on toddlers and youth, with activities such as toddler and small children play, camps, and special events. CHF is focused on adults and older adults and operates a fitness club with “gym memberships”, personal training, group classes, etc. User fees are based on attendance and memberships. Both variables are budgeted based on current trends and programs offered that are further described and reviewed in the Departmental Overview, Performance Measures and Accomplishments section. For fiscal 19-20, the Health and Fitness Operation is estimating a 4% increase over fiscal 18-19 budget and 6% over actual fiscal 18-19 results. User fees from both centers combined covers the basic cost of operating the facilities with some support from other funding sources to cover for executive management support, advertisements, building maintenance and capital outlays.

Limited Partnerships (15%). The District has invested in two partnerships; Sunrise Beach Cities Assisted Living, L.P., with an 80% joint venture investment, and Beach District Surgery Center, L.P., with a 5% joint venture investment. Both entities are also tenants of the District. Fiscal 19-20 partnership revenues are estimated to stay flat against fiscal 18-19 budget to budget very conservatively and are lower by 4% compared to actual fiscal 18-19 results due to the prior year adjustments. The District takes a conservative approach when budgeting for the Joint Venture

partnership income as the results from operations tend to fluctuate considerably from year-to-year. Therefore, the strategy is to be conservative and not estimate any major increases in revenue compared to the trend in actual results.

Investments (7%). The District receives investment income from two types of sources, Notes Receivables and a cash investment portfolio. The Notes Receivable portion decreases each year according to the amortization schedules that goes through 2024. The investment portfolio provides interest income, and gains or losses from unrealized change in market value and realized gains or losses from sale of investments.

The cash investment portfolio fiscal year-end June 30, 2019 is about \$26 million, compared to prior year June 30, 2018 of \$28 million at market value, including \$1 and \$3 million on average deposited in the CA State Pool LAIF (Local Agency Investment Fund) and CAMP (CA Asset Management Program), respectively. The decrease in the District's investments is due to a transfer of \$3 million to a newly implemented 115 Trust to fund unfunded CalPERS Pension and OPEB liabilities.

BCHD Investment Portfolio Performance

Fiscal Year - Actual	30-Jun-18	30-Jun-19
Portfolio - @ Cost	\$ 25,300,577	\$ 23,856,369
Cost to Market Valuation	(520,915)	266,003
Portfolio - @ Market	24,779,662	24,122,373
Union Bank Money Market	89,101	640,095
Managed Portfolio - @ Market	\$ 24,868,763	\$ 24,762,468
CAMP & LAIF *	2,922,504	1,167,811
Total Value - @ Market	\$ 27,791,267	\$ 25,930,279
Interest Receipts	532,836	553,654
Unrealized Gain / Loss	(320,610)	785,443
Realized Gain / Loss	(191,990)	(107,890)
Net Portfolio Gain / <Loss>	\$ 20,236	\$ 1,231,207

**) Since July 1, 2018, \$4.4 million net have been transferred to US bank in the normal course of business to cover ongoing District expenditures and transfers to fund the \$3M 115 Post-Employment Benefits Trust.*

BCHD Notes Receivable Interest Income

Interest Receipts	535,442	477,250
Total BCHD Interest Income	\$ 555,678	\$ 1,708,457

BCHD FY2019-20 Budget



Capital Expenditures

FY19-20 Capital Expenditures

Current Year		Board Approved Budget
MIS Expenditures	BCHD Department	
Surface Pro Tablets (Trainers)	MFA	15,000
Group Exercise Audio	CHF	6,700
Silver Room Audio	CHF	5,600
Credit Card Processor Machines	CHF/Aplex	10,000
Workstations (Desktop, Laptops, Montiors)	IT	27,000
Server	IT	15,000
		\$ 79,300
FF&E Expenditures		
Strength and Cardio Equipment	CHF	292,000
Inflatables	APLEX	9,600
		\$ 301,600
Building Expenditures		
Silver Room Upgrades	CHF	15,000
Tenant Contingency (3rd Floor)	514 Prospect	150,000
Building Contingency (Building Improvements)	BCHD	200,000
Fire Alarm Panel	BCHD	50,000
Solar	Sunrise	200,000
		\$ 615,000
	Sub-Total	\$ 995,900
Healthy Living Campus *		
Bike Path (Less Grant Application - 80% of Cost)	Property	341,000
Flagler Project	Property	571,036
Prospect Way Project	Property	379,558
Right of Way (ROW) Project	Property	349,407
	Sub-Total	\$ 1,641,000
	Total Current Year:	\$ 2,636,900
Prior Years Carry-Over		
Contract Management Software	Finance	16,000
CDRE 514 Projects	Property	584,742
601 PCH/2114 Artesia Improvements	Property	482,780
CO - IT Server	IT	29,355
Budget by Objective Software	Finance	10,000
Great Plains Project Tracking Software	Finance	1,515
Center for Excellence - Asset Activation	BCHD	152,819
	Sub-Total	\$ 1,277,211
Healthy Living Campus *		
Flagler Project	Property	172,181
Prospect Way Project	Property	7,052
Right of Way (ROW) Project	Property	40,375
HLC Other & 514 Building	Property	841,392
	Sub-Total	\$ 1,061,000
	Total Carry-Over:	\$ 2,338,212
	Grand Total	\$ 4,975,112

*) See following page for Healthy Living Campus Cost by Category

Healthy Living Campus - Capital	Jul 15 - Jun 19 Budget	FY 19-20 Budget	Total Budget
Architecture	905,000	174,000	1,079,000
Pre-construction Fees (Engineering fees, Cost Estimator, etc.)	765,000	350,000	1,115,000
Feasibility, including EIR Study (EIR Consultant, MDS, Sr. Housing Analytics, etc.)	326,000	358,000	684,000
Communications	344,000	80,000	424,000
Legal	231,000	-	231,000
Financial Consulting	75,000	-	75,000
Operating Contingency (BCHD Labor, Lobbyist, etc.)	1,104,000	338,000	1,442,000
	\$ 3,750,000	\$1,300,000	\$5,050,000

BCHD FY2019-20 Budget

Debt Obligations

Debt Obligations – Currently the District’s debt consists of one capital lease obligation - Parking Facility lease.

Parking Facility – In 2002, the District acquired the right to use certain parking facilities from Prospect South Bay, a California Limited Partnership. In return for the right to use the facilities, the District agreed to make monthly payments of \$60,000 through December 2025. The agreement provides for interest at 7.94% a year. The initial principal obligation under the agreement amounted to \$7,509,201, which was recorded as a capital lease payable for the acquisition of the parking facilities. During the fiscal year end of June 30, 2019, the District made the principal payment of \$446,463. The outstanding obligation of \$3,200,265 at June 30, 2019, and \$720,000 (\$483,232 for principle debt service payment, and \$236,768 as interest expense), is included in the fiscal 2019-20 budget. The following is a summary of future minimum lease payment requirements:

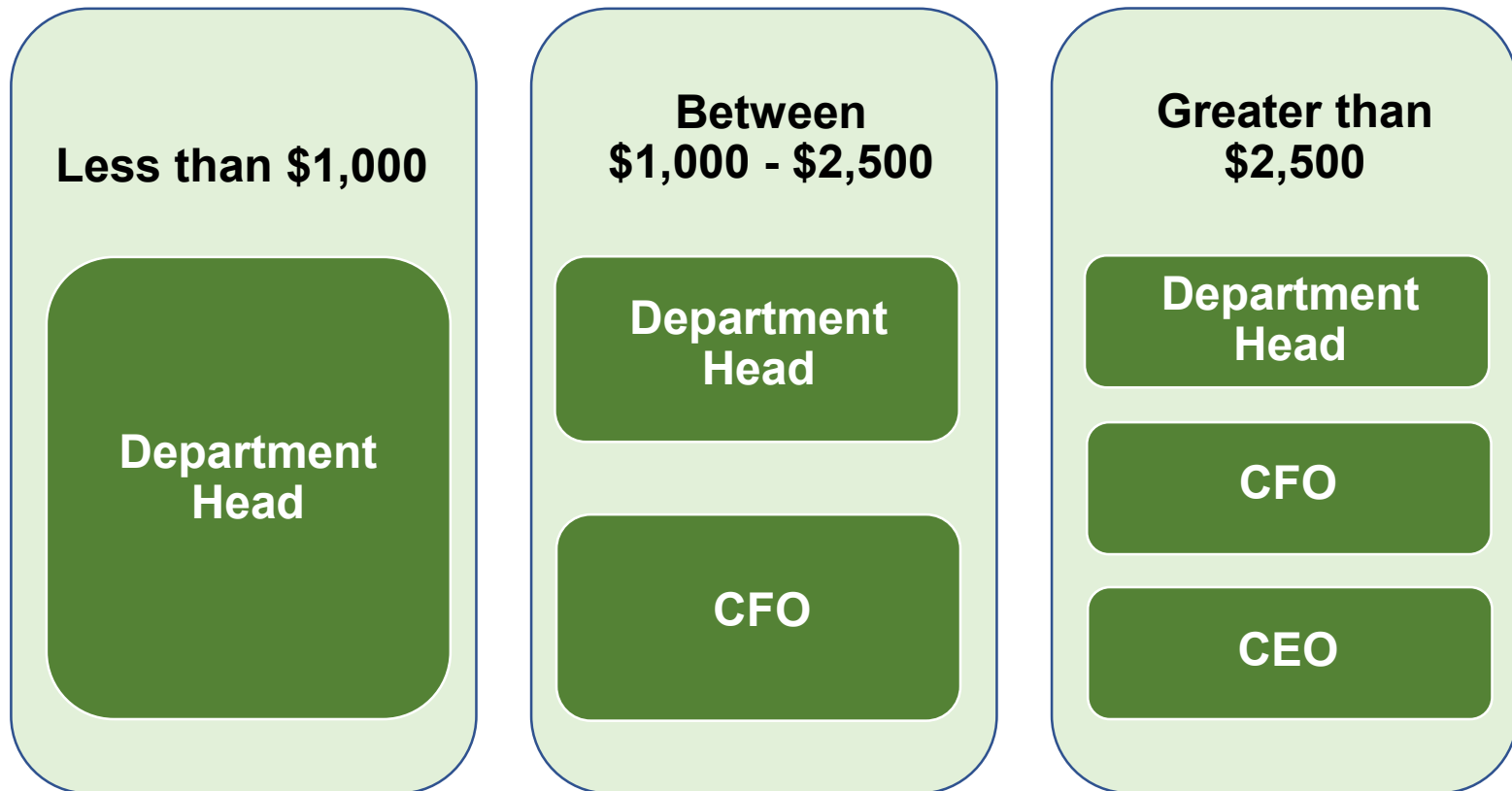
Fiscal Year			
Ended June 30,	Principal	Interest	Total
2020	483,232	236,768	720,000
2021	523,028	196,972	720,000
2022	566,102	153,898	720,000
2023	612,723	107,277	720,000
2024	663,184	56,816	720,000
2025	351,996	8,004	360,000
Totals	<u>\$ 3,200,265</u>	<u>\$ 759,735</u>	<u>\$ 3,960,000</u>

The Parking Facility lease is repaid by a Notes Receivable the District purchased from the same Partnership to acquire the use of certain other parking facility.

BCHD FY2019-20 Budget

Department, Account Control & Approval Limit

BCHD APPROVAL CONTROL LIMITS



Department and Programs

Overview and Account and Control Structure

The 2019-2020 Budget is comprised of the following programs and departments and are organized to roll up for manager-level and director-level budgetary control.

LifeSpans Services

- 405 LifeSpans Services Administration
- 200 Senior Services
- 410 Youth/School Services
- 800 Blue Zones Project
- 140 Work Well

Fitness Centers

- 605 Fitness Administration
- Total Fitness Operations
 - Center for Health and Fitness
 - 611 Center for Health & Fitness
 - 612 Personal Training
 - 613 Pilates
 - 614 Yoga
 - 615 Fee Based
 - 616 Medical Exercise
 - AdventurePlex
 - 631 Operations
 - 632 Programs
 - 633 Events
 - 634 Camps
 - 635 Toddler Town

Other Programs and Services

- 130 Information Systems
- 150 Volunteer Management
- 160 Health Promotions (Communications)
- 190 Business Development and Innovation

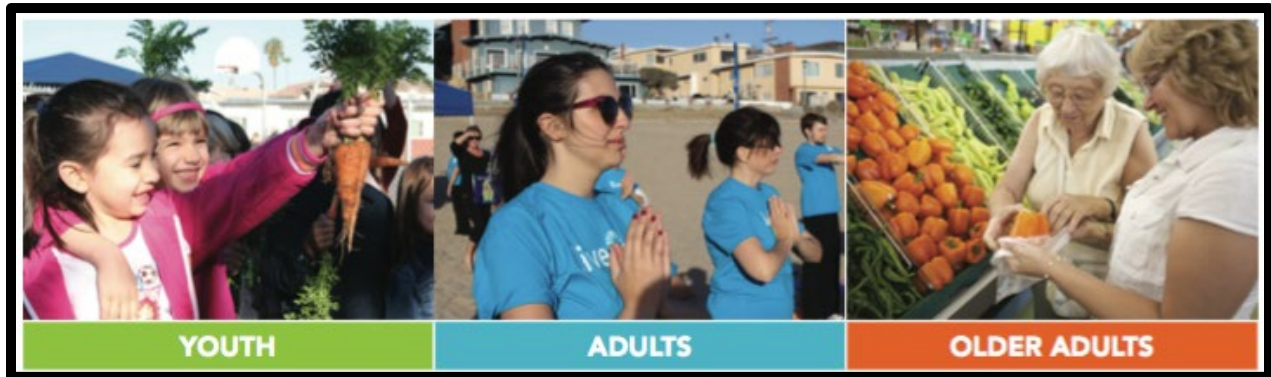
Support Services

- Human Resources
 - 110 Human Resources
 - 125 Administration
- Executive
 - 170 Executive Admin
 - 175 Board of Directors
- Finance
 - 120 Finance

Property Operations

- 700 Prospect One
- 710 BCHD and Outlying Properties
- 720 Prospect Parking
- 730 514 Prospect Ave Campus

BCHD FY2019-20 Budget



LifeSpan Services Overview & Financial Summary

Program Description

Lifespan Services Department

Lifespan Services is comprised of the following sub-departments:

- Youth Services
- Adult Services
- Community Services
- Community Funded Services & Grants
- Research & Evaluation
- Healthy Minds Initiative

Lifespan Services Administration

Provides strategic direction, management and evaluation for BCHD programs and services that support health and wellness across the lifespans. This administrative function, in accordance with public health practice standards, seeks to address ongoing and emerging health needs of the residents in the Beach Cities. The team divides its services and focus among the sub-departments, Youth, Adult and Community Services. The Youth Services department focus is on school aged youth. Adult Services focus is on adults aged 18-64 and on public policy and social changes to improve public health in the community. The Community Services department focus is to assist uninsured and the aging and disabled population. In addition, the Lifespans Administration receives, manages and audits services funded in the Community by the District either by contracted agreements or through a grant request.

Lifespan Administration Services Organization

Lifespan Administration Services includes the Chief Medical Advisor and the Chief Programs Officer. The Chief Medical Advisor provides strategic direction and oversight for all health-related programs at the District. In addition, the Chief Medical Advisor counsels on the development and implementation of the Community Health Snapshot and the District three-year Health Priorities. The Chief Programs Officer is responsible for the implementation of programs in the community and for monitoring program effectiveness.

Lifespan Healthy Minds Initiative

Lifespan Healthy Minds Initiative is a three-year longitudinal study of the effects of a healthy lifestyle on cognitive health. Seventeen hundred Beach Cities residents over the age of 55 are recruited to participate in the study by taking cognitive tests and completing lifestyle questionnaires. Data from the study will be published once the study is complete.

**LifeSpan - 200,405,410, 800
Budget 2019-20**

	Budget FY19-20	Budget FY18-19	% Var Bud 20 Bud 19	Budget FY17-18	Budget FY16-17	Budget FY15-16	Budget FY14-15
--- 4210- Revenue - Classes / Group	-	-	-	-	-	-	-
--- 4220- Membership Revenue	-	-	-	-	-	-	-
--- 4230- Individual/Consult/Single-Day	-	-	-	-	-	-	-
--- 4239- Toddler Town Revenues	-	-	-	-	-	-	-
--- 4270- Camp Revenue	-	-	-	-	-	-	-
--- 4260- Retail - Food/Beverage Revenue	-	-	-	-	-	-	-
--- 4290- Retail Revenue	-	-	-	-	-	-	-
--- 4250- Childcare Revenue	-	-	-	-	-	-	-
--- 4999- Balances Due on Account	-	-	-	-	-	-	5,127,076
--- 4280- Facility Rental	-	-	-	-	-	-	-
Total User - Fees	-	-	-	-	-	-	5,127,076
--- 4020- Property Tax Revenue	-	-	-	-	-	-	-
--- 4110- Lease Revenue	-	-	-	-	-	-	-
--- 4140- Interest Revenue	-	-	-	-	-	-	-
--- 4150- Limited Partnership Revenue	-	-	-	-	-	-	-
--- 4310- Donations	-	-	-	-	8,500	8,500	8,620
--- 4320- Other Revenue-Grant Revenue	47,315	47,315	100%	10,000	46,000	50,879	75,640
BOE allocation to tenants	-	-	-	-	-	-	-
--- 4120- Revenue - POC	-	-	-	-	-	-	-
--- 4130- Revenue - Prospect South Bay	-	-	-	-	-	-	-
--- 4390- Revenue (discontinue unless misc)	-	-	-	-	-	-	-
Total Government	47,315	47,315	100%	10,000	54,500	59,379	84,260
TOTAL REVENUES	47,315	47,315	100%	10,000	54,500	59,379	5,211,336
--- 5010- Salaries - Reg FT-Ben	1,409,889	1,306,716	108%	1,248,860	1,261,639	1,424,892	1,402,670
--- 5015- Salaries - Reg PT - Ben	173,247	135,574	128%	112,875	105,822	53,514	51,678
--- 5018- Salaries - Reg PT - PERS-only	-	-	-	-	-	-	-
--- 5020- Salaries - Reg PT - no Ben	-	-	-	-	-	26,034	41,268
--- 5025- Salaries - Temporary PT - No Ben	-	-	-	-	-	-	-
--- 5030- Salaries - Instructors - no Ben	34,060	33,800	101%	34,306	34,091	12,222	12,222
--- 5035- Cafeteria Plan Contribution	231,163	202,166	114%	201,123	196,740	203,976	197,148
--- 5040- Payroll Taxes	113,556	102,809	110%	97,312	97,000	116,028	101,780
--- 5050- LTD Insurance Premiums	4,931	4,463	110%	3,930	3,720	3,329	2,496
--- 5055- Pension Benefits	173,170	146,750	118%	134,848	123,875	105,846	134,924
--- 5060- Unemployment Benefits	-	-	-	-	-	-	-
--- 5065- Employee Incentive Bonus	-	-	-	-	-	-	-
--- 5070- Employee Service Awards Expense	-	-	-	-	-	-	-
--- 5057- Vacation/Sick Leave	-	-	-	-	-	-	-
Total Payroll Expenses	2,140,016	1,932,279	111%	1,833,254	1,822,887	1,945,841	1,944,186
--- 5610- COGS - Cost of Goods Sold - non-food	-	-	-	-	-	-	-
--- 5620- Cafe Supplies - cost of good sold - food	-	-	-	-	-	-	-
--- 5210- Consumables (food used as supplies)	7,320	12,620	58%	13,220	11,770	9,900	1,450
--- 5222- Client transportation	-	-	-	-	-	-	-
--- 5225- Office Supplies	5,228	5,148	102%	4,508	3,800	5,760	5,400
--- 5227- Gym/Locker room Supplies	-	-	-	-	-	-	-
--- 5228- Program Supplies	44,982	35,608	126%	31,508	21,833	20,340	18,340
--- 5229- Janitorial supplies	-	-	-	-	-	-	-
--- 5230- Other Supplies	-	-	-	-	-	-	-
Total Program Costs	57,530	53,376	108%	49,236	37,403	36,000	25,190

**LifeSpan - 200,405,410, 800
Budget 2019-20**

	Budget FY19-20	Budget FY18-19	% Var Bud 20 Bud 19	Budget FY17-18	Budget FY16-17	Budget FY15-16	Budget FY14-15
--- 5110- Employee Retention & Recognition	1,600	1,300	123%	1,000	500	500	72
--- 5111- Employee Wellness	23,027	-	-	-	-	-	-
--- 5115- ADP Payroll Processing Fees	-	-	-	-	-	-	-
--- 5120- Education & Training Seminars	13,061	11,174	117%	10,174	5,600	4,500	35,916
--- 5125- Insurance - Worker's Comp	4,671	6,573	71%	6,254	8,244	13,616	8,844
--- 5130- Recruitment	700	700	100%	1,004	936	2,940	10,996
--- 5140- Tuition Reimbursement	10,000	14,000	71%	2,000	3,327	-	3,372
--- 5145- Uniforms	2,000	1,300	154%	1,300	1,600	2,000	3,000
--- 5220- Employee Travel/Parking	12,898	14,974	86%	9,170	11,104	16,820	16,320
--- 5240- CSI Over/Short Deposit	-	-	-	-	-	-	-
Total Human Resources Expenses	67,957	50,021	136%	30,902	31,311	40,376	78,520
--- 5311- IT Server Equipment	-	-	-	-	-	-	-
--- 5312- IT Workstations	1,700	1,700	100%	-	-	-	-
--- 5313- Presentational Equipment	-	-	-	-	-	-	-
--- 5314- Phone Equipment	-	-	-	-	-	300	300
--- 5315- IT Repair & Maint Parts	-	-	-	-	-	-	-
--- 5316- IT Website / Internet Equipment	-	-	-	-	-	-	-
--- 5317- IT Monitors & Printers	-	-	-	-	-	-	-
--- 5320- IT Network Expense	-	-	-	-	-	-	-
--- 5330- IT Software Expense	17,300	17,000	102%	18,900	24,268	27,096	26,876
Total Information Systems Expenses	19,000	18,700	102%	18,900	24,268	27,396	27,176
--- 5410- Advertising	-	-	-	-	-	-	-
--- 5415- Community Education Materials	2,004	2,004	100%	2,004	2,004	2,000	14,000
--- 5420- Community Outreach	8,380	6,380	131%	11,105	12,280	400	1,600
--- 5425- Internet / Intranet / Website	-	-	-	3,000	-	-	-
--- 5430- Dues & Memberships	1,328	428	310%	428	2,028	1,495	2,849
--- 5435- Educational Materials	1,000	1,000	100%	1,500	1,500	1,500	3,500
--- 5440- Mailing Services	-	-	-	-	-	-	-
--- 5445- Management of Volunteers	-	-	-	-	-	5,196	5,700
--- 5450- Meetings	12,450	12,850	97%	9,400	3,510	4,540	2,400
--- 5455- Postage	1,996	1,576	127%	1,576	1,296	1,428	2,720
--- 5460- Printing	22,900	25,300	91%	18,885	2,300	6,320	5,400
--- 5465- Promotional Items/Materials	4,700	4,700	100%	3,450	2,000	2,000	2,000
--- 5470- Subscriptions	-	-	-	-	-	50	849
--- 5499- Business Promotion Allocation	-	-	-	-	-	-	224,243
Total Community Relations	54,758	54,238	101%	51,348	26,918	24,929	265,261
--- 5510- Building Maintenance & Repair	-	-	-	-	-	-	-
--- 5515- Equipment/Furniture < \$5,000	1,004	1,004	100%	1,004	1,089	1,085	1,585
--- 5520- Equipment/Facility Lease	-	-	-	-	-	-	-
--- 5525- Equipment/General Maintenance & Repair	-	-	-	-	-	-	-
--- 5530- Landscape Maintenance	-	-	-	-	-	-	-
--- 5540- Electricity	-	-	-	-	-	-	-
--- 5542- Gas	-	-	-	-	-	-	-
--- 5544- Water	-	-	-	-	-	-	-
--- 5546- Waste Removal	-	-	-	-	-	-	-
--- 5550- Plant Service	600	600	100%	540	540	540	-
--- 5548- Telephone	-	-	-	-	-	-	-
--- 5565- Janitorial Services	-	-	-	-	-	-	-
--- 5598- Internal BOE allocation	-	-	-	-	-	-	31,314
--- 5599- BOE allocation to tenants	-	-	-	-	-	-	-
Total Facilities Expenses	1,604	1,604	100%	1,544	1,629	1,625	32,899
--- 5710- Accounting Services	-	-	-	-	-	-	-
--- 5715- Banking Services	-	-	-	-	-	-	-
--- 5720- Election Expense	-	-	-	-	-	-	-
--- 5725- Laundry Services	-	-	-	-	-	-	-
--- 5730- Legal Services	-	-	-	-	-	-	-
--- 5740- Outside Services	269,484	260,804	103%	258,208	239,047	169,916	156,284
--- 5744- Outside Service-Research	175,000	125,000	140%	150,000	-	50,000	75,000

**LifeSpan - 200,405,410, 800
Budget 2019-20**

	Budget FY19-20	Budget FY18-19	% Var Bud 20 Bud 19	Budget FY17-18	Budget FY16-17	Budget FY15-16	Budget FY14-15
--- 5746- Outside Services - H&F	-	-	-	-	-	-	-
--- 5747- Outside Services - Property	-	-	-	-	-	-	-
--- 5748- Engineering/Maintenance Services	-	-	-	-	-	-	-
--- 5750- Research Services	-	-	-	-	-	-	-
--- 5755- Service Contracts	1,008	1,008	100%	1,008	12,508	2,672	2,672
--- 5760- Taxes & Licensing	-	-	-	-	-	830	830
Total Professional Services Expenses	445,492	386,812	115%	409,216	251,555	223,418	234,786
---	-	-	-	-	-	-	-
--- 5910- Prospect South Bay	-	-	-	-	-	-	-
--- 5920- Interest Expense	-	-	-	-	-	-	-
--- 5998- Debt Service - Principal Pmt.	-	-	-	-	-	-	-
--- 5999- Indirect Admin Services	-	-	-	-	-	-	1,197,288
--- 5215- Insurance - General	-	-	-	-	-	-	-
Total Other Expenses	-	-	-	-	-	-	1,197,288
---	-	-	-	-	-	-	-
--- 5930- Grant Expense	1,060,954	1,060,954	100%	1,082,794	1,081,639	1,054,540	1,136,649
--- 5935- Health Fund - Youth	5,400	5,400	100%	5,400	5,400	250,000	260,900
--- 5935- Health Fund - Adults	6,204	6,204	100%	6,204	6,204	-	-
--- 5935- Health Fund - Seniors	370,000	370,000	100%	237,000	222,000	-	-
--- 5940- Holiday Assistance	-	-	-	-	8,500	8,500	8,500
Total Funds & Grants Expenses	1,442,558	1,442,558	100%	1,331,398	1,323,743	1,313,040	1,406,049
TOTAL EXPENSES	4,228,915	3,939,588	107%	3,725,798	3,519,714	3,612,625	5,211,355
Income (Loss) Before Cap Ex	(4,181,600)	(3,892,273)	107%	(3,715,798)	(3,465,214)	(3,553,246)	(19)
---	-	-	-	-	-	-	-
--- 6010- Capital Expenditure - Fitness Equip	-	-	-	-	-	-	-
--- 6020- Capital Expenditure - MIS	-	-	-	-	20,000	-	-
--- 6030- Capital Expenditure - FF&E	-	-	-	-	-	-	-
--- 6040- Capital Expenditure - Parking	-	-	-	-	-	-	-
--- 6050- Capital Expenditure - Building	-	-	-	-	-	-	-
Capital Expenditure - Carry-Over	-	-	-	-	-	-	-
Total Capital Expenditures	-	-	-	-	20,000	-	-
---	-	-	-	-	-	-	-
NET INCOME (LOSS)	(4,181,600)	(3,892,273)	107%	(3,715,798)	(3,485,214)	(3,553,246)	(19)

BCHD FY2019-20 Budget



LifeSpan Services Success in the Schools

All beach cities children and adolescents will develop into physically, socially, and emotionally health adults, educationally prepared to become contributing members of society.

Program Description

Lifespan Services – Youth Services

The following programs are ranked by health priority:

- **Health Priority: Nutrition & Physical Activity**
 - LiveWell Tots
 - LiveWell Kids – Nutrition & Garden
 - Walking School Bus and Walk-to-School-Wednesday
 - Bike Safety Education
 - Alliance for a Healthier Generation – Healthy Schools Program
- **Health Priorities: Social-Emotional Learning**
 - MindUP
 - Purpose Series
 - Second Step
- **Health Priority: Substance Use Prevention**
 - Beach Cities Partnership for Youth Coalition
 - Project Alert
 - Families Connected Speaker Series

Youth Services Administration

Provides strategic direction, management and evaluation for all BCHD youth-related programs and services to measurably improve the health and well-being of Beach Cities children and support healthy families. This administrative function, in accordance with public health practice standards, seeks to address ongoing and emerging health needs of the youth population.

Youth Services Organization

Youth Services staff works closely with school administration and staff, parents and community partners to build healthy school and community environments for students and families. Youth Services staff delivers nutrition education training to more than 500 parent volunteers and more than 60 early childcare providers, reaching thousands of children each year. BCHD has partnered with local schools to implement School Wellness Councils and health-promoting events. Additionally, staff support schools in implementing and sustaining programs like the Walking School Bus and Bike Safety Education. Finally, BCHD collaborates with schools to advance social-emotional well-being and supports substance use prevention by implementing evidence-based programs (e.g., MindUP, Project Alert, Second Step).

Performance Measures and Accomplishments
Lifespan Services – Youth Services

Health Priorities:

- Nutrition & exercise
- Social-Emotional Wellness
- Substance Use Prevention

Beach Cities Health District is partnering with Hermosa Beach City School District (HBCSD), Manhattan Beach Unified School District (MBUSD) and Redondo Beach Unified School District (RBUSD) to create health-promoting school and community environments for students and families. Key stakeholders include students, administrators, teachers, staff, families and community partnerships. Local schools have adopted the Whole Schools, Whole Community, Whole Child (WSCC) model, which focuses on improving each child's cognitive, physical, social, and emotional development through integration and collaboration.

Program Goals:

LiveWell Tots (preschool)

- Improve the early childhood healthy eating environment
- Promote a positive relationship with fresh fruits and vegetables
- Increase the knowledge of nutrition and healthy behaviors

LiveWell Kids Nutrition & Garden (elementary schools – HBCSD, RBUSD)

- Increase access to, and consumption of, healthy foods
- Increase the knowledge of nutrition and healthy behaviors

MindUP (elementary schools – HBCSD, MBUSD, RBUSD)

- Nurture optimism and happiness in the classroom
- Help eliminate bullying and aggression
- Increase empathy and compassion, while resolving peer conflicts in schools
- Promote parental involvement in social-emotional wellness programs through MindUP Parent Docent Program (HBCSD only)

Walking School Bus & Walk-to-School Days (elementary schools – RBUSD, MBUSD, HBCSD)

- Create safe and walkable routes to schools
- Promote physical and social engagement for youth and families

Bike Safety Education (elementary schools – HBCSD, MBUSD, RBUSD)

- Teach basic pedestrian, scooter and bicycle safety principles
- Practice cycling skills like starting, stopping and riding in a straight line

Classroom Activity Breaks (elementary schools – RBUSD)

- Promote “brain breaks” in the school environment
- Increase physical activity minutes during the school day

Project Alert (middle school – HBCSD, RBUSD) and Second Step (6th grade – MBUSD)

- Motivate students against drug use
- Provide skills and strategies to resist drugs
- Establish new non-use attitudes and beliefs

Purpose Series

- Identify purposeful moments and opportunities to thrive
- Explore natural aptitudes, values and support in the community

Performance Measures and Accomplishments - *Continued*
Lifespan Services – Youth Services

Prior Year Accomplishments / FY2019-20 Objectives:

<u>Performance Measure</u>	<u>Prior Year Actual</u>	<u>Current Year Estimate</u>	<u>Next Year Estimate</u>
	FY2017-18	FY2018-19	FY2019-20
LiveWell Tots - # of children reached	792	792	792
LiveWell Kids - # of children reached	5,700	5,700	5,700
MindUP - # of children reached	8,040	8,040	10,245
Walking program participants	2,999	2,999	3,000
Bike Safety Education	4,159	5,000	6,000
Purpose Series	276	300	700
Project Alert/Second Step - # of children reached	4,184	4,200	4,600

BCHD FY2019-20 Budget



LifeSpan Services Blue Zones Project

The Blue Zones Project by Healthways, in partnership with Beach Cities Health District, is a community-wide approach to creating healthier and more productive citizens. Blue Zones Project uses permanent, evidence-based environmental and policy changes to motivate residents to adopt and maintain healthier lifestyles.

Program Description

Lifespan Services –Adult Services (Blue Zones Project)

In 2010, the “Beach Cities” of Hermosa Beach, Manhattan Beach and Redondo Beach partnered with Sharecare and Blue Zones, LLC to launch the Blue Zones Project™ (BZP). BZP introduced an environmental and policy approach to implementing evidence-based strategies community-wide through multi-stakeholder collaboration to measurably improve health well-being within worksites, cities, restaurants, grocery stores and through resident involvement and activation. Beach cities residents have benefitted from improved health and well-being as seen by an unparalleled increase in the Gallup|Healthways Well-Being Index® (WBI). From 2013 on, BCHD continues to fully fund, operate, evolve and innovate environmental and policy strategies including BZP, Mental Health and Happiness initiative, and WorkWell to LiveWell.

Adult Services Administration

Provides strategic direction, management and evaluation for the Blue Zones Project, Mental Health and Happiness, WorkWell to LiveWell and other community wellbeing programs and services. This administrative function, in accordance with public health practice standards, seeks to measurably improve the health and well-being of beach cities residents.

Adult Services Organization

Adult Services is organized to support the evolution and innovation of adult total well-being through environmental and policy approaches in the Beach Cities. Focusing on social emotional wellness; resident, organization and leadership engagement; community policy and the food environment through strategic partnerships, stakeholder collaboration and organizational development to measurably improve well-being and make the healthy choice the easy choice.

There are five key sectors:

- Individuals (personal pledges)
- Worksites
- Restaurants
- Grocery Stores
- Community Policy

Staff works with key community stakeholders, from city leadership to employers to restaurateurs to residents in support of the health and well-being of our community by creating opportunities to eat healthy, live actively, and build strong connections. Staff collaborates with partners to identify and implement programs and services (e.g., worksite wellness, city demonstration projects, social emotional health and mindfulness) that will improve results on Gallup|Healthways Well-Being Index® (WBI®).

Performance Measures and Accomplishments

Lifespan Services – Adult Services (Blue Zones Project)

Health Priorities:

- Nutrition and Exercise
- Social-Emotional Health
- Substance Use
- Cognitive Health

Program Goals:

1. Build a base of community organization support for the Mental Health and Happiness initiative to address the social emotional health priority for adults and older adults;
2. Increase adult beach cities resident's engagement in programs - Blue Zones Project (BZP), Mental Health and Happiness and WorkWell to LiveWell;
3. Increase positive health behaviors and measurably improve the health and well-being of beach cities residents;
4. Create positive, memorable encounters that support the objectives of Mental Health and Happiness and Blue Zones Project; and,
5. Maintain 100 Blue Zones Designated restaurants

Prior Year Accomplishments / FY2018-19 Objectives:

- Hosted Tri-Agency Cities Living Streets Design Manual meeting – elected city and BCHD leaders and staff
- Submitted for Measure M LA County Traffic Improvement Plan funding (\$1.5M) for 514 Campus bike path and trail
- Launched two WorkWell to LiveWell partner pilot programs – City of Redondo Beach and Redondo Beach Unified School District
- Integrated new wellness platform – ProFinancial Health to support employee's financial well-being and expand the scope of BCHD's WorkWell to LiveWell programs
- Re-launched BZP Moai program increasing Moais from 18 to 58 (initiated)
- Lazy Acres is the first national chain of BZ designated grocery stores
- Created a new individual well-being pledge incorporating social emotional health action items that will be implemented in January 2020

<u>Performance Measure</u>	<u>Prior Year Actual</u>	<u>Current Year Estimate</u>	<u>Next Year Estimate</u>
	FY2017-18	FY2018-19	FY2019-20
Completed Blue Zones Personal Pledge	25,000	26,000	
*Completed Total Well-Being Pledge			500
*Community Event Participants			1200
Blue Zones Designated Restaurants	125	158	168
*Mental Health & Happiness Organization Partners			10

*New performance measure

BCHD FY2019-20 Budget



LifeSpan Services Community Services

Beach Cities Health District has a variety of programs and services to help Beach Cities residents lead healthy lives, including health referrals and resources to help adults and families navigate the array of services available to them in the South Bay and the greater Los Angeles area.

Program Description

Lifespan Services – Community Services

Community Services is formed of the following subdivisions:

- Care Management
- Volunteer Coordination
- Information and Referral
- Community-based programs and services
- Healthy Minds Initiative

Community Services Administration

Provides strategic direction, management and evaluation for BCHD programs and services that support independent living for disabled and older adults as well as ensure health care access for all Beach Cities residents. This administrative function, in accordance with public health practice standards, seeks to address ongoing and emerging health needs of the uninsured and aging population.

Community Services Organization

Community Services staff works closely with the cities of Hermosa Beach, Manhattan Beach, and Redondo Beach, the local health care and social services system, non-profit organizations, and residents to create an age-friendly community. Care management is staffed by professional social workers who, with a team of more than 150 trained and supervised volunteers, help individuals live at home as long as safely possible, while supporting independence and improving quality of life. BCHD has established a health fund for income qualifying disabled and older residents who need additional services to support their independence and well-being.

In 2013, BCHD became a certified enrollment entity with Covered California, the nation's largest state health insurance marketplace. Staff are certified-enrollment-counselors who support residents in the selection, enrollment, and navigation of health insurance benefits. BCHD has established a health fund for income qualifying children, adults, and families who do not qualify for health insurance.

BCHD delivers community-based, evidence-based programs to promote healthy aging. Programs include physical activity classes (e.g., Tai Chi, Adaptive Strength Training, Agility Balance Coordination, Chair Yoga, Mindfulness), senior nutrition classes, chronic disease self-management (i.e., Healthier Living) and caregiver support (i.e., Powerful Tools for Caregivers and Memory Club). BCHD is also engaged in a three-year longitudinal study, the Healthy Minds Initiative, to study the cognitive health of Beach Cities residents.

Performance Measures and Accomplishments

Community Services Department

Health Priorities:

- Nutrition and exercise
- Social Emotional Health
- Substance Use
- Cognitive Health

BCHD Community Care Services promotes access to health care and health-promoting programs and services for individuals and families living in the Beach Cities, including disabled and older adults.

Program Goals:

Care Management

- Improve the ability for the Beach Cities' older and disabled adults to continue living in their home
- Reduce injuries and accidents that cause severe disability in older adults
- Improve quality of life for older and disabled adults, and their caregivers
- Increase access to care management services while achieving high provider, volunteer and client satisfaction

Volunteer Programs

Conversation Companions

- Provide companionship and social support to clients

Brain Buddies

- Provide companionship and social support to clients with memory impairment

Errand Assistance

- Assist clients with errands to support independent living

Move Well

- Maintain or enhance physical function of frail older adults by helping clients

Support Line

- Provide additional support by initiating wellbeing checks Covered California
- Increase the number of insured Beach Cities residents
- Improve health literacy Information and Referral
- Provide information and referral to health care and health-promoting programs through our Officer of the Day information line Community-Based Programs and Services
- Offer evidence-based programs to promote healthy aging

Performance Measures and Accomplishments - Continued
Community Services Department

Prior Year Accomplishments / FY2019-20 Objectives:

<u>Performance Measure</u>	<u>Prior Year Actual FY2017-18</u>	<u>Current Year Estimate FY2018-19</u>	<u>Next Year Estimate FY2019-20</u>
Number of Care Management Clients	430	433	450
Care Manager visits with Clients (Home, Office or Community Location)	1,115	1,075	1,500
Volunteer visits with clients	2,244	2,011	2,500
Officer-of-the-Day Requests	1,426	1,244	1,700
Covered California Counseling	246	250	300

BCHD FY2019-20 Budget



Fitness Centers Financial Summary

Performance Measures and Accomplishments

Fitness Administration and Wellness Support

The Fitness Administration and Wellness Support Team actively manages and reviews the operations at both the District's health and fitness facilities:

AdventurePlex's (APlex) health priorities focuses on Nutrition and Exercise. "Nutrition" to promote healthy eating and prevent obesity, and "Exercise" to increase physical activity. Our Manhattan Beach facility offers drop-in play, 7 days per week for children and families to increase physical activity using the "We Make Fitness Fun" Model. AdventurePlex also has a variety of quarterly and on-going special events, classes, and activities for children and families that introduces our facility and programs.

The Center for Health and Fitness (CHF) - a Certified Medical Fitness Facility is a community-based, health and fitness facility that emphasizes rehabilitation for individuals with chronic illnesses, cancer, general fitness for adults, and plus 65 adults. The Center welcomes underactive, first-time or inconsistent exercisers of all ages and offers very competitive monthly memberships to the general public. Programs offered include Pilates, yoga, group exercise classes, specialized personal training, small group training, nutrition, massage, and classes for Silver Sneakers.

Summary:

Staffing Update	Reduced FTE from 1.08 (FY18/19) to .78 (FY 19/20). Data specialist (.25) was moved to IT. CWO .05 FTE was moved from Fitness Admin to MFA				
What's New, Changed or Cancelled?	CHF attained certification status during Q3 of FY 18/19. The certification is valid through February 2022. The focus during FY 19/20 will be programming and revenue-generation. As a result, a new department is being created to more accurately capture revenue and expenses specifically relating to MFA certification. Fitness Administration will continue to oversee all health & fitness operations and will budget to absorb banking services fees for the two fitness operations.				
Reason for Expense Budget Variance	Will see the overall savings of \$37,993. A new department is being created to track MFA programming now that CHF is certified. For MFA's Year One of programming will run at a loss. The goal will be to collect outcome data. Year Two of programming will be to pitch value to partners for revenue share. Year Three will target revenue to cover direct operating expenses, and also to receive an allocation from CHF for membership growth due to MFA.				
Priority Programs	# 1. Medical Fitness Programs (evidence-based outcomes).	#2. CHF Membership	#3. Camp Growth	#4. Birthday Party Growth	#5. Toddler Town Growth
Goals& Objectives	Surpass FY 19/20 budget and prior year actuals	Surpass FY 19/20 budget and prior year actuals	Surpass FY 19/20 budget and prior year actuals	Surpass FY 19/20 budget and prior year actuals	Surpass FY 19/20 budget and prior year actuals
Measures of Progress	Monthly variance reports and Number of Referrals	Monthly variance reports	Monthly variance reports	Monthly variance reports	Monthly variance reports
Which Health Priorities Align by Priority?	Nutrition & Exercise	Nutrition & Exercise	Nutrition & Exercise	Nutrition & Exercise	Nutrition & Exercise

Fitness Centers Rollup
Budget 2019-20

	Budget FY19-20	Budget FY18-19	% Var Bud 20 Bud 19	Budget FY17-18	Budget FY16-17	Budget FY15-16	Budget FY14-15
--- 4210- Revenue - Classes / Group	135,082	129,638	104%	132,818	132,419	200,360	636,242
--- 4220- Membership Revenue	853,891	849,451	101%	830,099	886,057	856,719	872,875
--- 4230- Individual/Consult/Single-Day	1,027,513	996,767	103%	913,934	1,260,719	893,198	859,260
--- 4239- Toddler Town Revenues	485,003	387,902	125%	400,404			
--- 4270- Camp Revenue	415,974	433,795	96%	381,410	350,680	324,226	-
--- 4260- Retail Revenue	27,003	13,938	194%	14,440	7,206	9,095	10,981
--- 4290- Food/Beverage Revenue	12,177	25,885	47%	23,802	40,348	33,932	110,031
--- 4250- Childcare Revenue	9,411	9,306	101%	10,399	12,800	12,727	16,459
--- 4999- Balance Due on Account	(21,468)	(15,000)	143%	-	-	-	1,252,536
--- 4280- Facility Rental	49,813	44,604	112%	54,898	74,624	67,695	73,185
Total User - Fees	2,994,398	2,876,285	104%	2,762,204	2,764,853	2,397,952	3,831,570
--- 4020- Property Tax Revenue		-	-	-	-	-	-
--- 4110- Lease Revenue		-	-	-	-	-	-
--- 4140- Interest Revenue		-	-	-	-	-	-
--- 4150- Limited Partnership Revenue		-	-	-	-	-	-
--- 4310- Donations		-	-	-	-	-	-
--- 4320- Other Revenue		-	-	-	-	-	-
BOE allocation to tenants		-	-	-	-	-	-
--- 4120- Revenue - POC		-	-	-	-	-	-
--- 4130- Revenue - Prospect South Bay		-	-	-	-	-	-
--- 4390- Revenue (discontinue unless misc)		-	-	-	-	-	-
Total Government	-	-	-	-	-	-	-
TOTAL REVENUES	2,994,398	2,876,285	104%	2,762,204	2,764,853	2,397,952	3,831,570
--- 5010- Salaries - Reg FT-Ben	618,866	617,159	100%	567,597	537,636	466,451	578,125
--- 5015- Salaries - Reg PT - Ben	974,286	868,642	112%	817,697	807,082	301,342	273,966
--- 5018- Salaries - Reg PT - PERS-only		-	-	-	-	7,354	69,172
--- 5020- Salaries - Reg PT - no Ben		-	-	-	-	363,817	340,425
--- 5025- Salaries - Temporary PT - No Ben		-	-	-	-	-	-
--- 5030- Salaries - Instructors - no Ben	262,099	258,515	101%	261,832	288,775	268,868	302,596
--- 5035- Cafeteria Plan Contribution	123,898	119,134	104%	112,662	100,848	95,720	103,518
--- 5040- Payroll Taxes	137,578	128,394	107%	122,867	125,375	106,352	105,584
--- 5050- LTD Insurance	2,921	2,655	110%	2,552	1,656	1,764	2,028
--- 5055- Pension Plan Contribution	120,732	94,267	128%	83,600	84,841	55,493	82,121
--- 5060- Unemployment Benefits		-	-	-	-	-	-
--- 5065- Employee Incentive Bonus		-	-	-	-	-	-
--- 5070- Employee Service Awards Expense		-	-	-	-	-	-
--- 5057- Vacation/Sick Leave		-	-	-	-	-	-
Total Payroll Expenses	2,240,381	2,088,766	107%	1,968,807	1,946,213	1,667,161	1,857,535
		73%	0%	71%	70%	70%	72%
--- 5610- COGS - Cost of Goods Sold - non-food	11,262	14,680	77%	16,850	13,782	13,490	9,873
--- 5620- Cafe Supplies - cost of good sold - food	16,588	16,588	100%	19,470	19,470	16,752	52,056
--- 5210- Consumables (food used as supplies)	250	250	100%	492	492	492	2,580
--- 5222- Client transportation	13,930	13,930	100%	13,930	16,125	16,125	16,125
--- 5225- Office Supplies	8,305	8,322	100%	6,586	6,766	5,756	6,493
--- 5227- Gym/Locker room Supplies	46,240	39,632	117%	30,842	28,164	17,904	22,027
--- 5228- Program Supplies	38,767	36,187	107%	32,385	32,883	30,375	51,914
--- 5229- Janitorial supplies	23,315	22,360	104%	22,605	13,294	15,259	12,513
--- 5230- Other Supplies		-	-	-	-	-	-
Total Program Costs	158,656	151,949	104%	143,160	130,976	116,153	173,581
--- 5110- Employee Retention & Recognition	905	2,825	32%	2,825	2,825	1,485	3,901
--- 5111- Employee Wellness		-	-	-	-	-	-
--- 5115- ADP Payroll Processing Fees		-	-	-	-	-	-
--- 5120- Education & Training Seminars	7,286	12,866	57%	8,953	4,775	6,363	9,454
--- 5125- Insurance - Worker's Comp	34,849	41,016	85%	47,555	62,686	64,367	16,992
--- 5130- Recruitment	3,507	4,474	78%	2,511	3,751	2,177	2,280
--- 5140- Tuition Reimbursement		-	-	-	-	4,000	-
--- 5145- Uniforms	9,477	9,477	100%	7,877	7,077	6,564	6,560
--- 5220- Employee Travel/Parking	2,250	1,300	173%	-	-	-	900
--- 5240- CSI Over/Short Deposit		-	-	-	-	-	-

Fitness Centers Rollup

Budget 2019-20

Fitness Centers Rollup		Budget	Budget	% Var	Budget	Budget	Budget	Budget
Budget 2019-20		FY19-20	FY18-19	Bud 20 Bud 19	FY17-18	FY16-17	FY15-16	FY14-15
	Total Human Resources Expenses	58,275	71,958	81%	69,721	81,114	84,956	40,087
---	5311- IT Server Equipment		-	-	-	-	-	-
---	5312- IT Workstations		-	-	5,200	-	-	-
---	5313- Presentational Equipment		-	-	-	-	-	-
---	5314- Phone Equipment		-	-	-	-	-	-
---	5315- IT Repair & Maint Parts		-	-	-	-	-	-
---	5316- IT Website / Internet Equipment		-	-	-	-	3,000	-
---	5317- IT Monitors & Printers		-	-	-	-	-	-
---	5320- IT Network Expense		-	-	-	-	-	-
---	5330- IT Software Expense	73,747	64,593	114%	61,792	61,397	58,320	44,699
	Total Information Systems Expenses	73,747	64,593	114%	66,992	61,397	61,320	44,699
---	5410- Advertising		-	-	-	-	-	-
---	5415- Community Education Materials		-	-	-	-	-	-
---	5420- Community Outreach	1,100	1,100	100%	1,100	1,100	1,100	1,100
---	5425- Internet / Intranet / Website	-	-	-	-	-	-	-
---	5430- Dues & Memberships	3,488	3,488	100%	2,824	2,074	2,074	3,658
---	5435- Educational Materials	243	243	100%	243	243	243	864
---	5440- Mailing Services	-	-	-	-	-	-	-
---	5445- Management of Volunteers	-	-	-	-	-	766	-
---	5450- Meetings	1,200	-	-	-	-	-	-
---	5455- Postage	1,083	1,168	93%	1,171	1,044	1,013	646
---	5460- Printing	11,477	10,180	113%	5,216	8,297	6,088	4,654
---	5465- Promotional Items/Materials	-	-	-	-	-	-	-
---	5470- Subscriptions	209	143	146%	143	143	143	421
---	5499- Business Promotion Allocation	5,000	5,000	100%	-	-	-	191,776
	Total Community Relations	23,801	21,323	112%	10,697	12,901	11,427	203,119
---	5510- Building Maintenance & Repair	23,293	24,941	93%	24,941	25,713	22,470	31,270
---	5515- Equipment/Furniture < \$5,000	33,203	35,456	94%	33,100	39,040	16,600	25,212
---	5520- Equipment/Lease		21,628	0%	60,900	60,900	64,164	64,164
---	5525- Equipment/General Maintenance & Repair	15,898	24,745	64%	17,895	16,671	21,771	20,521
---	5530- Landscape Maintenance	8,367	8,367	100%	8,367	8,367	8,367	8,367
---	5540- Electricity	50,000	50,000	100%	50,000	50,000	50,000	45,725
---	5542- Gas	546	546	100%	840	840	2,045	2,647
---	5544- Water	-	-	-	-	-	-	-
---	5546- Waste Removal	2,844	2,904	98%	2,856	2,856	2,748	2,676
---	5550- Plant Service	1,650	-	-	1,500	1,500	1,500	1,500
---	5548- Telephone		1,650	0%	-	-	-	-
---	5565- Janitorial Services	119,700	120,000	100%	120,000	120,000	94,800	-
---	5598- Internal BOE allocation		-	-	-	-	-	191,865
---	5599- BOE allocation to tenants		-	-	-	-	-	-
	Total Facilities Expenses	255,502	290,237	88%	320,399	325,887	284,465	393,947
---	5710- Accounting Services		-	-	-	-	-	-
---	5715- Banking Services	77,904	76,140	102%	75,900	-	-	-
---	5720- Election Expense	-	-	-	-	-	-	-
---	5725- Laundry Services	90,745	92,017	99%	101,962	86,914	55,680	50,638

Fitness Centers Rollup
Budget 2019-20

	Budget FY19-20	Budget FY18-19	% Var Bud 20 Bud 19	Budget FY17-18	Budget FY16-17	Budget FY15-16	Budget FY14-15
--- 5999- Indirect Admin Services		-	-	-	-	-	873,852
--- 5215- Insurance - General	37,727	39,263	96%	41,592	41,312	61,267	48,797
Total Other Expenses	37,727	39,263	96%	41,592	41,312	61,267	922,649
---			-				
--- 5930- Grant Expense		-	-	-	-	-	-
--- 5935- Health Fund - Youth		-	-	-	-	-	-
--- 5935- Health Fund - Adults		-	-	-	-	-	-
--- 5935- Health Fund - Seniors		-	-	-	-	-	-
--- 5940- Holiday Assistance		-	-	-	-	-	-
Total Funds & Grants Expenses		-	-	-	-	-	-
TOTAL EXPENSES	3,199,020	3,111,169	103%	3,008,709	2,865,851	2,520,308	3,803,587
Income (Loss) Before Cap Ex	(204,623)	(234,884)	87%	(246,505)	(100,998)	(122,356)	27,983
---			-				
--- 6010- Capital Expenditure - Fitness Equip		-	-	-	-	-	-
--- 6020- Capital Expenditure - MIS	37,300	5,000	746%	-	6,000	-	-
--- 6030- Capital Expenditure - FF&E	301,600	14,340	2103%	13,224	16,029	-	-
--- 6040- Capital Expenditure - Parking	-	-	-	-	-	-	-
--- 6050- Capital Expenditure - Building	15,000	24,464	61%	22,033	20,343	168,000	28,000
Capital Expenditure - Carry-Over			-				
Total Capital Expenditures	353,900	43,804	808%	35,257	42,372	168,000	28,000
NET INCOME (LOSS)	(558,523)	(278,688)	200%	(281,762)	(143,370)	(290,356)	(17)

BCHD FY2019-20 Budget



Fitness Centers Success at AdventurePlex

- Named best indoor play facility
- Making fitness fun and learning fun
- Named best land camp
- More than 30,000 kids/year

Program Description

Fitness Services - AdventurePlex

AdventurePlex is geared to challenge children - physically, mentally and intellectually; with non-stop activities in a structured and safe environment. APlex provides a fun place to play, with an Adventure Play Structure full of mazes, tunnels and slides; an outdoor rock-climbing wall and ropes course; gymnasium; arts & crafts rooms; Toddler Town, and catering that is provided by Fresh Brothers Pizza.

Operations Department oversees all the AdventurePlex facility operations, including:

- Customer drop-in play and Membership services.

The Operations Department is headed by the Manager.

Programs Department oversees the programs, classes and fitness portions of the AdventurePlex facility, including:

- Implementation and management of classes and teambuilding.
- Ropes course and rock wall operations.

The Programs Department is headed by the Manager.

Events Department oversees the special events, birthday parties and rentals for AdventurePlex, including:

- Development, sales, facilitation and follow-up on AdventurePlex events.

The Events Department is headed by the Manager.

Camps Department oversees the planning and operations for all AdventurePlex camps, including:

- Design and management of the AdventurePlex operations for seasonal camps.

The Camp Department is headed by the Manager.

Toddler Town Department oversees the planning and operations for all AdventurePlex Toddler Town activities, including:

- Design and management of the AdventurePlex operations for toddler farm-to-table activities, toddler classes and toddler birthday parties.

The Toddler Town Department is headed by the Manager.

Performance Measures and Accomplishments
Fitness Services – AdventurePlex

2016 – 2019 Health Priority Served:

- Nutrition and exercise for our youth population.



Program Goals Offer:

- Drop-in play for children and families, 7 days per week to increase physical activity using the “We Make Fitness Fun” model.
- A variety of classes and activities for children and families each quarter of the year
- Ongoing special events for children and families that introduce the AdventurePlex facility and programs.
- Accredited seasonal camps for children throughout the year, offering a health and fitness alternative to the camps prevalent in the South Bay when schools are not in session.
- Comprehensive toddler and parent programming in a state-of-the-art imaginative play area for children ages 0-5.

Prior Year Accomplishments:

- Easy Reader “Best of the Beach Awards” for 2018 and 2019 named Adventure Plex Best Kids Birthday Party Facility and Best Land Camp.



FY 2018-19 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	<u>FY2017-2018</u>	<u>FY2018-2019</u>	<u>FY2019-2020</u>
Drop in Play	30,327	31,500	26,934
Class Participants	253	250	315
Birthday Parties	314	300	410
Campers	6,707	7,500	8,457

BCHD FY2019-20 Budget



Fitness Centers Center for Health & Fitness

- 17,000 sq. ft. Medical Fitness facility, including yoga, Pilates and massage
- Integrates physical activities and nutrition with healthy lifestyles
- Over 3,000 members and guests
- Evidence-based weight management and small group training success

Program Description

Center for Health and Fitness

Center for Health and Fitness (CHF) is the only certified medical fitness facility in California, one of 45 in the nation, and one of 47 in the world. CHF provides affordable, age-appropriate physical activities to assist community members in their efforts to achieve optimal health.

Operations Department

The Operations Department oversees all the CHF facility operations, including:

- Membership Services, including recruitment, retention and childcare.

The Operations Department is headed by the General Manager and supported by the Member Services Manager.

Personal Training Department

The Personal Training (PT) Department oversees all personal training, including:

- Degreed and certified trainers implementing complimentary fitness assessments and orientation sessions to help develop a personalized exercise program for each member.

The PT Department is headed by the Programs Manager.

Pilates Department

The Pilates Department oversees the implementation of Pilates, including:

- Certified Pilates instructors providing classes to our members.

The Pilates Department is headed by the Programs Manager.

Yoga Department

The Yoga Department oversees the implementation of Yoga, including:

- Certified Yoga instructors providing classes to our members.

The Yoga Department is headed by the Programs Manager.

Fee-Based Services Department

The Fee-Based Services Department oversees the specialty classes, services and massage, including:

- Certified instructors, massage therapists and a Registered Dietician.

The Fee-Based Services Department is headed by the General Manager.

Medical Fitness Department

The Medical Fitness Department oversees the implementation of clinical fitness programs to help individuals manage chronic medical conditions, including:

- Pre-habilitation for knee and hip replacement surgeries
- Medical exercise training for diabetes and hypertension
- Medical exercise training for low back pain
- Medical exercise training for women's fitness
- Medical exercise training for arthritis and total joint replacement
- Cardiac exercise program

Performance Measures and Accomplishments
Fitness Services - Center for Health & Fitness

2016 – 2019 Health Priority Served:

- Nutrition and Exercise for our Adult and Adult 65+ populations.

Program Goals:

- Continue to offer a variety of classes and programs for adults in the Beach Cities which enhance active aging.
- Continue to provide personal training services by degreed and nationally certified personal trainers.
- Continue to implement programming with outcome measurements to track improvements in member's health and fitness parameters.
- Implement a Medical Exercise Training program led by Medical Exercise Specialists and create partnerships with local physicians and health providers.

Prior Year Accomplishments:

- Medical Fitness Association certification resulting in physician referrals from Providence, Little Company of Mary for CHF Cardiac Exercise Program membership, medical exercise training and nutrition services.
- Eighth Annual Spirit of Wellness Celebration, with over 100 members, guests and city officials in attendance.
- Silver Sneakers Fitness Program, with more than 850 active members each month.
- Small Group Training and Well-Being Lifestyle & Weight Management programming sustained with statistically significant measureable outcomes.

FY2018-2019 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	<u>FY2017-2018</u>	<u>FY2018-2019</u>	<u>FY2019-2020</u>
New Membership	1,024	1,035	1,054
Personal Training Sessions	8,005	8,050	13,348
Pilates, Yoga and Fee-Based Class Participants	8,785	8,800	8,672

BCHD FY2019-20 Budget

Support and Other Programs Services

				% Var				
Support & Other Programs Services		Budget	Budget	Bud 20	Budget	Budget	Budget	Budget
Budget 2019-20		FY19-20	FY18-19	Bud 19	FY17-18	FY16-17	FY15-16	FY14-15
--- 4020-	Property Tax Revenue	3,930,505	3,760,620	105%	3,378,704	3,231,756	3,091,224	-
--- 4110-	Lease Revenue		-	-	-	-	-	-
--- 4140-	Interest Revenue	965,861	1,000,840	97%	975,812	975,681	931,990	-
--- 4150-	Limited Partnership Revenue	2,162,000	2,161,680	100%	1,861,600	2,161,600	2,322,000	-
--- 4310-	Donations	5,000	5,000	100%	-	-	-	-
--- 4320-	Other Revenue		-	-	-	-	-	-
	BOE allocation to tenants		-	-	-	-	-	-
--- 4120-	Revenue - POC		-	-	-	-	-	-
--- 4130-	Revenue - Prospect South Bay		-	-	-	-	-	-
--- 4390-	Revenue (discontinue unless misc)		4,700	0%	-	-	-	-
	Total Government	7,063,366	6,932,840	102%	6,216,116	6,369,037	6,345,214	-
TOTAL REVENUES		7,063,366	6,932,840	102%	6,216,116	6,369,037	6,345,214	180
---				-				
---	Salaries - Reg FT-Ben	1,645,367	1,673,901	98%	1,496,234	1,432,234	1,282,140	882,309
---	Salaries - Reg PT - Ben	139,644	86,376	162%	90,159	-	26,793	-
---	Salaries - Reg PT - PERS-only	4,910	-	-	-	25,168	-	-
---	Salaries - Reg PT - no Ben		-	-	-	24,960	-	-
---	Salaries - Temporary PT - No Ben		-	-	-	-	32,175	-
---	Salaries - Instructors - no Ben		4,872	0%	4,740	-	-	-
---	Cafeteria Plan Contribution	229,726	186,993	123%	174,962	152,163	134,407	77,250
---	Payroll Taxes	121,724	116,603	104%	112,344	98,739	102,593	47,811
---	LTD Insurance Premiums	4,825	4,718	102%	3,968	3,288	2,743	3,156
---	Pension Benefits	203,740	189,687	107%	189,978	196,445	96,027	134,607
---	Unemployment Benefits	22,000	13,000	169%	20,000	29,000	45,000	60,000
---	Employee Incentive Bonus	-	-	-	-	-	-	-
---	Employee Service Awards Expense	7,160	2,592	276%	2,700	2,440	2,600	3,850
---	Vacation/Sick Leave		-	-	-	-	-	-
	Total Payroll Expenses	2,379,095	2,278,742	104%	2,095,085	1,964,437	1,724,478	1,208,983
---				-				
---	COGS - Cost of Goods Sold - non-food		-	-	-	-	-	-
---	Cafe Supplies - cost of good sold - food		-	-	-	-	-	-
---	Consumables (food used as supplies)	5,400	9,150	59%	12,244	9,516	15,400	16,500
---	Client transportation	-	-	-	-	-	-	-
---	Office Supplies	12,096	11,102	109%	11,206	7,384	16,920	11,950
---	Gym/Locker room Supplies	-	-	-	-	-	-	-
---	Program Supplies	8,710	13,795	63%	5,900	996	-	-
---	Janitorial supplies	2,640	2,400	110%	2,400	2,400	2,400	-
---	Other Supplies	3,790	4,340	87%	3,240	960	440	-
	Total Program Costs	32,636	40,787	80%	34,990	21,256	35,160	28,450
---				-				
---	Employee Retention & Recognition	5,220	5,860	89%	7,111	3,300	360	3,860
---	Employee Wellness	17,800	43,227	41%	50,664	35,612	12,000	48,800
---	ADP Payroll Processing Fees	38,400	46,536	83%	60,132	58,440	70,000	-
---	Education & Training Seminars	19,770	19,271	103%	27,245	12,064	11,320	12,600
---	Insurance - Worker's Comp	3,243	3,903	83%	4,524	5,968	11,177	6,084
---	Recruitment	19,542	17,625	111%	26,334	48,540	7,440	5,640
---	Tuition Reimbursement	13,458	11,160	121%	13,836	14,472	-	8,000
---	Uniforms	7,170	4,170	172%	3,600	2,000	2,000	2,000
---	Employee Travel/Parking	24,700	27,102	91%	26,738	23,732	15,150	12,650
---	CSI Over/Short Deposit		-	-	-	-	-	-
	Total Human Resources Expenses	149,303	178,854	83%	220,184	204,128	129,447	99,634
---				-				
---	IT Server Equipment	5,000	2,500	200%	7,000	4,500	2,000	-
---	IT Workstations		-	-	-	10,000	10,000	9,000
---	Presentational Equipment		-	-	2,000	500	-	2,000
---	Phone Equipment	9,000	9,000	100%	6,000	6,600	6,600	2,000
---	IT Repair & Maint Parts	1,500	1,740	86%	1,240	1,440	1,188	1,500
---	IT Website / Internet Equipment		-	-	2,353	-	-	-
---	IT Monitors & Printers		-	-	1,000	500	1,000	2,160
---	IT Network Expense		2,200	0%	2,200	-	2,200	-
---	IT Software Expense	97,248	95,700	102%	64,133	54,784	32,280	31,000
	Total Information Systems Expenses	112,748	111,140	101%	85,926	78,324	55,268	47,660

Support & Other Programs Services		Budget		% Var	Budget			
Budget 2019-20		FY19-20	FY18-19	Bud 20 Bud 19	FY17-18	FY16-17	FY15-16	FY14-15
--- 5410-	Advertising	118,000	117,389	101%	141,670	139,200	161,168	177,488
--- 5415-	Community Education Materials		-	-	-	-	-	-
--- 5420-	Community Outreach	32,408	33,850	96%	20,238	46,470	42,550	73,500
--- 5425-	Internet / Intranet / Website	14,000	10,000	140%	15,000	11,860	10,000	40,000
--- 5430-	Dues & Memberships	27,795	25,920	107%	24,905	18,959	19,516	6,280
--- 5435-	Educational Materials	500	500	100%	500	300	300	16,800
--- 5440-	Mailing Services	10,680	10,680	100%	9,050	11,675	11,362	18,367
--- 5445-	Management of Volunteers	24,900	21,605	115%	17,940	11,824	4,820	4,280
--- 5450-	Meetings	27,700	26,410	105%	28,550	18,130	19,220	5,604
--- 5455-	Postage	52,800	63,040	84%	65,743	57,785	60,359	76,525
--- 5460-	Printing	131,240	151,240	87%	135,125	127,371	119,080	145,951
--- 5465-	Promotional Items/Materials	42,000	50,850	83%	54,380	42,500	36,950	57,050
--- 5470-	Subscriptions	1,000	-	-	-	576	240	1,440
--- 5499-	Business Promotion Allocation		-	-	-	-	-	(416,019)
	Total Community Relations	483,023	511,484	94%	513,101	486,650	485,565	207,266
---				-				
--- 5510-	Building Maintenance & Repair		-	-	-	-	-	-
--- 5515-	Equipment/Furniture < \$5,000	3,400	3,400	100%	4,692	1,500	1,000	1,300
--- 5520-	Equipment/ Lease	3,500	3,360	104%	3,900	29,472	29,268	25,868
--- 5525-	Equipment/General Maintenance & Repair	6,800	6,800	100%	6,000	1,500	3,500	-
--- 5530-	Landscape Maintenance	-	-	-	-	-	-	-
--- 5540-	Electricity	-	-	-	-	-	-	-
--- 5542-	Gas	-	-	-	-	-	-	-
--- 5544-	Water	-	-	-	-	-	-	-
--- 5546-	Waste Removal	-	-	-	-	-	-	-
--- 5550-	Plant Service	1,620	1,620	100%	1,500	1,500	1,400	-
--- 5548-	Telephone	63,150	64,800	97%	56,940	53,484	49,250	68,448
--- 5565-	Janitorial Services		-	-	-	-	-	-
--- 5598-	Internal BOE allocation		-	-	-	-	-	-
--- 5599-	BOE allocation to tenants		-	-	-	-	-	-
	Total Facilities Expense	78,470	79,980	98%	73,032	87,456	84,418	95,616
---				-				
--- 5710-	Accounting Services	30,000	39,100	77%	36,500	20,000	21,048	-
--- 5715-	Banking Services	20,800	20,800	100%	25,300	90,000	96,000	-
--- 5720-	Election Expense	-	140,000	0%	-	145,000	-	-
--- 5725-	Laundry Services	-	-	-	-	-	-	-
--- 5730-	Legal Services	94,500	84,500	112%	79,996	76,500	76,500	74,000
--- 5740-	Outside Services	394,530	258,775	152%	230,930	230,720	313,992	223,262
--- 5744-	Outside Service-Research		-	-	-	25,596	-	-
--- 5746-	Outside Services - H&F		-	-	-	-	-	-
--- 5747-	Outside Services - Property		-	-	-	-	-	-
--- 5748-	Engineering/Maintenance Services		-	-	-	-	-	-
--- 5750-	Research Services		-	-	-	-	-	-
--- 5755-	Service Contracts	27,600	24,000	115%	35,496	36,000	24,000	29,896
--- 5760-	Taxes & Licensing	5,550	4,810	115%	4,800	3,898	1,035	-
	Total Professional Services Expenses	572,980	571,985	100%	413,022	627,714	532,575	327,158
---				-				
--- 5910-	Prospect South Bay		-	-	-	-	-	-
--- 5920-	Interest Expense	236,768	273,538	87%	307,507	338,895	394,683	-
--- 5998-	Debt Service - Principal Pmt.		-	-	-	-	-	-
--- 5999-	Indirect Admin Services		-	-	-	-	-	(2,098,980)
--- 5215-	Insurance - General	64,003	65,381	98%	65,767	82,865	61,482	84,212
	Total Other Expenses	300,771	338,919	89%	373,274	421,760	456,165	(2,014,768)
---				-				
--- 5930-	Grant Expense	45,000	45,000	100%	45,000	45,000	45,000	-
--- 5935-	Health Fund - Youth		-	-	-	-	-	-
--- 5935-	Health Fund - Adults		-	-	-	-	-	-
--- 5935-	Health Fund - Seniors		-	-	-	-	-	-
--- 5940-	Holiday Assistance	7,000	7,000	100%	-	-	-	-
	Total Funds & Grants Expenses	52,000	52,000	100%	45,000	45,000	45,000	-
TOTAL EXPENSES		4,161,027	4,163,890	100%	3,853,614	3,936,725	3,548,075	(2)
Income (Loss) Before Cap Ex		2,902,339	2,768,949	105%	2,362,502	2,432,312	2,797,139	182

Program Description

Support and Other Programs & Services

Support is comprised of the following component areas:

Executive. The CEO and administrative staff provide leadership and guidance to help departments and staff maintain BCHD's mission, vision and goals. Centralized administrative services support all District staff.

Business Development and Innovations provide planning, direction and oversight for innovative programs, services and partnerships that support the vision, growth and sustainability of the District's Healthy Living Campus Master Plan.

Health Promotions and Communications provides all aspects of communications to District staff and Board members. The Department ensures that Beach Cities Health District's programs and services are represented in a manner that conveys our preventive health mission to the community we serve. The Department handles health promotion, media relations, graphic design, copywriting, copyediting, marketing communications, promotions, partnerships, advertising, branding, creative content for internal and external web sites, critical communications, audiovisual production of board meeting videos, and publishing of the District's LiveWell magazine. The Department oversees the District's community relations involvement in local business and service organizations and through participation in community events and fairs.

Information Services maintains BCHD's hardware, software and the network, configures and troubleshoots problems with computers, printers and telephones, and provides long-term strategic planning.

Financial Services provides support for the general ledger, accounts payables and receivables, payroll, financial reporting, treasury and, leads the annual budget process. The Department protects BCHD through audit and maintaining accounting controls. Finance also provides monthly management budgetary variance reports to all departments and monthly treasury and financial results reports to the CEO and elected Board of Directors. BCHD budgets have earned the CSMFO (California Society of Municipal Finance Officers) Meritorious Budget Award since FY2007-08, and the Outstanding Financial Reporting Award for the BCHD Comprehensive Annual Financial Report for the year-ended June 30, 2017. The FY2019-20 budget contemplates maintaining these levels of accounting and financial reporting.

Administration & Real Estate Management is managed by the Executive Director of Real Estate and Administration Department with the support of an outside property manager located at the 514 building and AdventurePlex only. The Department is responsible for maintaining the various properties of the Beach Cities Health District to ensure that building standards are maintained for safety, comfort and operating requirements.

The Executive Director of Real Estate is also responsible for the development of the Healthy Living Campus in coordination with the CEO and CFO.

Human Resources provides services that promote a work environment characterized by fair treatment, open communication, personal accountability, trust, mutual respect and fun! Human Resources also maintains benefits and compensation, employee relations, performance management, recruiting and hiring, regulatory compliance, and training programs. BCHD is proud to be recognized for award-winning work culture by receiving national recognition as a Best Place-to-Work from the American Psychological Association, Modern Healthcare, Outside Magazine, Los Angeles Business Journal and the American Heart Association.

Volunteer Management. Under supervision of Human Resources, a volunteer corps of more than 1,000 people participated in 25 volunteer programs, contributing 36,000 hours of service to the beach cities community last year. BCHD sees volunteering as a community health program in itself, as health benefits include lower rates of depression, and higher rates of life satisfaction while increasing life expectancy. Opportunities provide groups and individuals to utilize their gifts, talents, and passions throughout a variety of District programming, including:

- **Volunteering with Youth** through our partnerships with beach cities elementary schools to deliver nutrition and garden education, walk students safely to school, or tend to school gardens in preparation for lesson delivery. Volunteers can also be found at AdventurePlex, our fitness center created especially for youth where kids play their way to good health.
- **Volunteering with Adults** by providing administrative support to our departments, such as staffing front desks, serving on committees, working on special projects, supporting community events, and even helping recruit and place volunteers! Volunteers can also be found at the Center for Health & Fitness, providing a warm and welcoming experience to all members and guests.
- **Volunteering with Seniors** by keeping beach cities seniors healthy and independent in their homes for as safe and as long as possible. Volunteers can support our older adults with activities such as running errands, providing social visits, coaching seniors through simple exercises for strength and balance training, delivering emergency preparedness kits, making check-in calls to clients, or facilitating community support groups.

Administrative Services. Under the supervision of Human Resources, Administrative Services strives to assist BCHD departments in all functions of administrative coordination. From daily tasks of data entry, filing, collating, and copying, this Department also assists with many special projects like preparing materials for a community events or lesson delivery in participating elementary schools. Administrative Services coordinates a group of dedicated administrative volunteers to assist in completing these 'help tickets' for service, or communicating with the general public, answering phones and handling walk-ins, to ensure community members get the correct information and assistance needed.

Performance Measures and Accomplishments
Support – Health Promotions

Program Goals:

- Educate and engage residents around preventive health and deepen the community's awareness and understanding of Beach Cities Health District mission and how our programs and services provided are benefiting residents.
- Make accessing information and resources on www.bchd.org easy and intuitive.
- Represent BCHD at community events and build/maintain relationships.
- Provide marketing and promotional support that help AdventurePlex and the Center for Health & Fitness achieve their revenue goals.

Prior Year Accomplishments:

- Continued the community outreach process for the Health Living Campus by conducting more than 60 community presentations and meetings.
- Created and distribute the FY18-19 Annual Report and two LiveWell publications to 67,000 homes in the beach cities. The Report and LiveWell focused on the need for Beach Cities Health District's programs and services, as well as the impact made in the community.
- An additional 156 news stories in local, regional and national print and online outlets.
- Provided programing for residents to build community connectedness and promote fun physical activity through Beach Cities Free Fitness Weekends and Summer Series. The Summer Series included Yoga in Manhattan Beach and Zumba in Redondo Beach. A partnership between 25 local fitness studios, the Free Fitness Weekends provided residents with opportunities to try new classes at no cost.
- Celebrated incredible Center for Health & Fitness members at the 7th annual Spirit of Wellness event.

FY2018-19 Goals:

Performance Measure	Prior Year Actual	Current Year Actual	Next Year Estimate
	FY17-2018	FY18-2019	FY19-2020
Increase Web traffic by five percent			
1. BCHD.org	1. 85,975	1. 95,688	1. 100,472
2. AdventurePlex.org	2. 112,881	2. 119,922	2. 125,918
3. BeachCitiesGym.org	3. 26,249	3. 31,115	3. 32,670
4. BCHDcampus.org	4. N/A	4. 2,135	4. 2,562
Increase BCHD Facebook fans	5,887	5,938	6,118
Generate online and print media clips	129 clips	156 clips	165 clips
Produce Beach Cities Annual Report and LiveWell mailer	Complete	Complete	On target

Performance Measures and Accomplishments

Support - HR Department

Human Resources, Volunteer Services, Administrative Services

Program Goals:

- Consults with departments to provide guidance and support around knowledge management, change management, strategic redirection, management development, and succession planning.
- Develops and maintains workforce planning strategy that links to the District's overall strategic plan and business strategy.
- Enhances and maintains a competitive compensation and benefits package to retain top caliber talent.
- Oversees the development, implementation and evaluation of District-wide training and recognition programs to ensure employees are constantly increasing their human capital and thus providing increased value to the District.
- Administers performance management systems (e.g., performance reviews, career growth and development, conflict management, grievance procedures) so employees know what is expected of them and assure their behavior is in line with District goals.
- Implements and promotes programs and services that sustains and enhances employee morale (e.g., employee engagement survey).
- Oversees the District's Volunteer Services Program, implementing and evaluating a comprehensive workforce planning strategy, engaging and recognizing volunteer contributions effectively and on a regular basis, and develop strong relationships with the community in an effort to make the District the volunteer organization of choice.
- Oversee the District's Administrative Services Department, completing all requests for assistance and service from BCHD departments, managing the daily needs of the facility, machines, and handling questions or needs of the general public.
- Promotes and supports the District's Employee Wellness Program in order to enhance the District's overall benefits package and workplace culture.

Prior Year Accomplishments:

- Launched an Onboarding Project Task Force that designed and implemented a six-month onboarding program for new employees.
- Implemented new paid maternity / paternity leave policy for employees.
- Created an Emergency Action Plan and Safety Procedures Binder that have been strategically placed throughout all facilities that includes all safety protocols, procedures and contact information.
- Delivered Crucial Accountability Training and Getting Things Done Training to all professional staff.
- Launched 2nd round of BCHD's Mentor Program that matches employees with members of the Leadership Team for a six-month mentorship experience.
- Received recognition as Best Places to Work from American Psychological Association, Los Angeles Business Journal, Modern Healthcare, Outside Magazine and American Heart Association.
- Led BCHD through the process to become Service Enterprise Certified through the Points of Light Institute, which signifies our usage of volunteers effectively to achieve the BCHD mission.
- Launched Volunteer Advisory Council with 8 volunteers serving on the council.

- Launched 3rd annual Beach Cities Volunteer Day with 150 volunteers participating in a garden cleanup for ten LiveWell Kids gardens.
- Coordinated the annual Holiday Gift Bag program where 315 volunteers delivered 250 gift bags to our beach cities senior residents during the holidays.
- Coordinated an Internship Program that provided 36 interns from 14 different schools, donating 6,344 hours of service to department projects and programs.
- Oversaw 1,125 volunteers contributing 36,156 hours of service (\$1,082,872 monetary value).

FY2019-20 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2017-18	FY2018-19	FY2019-20
Oversee recruitment and hiring of new employees	<ul style="list-style-type: none"> • Hired 35 employees (4 full time, 31 part time) 	<ul style="list-style-type: none"> • Hired 51 employees (4 full time, 47 part time) 	Dependent on need
Oversee volunteer engagement for program delivery and capacity building as well as provide meaningful opportunities for individuals to receive health benefits by volunteering.	<ul style="list-style-type: none"> • 1,000 Volunteers • 34,000 Hours of service 	<ul style="list-style-type: none"> • 1,125 Volunteers • 36,000 Hours of service 	<ul style="list-style-type: none"> • 1,125 Volunteers • 36,000 Hours of service
Develop targeted strategy for families and community partnerships for the purpose of volunteer engagement.	<ul style="list-style-type: none"> • 28 organizations and 63 families volunteered or completed service projects 	<ul style="list-style-type: none"> • 44 Organizations and 58 families volunteered or completed service projects 	<ul style="list-style-type: none"> • 44 Organizations and 58 families volunteered or completed service projects
Explore additional benefits that could potentially be offered to employees to enrich our benefits package or workplace culture (e.g., sabbaticals, outdoor workspaces, paid maternity leave)	<ul style="list-style-type: none"> • Implement paid maternity / paternity leave benefit • Implement Instant Award Program for employees that go above and beyond 	<ul style="list-style-type: none"> • Created and launched emergency preparedness challenge for employees to be prepared at home and at work for emergencies 	<ul style="list-style-type: none"> • Create an Employee Engagement Task Force and Compensation Task Force to enhance culture and philosophies around culture & compensation

Enhance workplace safety practices	<ul style="list-style-type: none"> • Rolled out new Anti-Harassment Training to all regularly scheduled employees • Great Shakeout Earthquake Evacuation Drill participation by all three BCHD locations 	<ul style="list-style-type: none"> • Created safety binder for all locations • Developed Safety Scavenger Hunt for all new employees for completion during onboarding • Great Shakeout Earthquake Evacuation Drill participation by all three BCHD locations 	<ul style="list-style-type: none"> • Rolled out Anti-Harassment Training to all employees • Complete Disaster Service Worker trainings
Participate in Best Places to Work in Healthcare by Modern Healthcare	<ul style="list-style-type: none"> • Award received for 6th time (6th overall in Provider category; 2nd in Healthiest Company; 2nd in Most Family-Friendly Company 	<ul style="list-style-type: none"> • Award received for 7th time (5th overall in 'provider' category; 3rd in Best Place for Millennials; 3rd in Most Family-Friendly Company 	Award anticipated
Participate in Best Places to Work in Los Angeles by LA Business Journal	<ul style="list-style-type: none"> • Award received for 3rd time (8^h in medium-sized workplaces) 	<ul style="list-style-type: none"> • Award received for 4th time (33rd in medium-sized workplaces) 	Award anticipated
Participate in Best Places to Work by Outside Magazine	<ul style="list-style-type: none"> • Award received for 6th time (62nd overall) 	<ul style="list-style-type: none"> • Award received for 7th time (40th overall) 	Award anticipated
Participate in Fit Friendly Worksite from American Heart Association	<ul style="list-style-type: none"> • Award received for 5th time 	<ul style="list-style-type: none"> • Award received for 6th time 	Award anticipated

Service Performance Measures and Accomplishments

Support - Finance Department

Accounting, Financial Reporting, Treasury, Budget & Audit

Program Goals:

- Process payroll and employee benefits bi-weekly
- Provide program managers, department heads, CEO and Board of Directors monthly budget-to-actual variance reports
- Prepare recommend approval of annual budget and annual audited financial statements
- Build automations and efficiencies

Prior Year Performance Accomplishments:

- Implemented Accounts Payable on-line workflow approval process
- Automated payroll journal entries from ADP (Automatic Data Processing) system
- Produced FY2017-18 Comprehensive Annual Financial Report (CAFR), and submitted first time to Government Finance Officers Association
- Produced FY2018-19 annual budget, submitted to California Society of Municipal Finance Officers for review and received the 1st Excellence Award, after receiving Operating Budget Meritorious Award for the 11th consecutive year.

FY19-20 Performance Measurements:

Performance Measure	Prior Year Actual	Current Year Goals	Next Year Goals
	FY2017-18	FY2018-19	FY2019-20
Produce CAFR, submit for peer review, receive recognition for meritorious financial reporting	<ul style="list-style-type: none"> • CAFR was submitted 	Award submittal	Award submittal
Produce budget, submit for peer review, receive recognition for Operating Budget Meritorious Award	<ul style="list-style-type: none"> • Award received for 11th consecutive year 	<ul style="list-style-type: none"> • Received the 1st Excellence award after receiving Operating Budget Meritorious Award for 11th consecutive year 	Award submittal
Complete independent audit with unqualified opinion	<ul style="list-style-type: none"> • Audit completed, unqualified opinion 	<ul style="list-style-type: none"> • Audit completed, unqualified opinion 	Unqualified audit opinion anticipated
Automation to enhance Finance Department effectiveness and efficiencies	<ul style="list-style-type: none"> • Implemented Accounts Payable on-line workflow approval process. • Automate and upgrade ADP system and reports 	<ul style="list-style-type: none"> • Began implementing Project Tracking Sys. • Automated all ADP reports & payroll journal entries from ADP. Created an efficient workflow for payroll processing. 	Continue to implement Project Tracking within GP accounting software. Create accounting process for grants. Automate bank transaction downloads via portal to GP software.

Performance Measures and Accomplishments

Business Development and Innovations

Business Development and Innovations is a new Department intended to provide planning, direction and oversight for innovative programs, services and partnerships that support the vision, growth and sustainability of the District's Healthy Living Campus Master Plan.

2019 – 2022 Health Priorities Served:

- Nutrition and Exercise
- Social-Emotional Health
- Substance Abuse
- Cognitive Health

Program Goals:

- Inform BCHD's strategic direction about current and future programs, services, partnerships and innovations that optimize revenue generation and value-creation, to support and sustain BCHD's Healthy Living Campus' (HLC) short-term and long-term strategic goals.

FY 2019 - 2020 Objectives

- Comprehensive review and assessment of BCHD's "present state" to include (at minimum) programs, services, operations, organizational structure, performance metrics, finances, facilities and technology, community needs assessment, and partnerships.
- Categorize existing programs and services to identify which have opportunity for revenue optimization (user fees, insurance reimbursement) or revenue augmentation (e.g. grant funding).
- Comprehensive market analysis of the local and surrounding Beach Cities communities to provide a data-driven, market assessment of current and emerging trends where BCHD has an opportunity to provide, or create partnerships to provide, innovative preventative health programs and services.
- Assess BCHD's current programs and services relative to market study and identify where BCHD programs and services add value on the overall continuum of health care (preventative vs. sick care) with respect to revenue generation or service value. Identify future opportunities based upon emerging technologies and evolution of preventative health over the next 25 years.
- Gap analysis to identify department structure, resources, and skills needed to meet identified opportunities and innovations. Analysis needs to address BCHD program and service delivery within the context of the three pillars which, serve as BCHD's guiding principles for a Healthy Living Campus (Health, Livability, and Community).
- Provide model and roadmap for how BCHD can position itself to meet current and future opportunities (timeline, estimated costs, skills, organizational structure, etc.)

BCHD FY2019-20 Budget



Property Services & Operations

Property Rollup
Budget 2019-20

	Budget FY19-20	Budget FY18-19	% Var Bud 20 Bud 19	Budget FY17-18	Budget FY16-17	Budget FY15-16	Budget FY14-15
--- 4210- Revenue - Classes / Group		-	-	-	-	-	-
--- 4220- Membership Revenue		-	-	-	-	-	-
--- 4230- Individual/Consult/Single-Day		-	-	-	-	-	-
--- 4239- Toddler Town Revenues		-	-	-	-	-	-
--- 4270- Camp Revenue		-	-	-	-	-	-
--- 4260- Food/Beverage Revenue		-	-	-	-	-	-
--- 4290- Retail Revenue		-	-	-	-	-	-
--- 4250- Childcare Revenue		-	-	-	-	-	-
--- 4999- Balances Due on Account		-	-	-	-	-	(1,447,824)
--- 4280- Facility Rental		-	-	-	-	-	-
Total User - Fees	-	-	-	-	-	-	(1,447,824)
---			-				
--- 4020- Property Tax Revenue		-	-	-	-	-	-
--- 4110- Lease Revenue	3,822,207	3,712,742	103%	3,620,507	2,967,156	2,949,918	2,723,555
--- 4140- Interest Revenue		-	-	-	-	-	-
--- 4150- Limited Partnership Revenue		-	-	-	-	-	-
--- 4310- Donations		-	-	-	-	-	-
--- 4320- Other Revenue		-	-	-	-	-	-
BOE allocation to tenants	990,432	750,429	132%	711,385			
--- 4120- Revenue - POC		-	-	-	-	-	-
--- 4130- Revenue - Prospect South Bay		-	-	-	-	-	-
--- 4390- Revenue (discontinue unless misc)		-	-	-	-	-	-
Total Government	4,812,639	4,463,171	108%	4,331,892	2,967,156	2,949,918	2,723,555

TOTAL REVENUES

	4,812,639	4,463,171	108%	4,331,892	2,967,156	2,949,918	1,275,731
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--- 5010- Salaries - Reg FT-Ben	83,984	81,110	104%	66,970	93,987	254,220	193,794
--- 5015- Salaries - Reg PT - Ben		-	-	-	-	-	-
--- 5018- Salaries - Reg PT - PERS-only		-	-	-	-	-	-
--- 5020- Salaries - Reg PT - no Ben		-	-	-	-	-	-
--- 5025- Salaries - Temporary PT - No Ben		-	-	-	-	-	-
--- 5030- Salaries - Instructors - no Ben		-	-	-	-	-	-
--- 5035- Cafeteria Plan Contribution	7,816	6,171	127%	5,267	9,805	15,882	21,396
--- 5040- Payroll Taxes	5,750	5,193	111%	4,575	7,068	19,448	13,086
--- 5050- LTD Insurance Premiums	178	158	113%	127	216	541	384
--- 5055- Pension Benefits	7,874	7,657	103%	6,288	9,072	18,202	17,982
--- 5060- Unemployment Benefits		-	-	-	-	-	-
--- 5065- Employee Incentive Bonus		-	-	-	-	-	-
--- 5070- Employee Service Awards Expense		-	-	-	-	-	-
--- 5057- Vacation/Sick Leave		-	-	-	-	-	-
Total Payroll Expenses	105,602	100,289	105%	83,227	120,148	308,293	246,642
---			-				
--- 5610- COGS - Cost of Goods Sold - non-food		-	-	-	-	-	-
--- 5620- Cafe Supplies - cost of good sold - food		-	-	-	-	-	-
--- 5210- Consumables (food used as supplies)		-	-	-	-	-	-
--- 5222- Client transportation		-	-	-	-	-	-
--- 5225- Office Supplies		-	-	-	-	-	932
--- 5227- Gym/Locker room Supplies		-	-	-	-	-	-
--- 5228- Program Supplies		-	-	-	-	-	-
--- 5229- Janitorial supplies	10,000	12,000	83%	28,800	18,000	11,040	20,628
--- 5230- Other Supplies		-	-	-	-	-	1,440
Total Program Costs	10,000	12,000	83%	28,800	18,000	11,040	23,000
---			-				
--- 5110- Employee Retention & Recognition		-	-	-	-	-	-
--- 5111- Employee Wellness		-	-	-	-	-	-
--- 5115- ADP Payroll Processing Fees		-	-	-	-	-	-
--- 5120- Education & Training Seminars		-	-	-	-	-	2,400
--- 5125- Insurance - Worker's Comp	184	210	87%	244	324	-	2,688
--- 5130- Recruitment		-	-	-	-	-	-
--- 5140- Tuition Reimbursement		-	-	-	-	-	4,000
--- 5145- Uniforms		-	-	-	-	-	900
--- 5220- Employee Travel/Parking		-	-	-	-	-	660
--- 5240- CSI Over/Short Deposit		-	-	-	-	-	-
Total Human Resources Expenses	184	210	87%	244	324	-	10,648

**Property Rollup
Budget 2019-20**

	Budget FY19-20	Budget FY18-19	% Var Bud 20 Bud 19	Budget FY17-18	Budget FY16-17	Budget FY15-16	Budget FY14-15
--- 5311- IT Server Equipment		-	-	-	-	-	-
--- 5312- IT Workstations		-	-	-	-	-	-
--- 5313- Presentational Equipment		-	-	-	-	-	-
--- 5314- Phone Equipment		-	-	-	-	-	-
--- 5315- IT Repair & Maint Parts		-	-	-	-	-	-
--- 5316- IT Website / Internet Equipment		-	-	-	-	-	-
--- 5317- IT Monitors & Printers		-	-	-	-	-	-
--- 5320- IT Network Expense		-	-	-	-	-	-
--- 5330- IT Software Expense		-	-	-	-	-	-
Total Information Systems Expenses		-	-	-	-	-	-
--- 5410- Advertising		-	-	-	-	-	-
--- 5415- Community Education Materials		-	-	-	-	-	-
--- 5420- Community Outreach		-	-	-	-	-	-
--- 5425- Internet / Intranet / Website		-	-	-	-	-	-
--- 5430- Dues & Memberships		-	-	-	-	-	-
--- 5435- Educational Materials		-	-	-	-	-	-
--- 5440- Mailing Services		-	-	-	-	-	-
--- 5445- Management of Volunteers		-	-	-	-	-	-
--- 5450- Meetings		-	-	-	-	-	350
--- 5455- Postage		-	-	-	-	-	120
--- 5460- Printing		-	-	-	-	-	-
--- 5465- Promotional Items/Materials		-	-	-	-	-	-
--- 5470- Subscriptions		-	-	-	-	-	144
--- 5499- Business Promotion Allocation		-	-	-	-	-	-
Total Community Relations	-	-	-	-	-	-	614
--- 5510- Building Maintenance & Repair	166,980	154,315	108%	140,880	269,995	353,161	105,000
--- 5515- Equipment/Furniture < \$5,000	19,000	21,000	90%	24,000	29,525	-	-
--- 5520- Equipment/ Lease	78,108	88,452	88%	85,956	83,448	83,448	83,448
--- 5525- Equipment/General Maintenance & Repair	110,842	110,718	100%	96,989	119,599	-	46,400
--- 5530- Landscape Maintenance	74,616	74,546	100%	71,924	73,900	79,420	64,920
--- 5540- Electricity	320,650	320,650	100%	379,260	422,260	445,600	430,442
--- 5542- Gas	126,000	126,000	100%	144,000	144,000	126,600	132,408
--- 5544- Water	123,700	123,700	100%	104,400	104,400	85,684	85,902
--- 5546- Waste Removal	12,911	12,088	107%	12,088	12,089	11,044	11,001
--- 5550- Plant Service	3,240	3,289	99%	3,600	3,600	3,600	5,700
--- 5548- Telephone		-	-	-	-	-	-
--- 5565- Janitorial Services	145,680	112,080	130%	113,280	57,600	70,080	124,000
--- 5598- Internal BOE allocation		-	-	-	-	-	(223,179)
--- 5599- BOE allocation to tenants		-	-	-	(723,617)	(723,617)	(884,253)
Total Facilities Expenses	1,181,727	1,146,838	103%	1,176,377	596,799	535,020	(18,211)
--- 5710- Accounting Services		-	-	-	-	3,000	-
--- 5715- Banking Services		-	-	-	-	-	-
--- 5720- Election Expense		-	-	-	-	-	-
--- 5725- Laundry Services		-	-	-	-	-	-
--- 5730- Legal Services		-	-	-	-	-	-
--- 5740- Outside Services	2,500	2,500	100%	-	5,100	2,500	-
--- 5744- Outside Service-Research	-	-	-	-	-	-	-
--- 5746- Outside Services - H&F	-	-	-	-	-	-	-
--- 5747- Outside Services - Property	84,000	84,000	100%	74,000	60,000	60,000	-
--- 5748- Engineering/Maintenance Services	314,597	290,826	108%	276,790	273,479	145,633	-
--- 5750- Research Services	-	-	-	-	-	-	-
--- 5755- Service Contracts	25,314	28,192	90%	5,680	64,300	-	144,229
--- 5760- Taxes & Licensing	5,882	5,882	100%	3,652	3,652	6,087	24,947
Total Professional Services Expenses	432,293	411,400	105%	360,122	406,531	217,220	169,176
--- 5910- Prospect South Bay	72,000	72,000	100%	60,000	63,600	55,000	51,720
--- 5920- Interest Expense		-	-	-	-	-	-
--- 5998- Debt Service - Principal Pmt.	483,232	446,463	108%	412,493	-	-	-
--- 5999- Indirect Admin Services		-	-	-	-	-	200,700
--- 5215- Insurance - General	125,306	110,477	113%	109,626	110,985	126,615	124,132
Total Other Expenses	680,537	628,940	108%	582,119	174,585	181,615	376,552



Budget FY19-20	Budget FY18-19	% Var Bud 20 Bud 19	Budget FY17-18	Budget FY16-17	Budget FY15-16	Budget FY14-15
		-				
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-			
	-	-	-			
	-	-	-	-	-	-
	-	-	-	-	-	-
2,410,343	2,299,678	105%	2,230,889	1,316,387	1,253,188	808,421
2,402,296	2,163,494	111%	2,101,003	1,650,769	1,696,730	467,310
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	35,200
	-	-	-	5,000	-	62,000
	-	-	-	-	83,000	39,500
600,000	429,000	140%	3,222,781	2,795,149	665,000	281,000
	-	-	-	-	-	-
600,000	429,000	140%	3,222,781	2,800,149	748,000	417,700
	-	-	-	-	-	-
1,300,000	-	-	-	-	-	-
1,300,000	-	-	-	5,595,298	1,496,000	738,200
	-	-	-	-	-	-
502,296	1,734,494	29%	(1,121,778)	(1,149,380)	948,730	49,610

Support – Property and Support Services- Performance Measures

Support Goals:

- Manage off-campus District properties
- Oversight of 514 Prospect Campus building that is managed by Charles Dunn Real Estate Services
- Lease management, approximately \$3.0 million of District funding
- Capital budget and capital project management

Prior Year Accomplishments:

- Coordinated electrical upgrades with SCE. When SCE replaced their main electric transfer switch requiring an 18-hour shutdown, BCHD replaced the 514 Building main circuit breaker (June 2019). Also removed a non-working obsolete emergency generator and exhaust system, including removal / remediation of asbestos insulation that was in existence.
- Replaced Main Lobby roof.
- Continued investments in future Healthy Living Campus

FY2019-20 Objectives:

Budget Year Project Plans:

- 514 Building – Transferred the maintenance contract for building elevators to a specialized elevator corporation from Kone Inc., (completed and effective July 1, 2019).
- Work with local fire & police agencies to establish lease for existing roof mounted antenna systems.
- Artesia Building – Provide loan to tenant to improve interior of the building.
- Artesia Building – Upgrade building exterior (approximately \$180,000).
- 514 Building – Coordinate with the City of Redondo Beach for city construction projects to resurface Prospect Avenue and modify the BCHD driveway entrances / exits on Prospect Avenue.
- 514 Building – Repair main chiller exchanger (completed August 2019, approximately \$68,000).
- Continued investments in future Healthy Living Campus.

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Goals
	FY2017-18	FY2018-19	FY2019-20
Sq. Ft. Managed	\$246,000	\$246,000	\$246,000
Lease Revenue	\$4,495,927	\$4,975,799	\$4,812,638
Capital Expenditures	\$1,440,938	\$1,820,365	\$2,636,900 \$2,338,212 C/O

BCHD FY2019-20 Budget

15 Year Financial Outlook

The District 15 Year Outlook

The District was created in 1955 by the residents of Hermosa, Manhattan and Redondo Beach. It opened its Hospital 1956 and transitioned into preventative health in the late 1990s.

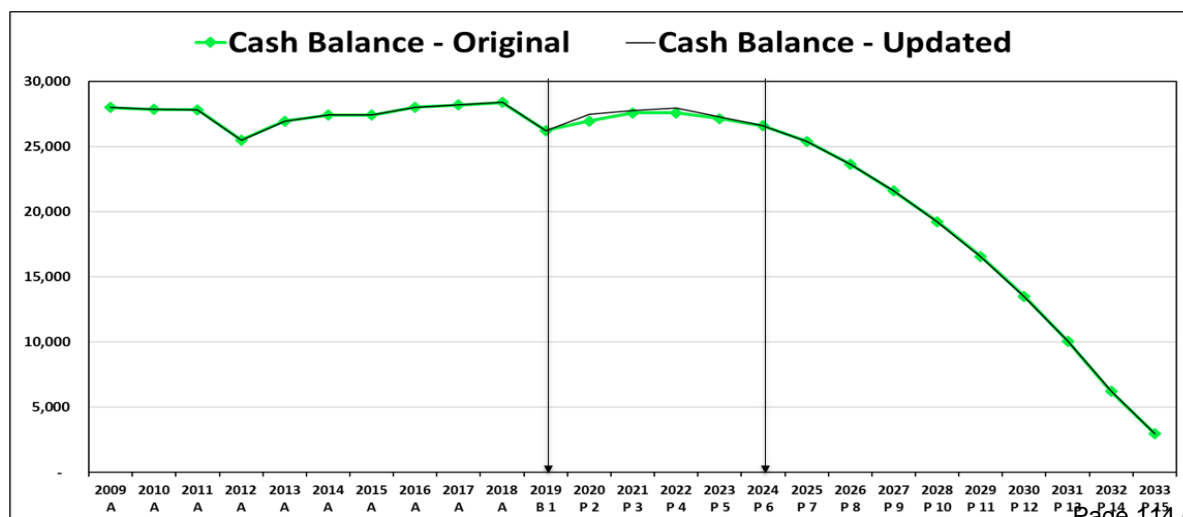


In 2016, the Beach Cities and the District earned its Blue Zones certification and have since established itself as a leader in the preventive health realm.

However, with the 514 N. Prospect Hospital building now over 60 years old, it is starting to drain the District's resources and will start effecting the Lease funding source, net fund balance and cash flow as illustrated below and in the 15-year long term outlook as presented.

Therefore, the District has a four – five year time frame to invest in further long-term assets that can sustain the District for year to come. The District has been able to transform its funding sources before from Hospital to Lease and Joint Venture, now when the lease revenue from 514 N. Prospect is diminishing, the District has the opportunity to evolve and build the Healthy Living Campus (www.bchdcampus.org).

FY19-20 Budget & Long-Term Financial Plan



Healthy Living Campus: Finance



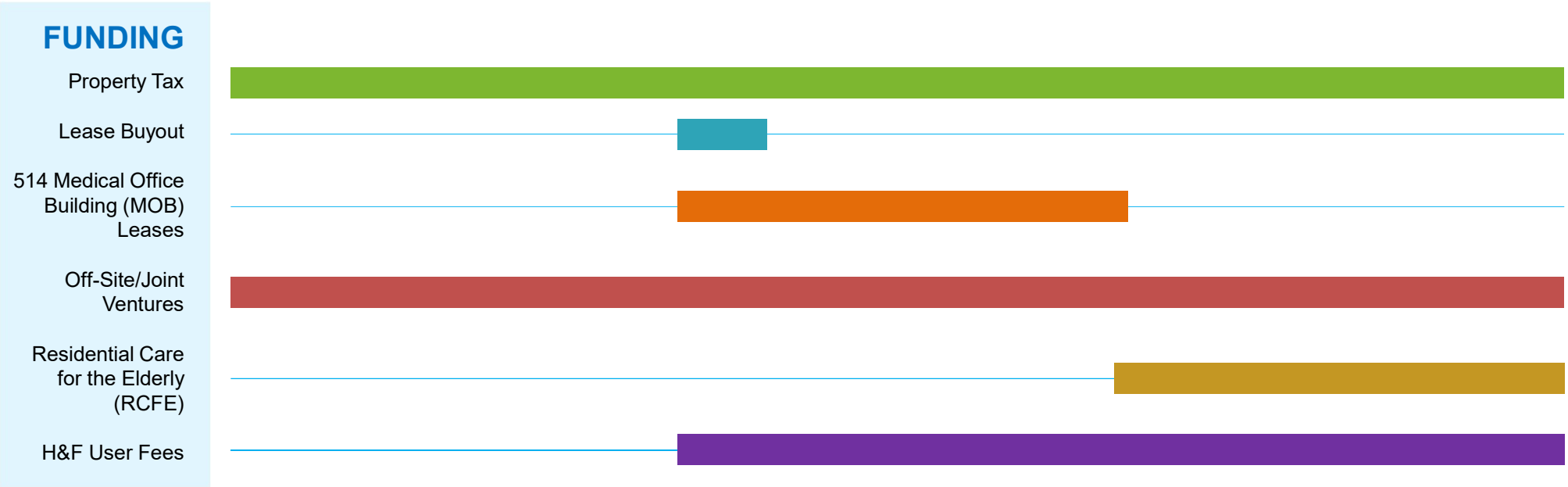
Hospital & Emergency Care
➤ Increased local hospital competition



Preventive Health Programs, Services & Facilities
➤ MOB Market Saturation / Escalating Maintenance & Seismic Costs



Continued Focus on Preventive Health Programs, Services & Facilities



	Year																	
	Pre-Audit	Budget	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	
Revenues	\$ 15,587,177	\$ 14,917,717	\$ 15,143,708	\$ 14,903,814	\$ 15,114,421	\$ 15,354,305	\$ 15,094,041	\$ 14,819,979	\$ 14,716,091	\$ 14,823,583	\$ 14,908,613	\$ 14,976,158	\$ 15,316,526	\$ 15,408,809	\$ 15,507,867	\$ 15,629,426	\$ 16,548,407	
Expenses	13,219,060	13,279,305	13,442,444	13,608,125	13,776,400	13,947,324	14,120,952	14,297,341	14,476,549	14,658,637	14,843,665	15,031,696	15,222,796	15,417,030	15,614,466	15,815,175	16,019,228	
Debt Service	720,000	720,000	720,000	720,000	720,000	720,000	360,000	-	-	-	-	-	-	-	-	-	-	
BCHD Operating Inc - CEO Report	1,648,117	918,412	981,264	575,689	618,021	686,980	613,089	522,638	239,542	164,946	64,948	(55,538)	93,731	(8,220)	(106,600)	(185,749)	529,179	
Less: Unrealized Gain / <Loss>	785,443	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
BCHD Operating Inc ~ Operating Cash	862,674	918,412	981,264	575,689	618,021	686,980	613,089	522,638	239,542	164,946	64,948	(55,538)	93,731	(8,220)	(106,600)	(185,749)	529,179	
Less: Normal Capital	781,790	995,900	1,045,695	1,097,980	1,152,879	1,210,523	1,271,049	1,334,601	1,401,331	1,471,398	1,544,968	1,622,216	1,703,327	1,788,493	1,877,918	1,971,814	2,070,405	
BCHD FY ~ Net Annual Cash	80,884	(77,488)	(64,431)	(522,291)	(534,858)	(523,542)	(657,960)	(811,964)	(1,161,789)	(1,306,452)	(1,480,020)	(1,677,754)	(1,609,596)	(1,796,713)	(1,984,518)	(2,157,563)	(1,541,226)	
Less: HLC Capital	1,038,575	1,641,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
BCHD FY ~ TTL Net Annual Cash	(957,691)	(1,718,488)	(64,431)	(522,291)	(534,858)	(523,542)	(657,960)	(811,964)	(1,161,789)	(1,306,452)	(1,480,020)	(1,677,754)	(1,609,596)	(1,796,713)	(1,984,518)	(2,157,563)	(1,541,226)	
Cash Available - Less 50% Ops Cash	18,434,659	17,487,554	17,630,351	17,340,201	17,064,526	16,834,376	16,289,049	15,388,891	14,137,498	12,740,002	11,167,468	9,395,698	7,690,552	5,796,722	3,713,486	1,455,568	(187,684)	
PER AUDIT & CEO Report																		
Existing Revenues	15,587,177	14,917,717	15,143,708	14,903,814	15,114,421	15,354,305	15,094,041	14,819,979	14,716,091	14,823,583	14,908,613	14,976,158	15,316,526	15,408,809	15,507,867	15,629,426	16,548,407	
Existing Expenses	13,219,060	13,279,305	13,442,444	13,608,125	13,776,400	13,947,324	14,120,952	14,297,341	14,476,549	14,658,637	14,843,665	15,031,696	15,222,796	15,417,030	15,614,466	15,815,175	16,019,228	
Capital Outlay	1,820,365	2,100,000	1,045,695	1,097,980	1,152,879	1,210,523	1,271,049	1,334,601	1,401,331	1,471,398	1,544,968	1,622,216	1,703,327	1,788,493	1,877,918	1,971,814	2,070,405	
Debt Service	720,000	720,000	720,000	720,000	720,000	720,000	360,000	-	-	-	-	-	-	-	-	-	-	
Fund Net Income	(172,248)	(1,181,588)	(64,431)	(522,291)	(534,858)	(523,542)	(657,960)	(811,964)	(1,161,789)	(1,306,452)	(1,480,020)	(1,677,754)	(1,609,596)	(1,796,713)	(1,984,518)	(2,157,563)	(1,541,226)	
Increase (Decrease) in Net Position	(172,248)	(1,181,588)	(64,431)	(522,291)	(534,858)	(523,542)	(657,960)	(811,964)	(1,161,789)	(1,306,452)	(1,480,020)	(1,677,754)	(1,609,596)	(1,796,713)	(1,984,518)	(2,157,563)	(1,541,226)	
Fund Balances, Beginning of Year	40,406,443	40,234,195	39,052,607	38,988,176	38,465,886	37,931,028	37,407,486	36,749,525	35,937,562	34,775,772	33,469,320	31,989,301	30,311,546	28,701,950	26,905,236	24,920,719	22,763,156	
Fund Balances, End of Year	40,234,195	39,052,607	38,988,176	38,465,886	37,931,028	37,407,486	36,749,525	35,937,562	34,775,772	33,469,320	31,989,301	30,311,546	28,701,950	26,905,236	24,920,719	22,763,156	21,221,930	
Non-Spendable																		
Prepays	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	
Notes Receivable	1,790,006	1,525,401	1,236,604	921,623	578,302	199,448	-	-	-	-	-	-	-	-	-	-	-	
Investment in JV	10,200,000	10,200,000	10,200,000	10,200,000	10,200,000	10,200,000	10,200,000	10,200,000	10,200,000	10,200,000	10,200,000	10,200,000	10,200,000	10,200,000	10,200,000	10,200,000	10,200,000	
Restricted to 115 Trust Fund - Pension	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	
Committed - Capital	17,277,951	16,330,846	16,473,643	16,183,493	15,907,818	15,677,668	15,132,341	14,232,183	12,980,790	11,583,294	10,010,760	8,238,990	6,533,844	4,640,014	2,556,778	298,860	(1,344,392)	
Restricted to POC - Medical Building	1,156,708	1,156,708	1,156,708	1,156,708	1,156,708	1,156,708	1,156,708	1,156,708	1,156,708	1,156,708	1,156,708	1,156,708	1,156,708	1,156,708	1,156,708	1,156,708	1,156,708	
Unassigned	6,609,530	6,639,653	6,721,222	6,804,062	6,888,200	6,973,662	7,060,476	7,148,671	7,238,275	7,329,318	7,421,832	7,515,848	7,611,398	7,708,515	7,807,233	7,907,587	8,009,614	
CHECK	40,234,195	39,052,607	38,988,176	38,465,886	37,931,028	37,407,486	36,749,525	35,937,562	34,775,772	33,469,320	31,989,301	30,311,546	28,701,950	26,905,236	24,920,719	22,763,156	21,221,930	

BCHD FY2019-20 Budget

Finance & Budget Policies

FINANCE BUDGET POLICIES

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6100	Financial Operations	03/23/2016
6120	Budget Preparation	03/23/2016
6130	Principal Preservation	05/24/2016
6140	Disbursement of Funds	03/23/2016
6170	Fund Balance	03/23/2016

POLICY TITLE: FINANCIAL OPERATIONS
POLICY NUMBER: 6100

COMMITTEE APPROVAL DATE: 03/08/2016
BOARD APPROVAL DATE: 03/23/2016

WRITTEN/REVISED BY: M. SUUA
SUPERSEDES: 11/17/2010

POLICY:

6100 It is the policy of the Beach Cities Health District ("District") to comply fully with the financial statutes of the State of California as they relate to Healthcare Districts.

6100.1 The ultimate responsibility for the District's financial position and direction rests with the Board of Directors. Issues such as strategic planning, investment guidelines, funding of projects, major purchases or expenditures and operating budget are to be authorized at the Board level.

6100.2 The Board has established a Finance Committee to provide advice and insight to the Board of Directors, Board Treasurer and District staff. The Treasurer chairs the Committee, with an additional Board member as second chair. The Committee is comprised of six to eight community members.

6100.3 The Chief Executive Officer shall be given the authority and responsibility for conducting the District's business within the framework of the Board's policies and governance. The Chief Executive Officer shall be held accountable to the Board for the financial performance of the District.

6100.4 The Chief Executive Officer shall have the authority to approve unbudgeted expenditures not-to-exceed \$10,000 or as otherwise approved by the Board.

POLICY TITLE: BUDGET PREPARATION
POLICY NUMBER: 6120

COMMITTEE APPROVAL DATE: 03/08/2016
BOARD APPROVAL DATE: 03/23/2016

WRITTEN/REVISED BY: M. SUUA
SUPERSEDES: 07/27/2011

POLICY:

6120 It is the policy of the Beach Cities Health District's ("District") Board of Directors to maintain Board-level oversight of District expenditures through budgetary controls.

6120.1 It is the policy of the District's Board of Directors, in making decisions affecting the District's long-term fiscal health, to make every effort to consider the District's financial reserves, the effect of inflation, and foreseeable future budgetary activity when reviewing budgets and approving expenditures.

GUIDELINES:

6120.2 An annual budget proposal shall be prepared by department heads, with the process directed and coordinated by the Director of Finance (DF), subject to the approval of the Chief Executive Officer (CEO). While the CEO has discretionary approval authority of expenditures by resolution, monthly controls and financial reporting are to be put in place giving each department head responsibility for controlling expenditures for their own department.

6120.3 Prior to review by the Board of Directors, the Board's Finance Committee shall meet with the CEO, DF and department heads to review and discuss the annual budget proposal, in a meeting open to the public, subject to the Brown Act.

6120.4 The proposed annual budget as recommended by the Finance Committee shall be reviewed by the Board at one of its meetings during the last quarter of every year prior to the Fiscal year commencing July 1st, unless otherwise scheduled by the Board, also in a meeting open to the public, subject to the Brown Act.

6120.5 The proposed annual budget, as amended by the Board during its review, shall be adopted by Board Resolution during the last quarter of every year prior to the Fiscal year commencing July 1st, unless otherwise scheduled by the Board, in a meeting open to the public, subject to the Brown Act.

POLICY TITLE: PRINCIPAL PRESERVATION
POLICY NUMBER: 6130

COMMITTEE APPROVAL DATE: 05/22/2017 **WRITTEN/REVISED BY:** M. SUUA
BOARD APPROVAL DATE: 05/24/2017 **SUPERSEDES:** 03/23/2016

POLICY:

6130 It is the policy of the Board of Directors of the Beach Cities Health District (“District”) to establish guidelines that will insure that the District maintains an Unrestricted Fund Balance generated from rent proceeds, taxes and investment income in an amount sufficient to insure sources of funding for operating the District Services focused on preventive health-related services and programs provided to the three beach cities, including the publicly-owned health facilities known as the Center for Health & Fitness and Adventure Plex. In addition, for prudent long-term management of District assets, it is further the policy of the Board of Directors to maintain a Committed Fund Balance to be used for continued capital investments in the District.

6130.1 In order to accomplish these objectives, the following guidelines shall be implemented.

GUIDELINES:

6130.2 Protection of Purchasing Power:

6130.2.1 Each year, during the budget process for the next fiscal year, staff shall provide the Board of Directors projected revenues and recommended funding levels for grants and programs. The Board shall determine the amount of funding to be added to the Unrestricted Reserve to equal a minimum of six (6) months of operating expenditures.

6130.2.2 The remaining District available fund balance shall be designated Committed Fund Balance to be used for prudent long-term protection of District assets to insure continued ROI.

6130.3 Profits from Sale of Property & Other Unidentified Sources:

In the event the District receives income from outside sources relating to the sale of District property and/or equipment; refunds; repayment of loans; etc., it shall be allocated to the Committed Fund Balance.

6130.4 Replenishment of Committed Fund Balance for Extraordinary Services:

In the event the District has a need to use Committed Fund Balance to provide extraordinary services including, but not limited to, such items as construction, purchase of property and/or equipment, damages not covered by insurance, emergency funding for grantees, and health emergency, the Board of Directors shall have the discretion at the time of approving the funding of the project/service(s) of determining whether the Committed Fund Balance shall be repaid. The Board shall also determine whether the repayment will include an interest factor and over what period the reserve shall be repaid.

POLICY TITLE: DISBURSEMENT OF FUNDS
POLICY NUMBER: 6140

COMMITTEE APPROVAL DATE: 03/08/2016
BOARD APPROVAL DATE: 03/23/2016

WRITTEN/REVISED BY: M. SUUA
SUPERSEDES: 11/17/2010

POLICY:

6140 It is the policy of the Beach Cities Health District's Board of Directors to prudently disburse funds of the Beach Cities Health District ("District") in order to maintain Board- level oversight.

6140.1 The objective is to maintain Board-level oversight of financial transactions and require Board signatures only on checks for infrequent, high dollar amount and unbudgeted disbursements.

6140.2 It is intended that this policy cover all accounts and disbursement activities of the District.

GUIDELINES:

6140.3 Authorized signers on District bank accounts are designated board members, the Chief Executive Officer and the Finance Director.

6140.4 Checks over \$10,000 require 2 (two) signatures; checks over \$50,000 require 3 (three) signatures.

6140.5 Checks payable to a check signer are to be signed by others.

POLICY TITLE: FUND BALANCE
POLICY NUMBER: 6170

COMMITTEE APPROVAL DATE: 03/08/2016
BOARD APPROVAL DATE: 03/23/2016

WRITTEN/REVISED BY: M. SUUA
SUPERSEDES: 06/29/2011

POLICY:

6170.1 It is the policy of the Beach Cities Health District ("District") to comply with Governmental Accounting Standards Board (GASB) Statement No. 54 to provide protection for the District against unforeseen financial circumstances such as revenue shortfalls and unanticipated expenditures.

6170.1.1 GASB mandates that this hierarchy of expending fund balance be reported in new categories, using the new definitions, and be formally adopted by the District's governing body.

6170.1.2 GASB requires that the Board of Directors clarify what limitations on the use of fund balance it wishes to direct, and which are delegated to staff.

6170.2 It is the policy of the District to establish the guidelines for reporting unrestricted fund balance in the General Fund financial statements.

6170.2.1 Certain commitments and assignments of fund balance will help ensure that there will be adequate financial resources to protect the District against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures.

6170.3 It is the policy of the District's Board of Directors to authorize and direct the Director of Finance (DF) to prepare financial reports which accurately categorize fund balance as per GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

SCOPE:

6170.4 It is intended that this policy cover fund balance of the District. Fund balance is the difference between assets and liabilities reported in a government fund.

6170.4.1 There are five separate components of fund balance, each of which identifies the extent to which the District is bound to honor constraints on the specific purposes for which amounts can be spent:

6170.4.1.1 Non-spendable fund balance (inherently non-spendable)

6170.4.1.2 Restricted fund balance (externally enforceable limitations on use)

6170.4.1.3 Committed fund balance (self-imposed limitations on use)

6170.4.1.4 Assigned fund balance (limitation resulting from intended use)

6170.4.1.5 Unassigned fund balance (residual net resources)

POLICY TITLE: FUND BALANCE - Continued
POLICY NUMBER: 6170

GUIDELINES:

6170.5 Non-spendable Fund Balance includes amounts not in spendable form by definition, such as inventory, prepaid expenditures or receivables.

6170.6 Restricted Fund Balance includes amounts constrained for a specific purpose by external parties, such as debt service.

6170.7 Committed Fund Balance includes amounts constrained by a government itself, using its highest level of decision-making authority.

6170.7.1 The Board of Directors, as the District's highest level of decision-making authority, may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as a resolution by the Board of Directors or a budget appropriation approved in an open public meeting.

6170.7.1.1 These committed amounts cannot be used for any other purpose unless the Board removes or changes the specified use through the same type of formal action taken to establish the commitment.

6170.7.1.2 Board action to commit fund balance needs to occur within the fiscal reporting period; however, the amount can be determined subsequently.

6170.8 Assigned Fund Balance includes general fund amounts constrained by a governing board or by an official who has been delegated authority to assign amounts.

6170.8.1 Amounts that are constrained by the District's intent to be used for specific purposes, but are neither restricted nor committed, should be reported as assigned fund balance.

6170.8.2 This policy hereby delegates the authority to assign amounts to be used for specific purposes to the Chief Executive Officer (CEO) for the purpose of reporting these amounts in the annual financial statements.

6170.9 Unassigned Fund Balance includes amounts remaining after the above components are assigned. These are residual positive net resources of the general fund in excess of what can properly be classified in one of the other four categories.

6170.10 Hierarchy of Spending Fund Balance.

6170.10.1 When an expenditure is incurred for which both restricted and unrestricted fund balance is available, restricted fund balance will be spent first.

6170.10.2 When an expenditure is incurred for purposes for which amounts in any of the unrestricted classifications of fund balance can be used, committed amounts are to be spent first, followed by assigned amounts and then unassigned amounts.

Definitions of the Components of Fund Balance

Non-Spendable Fund Balance:

Petty Cash: The portion of fund balance that represents the asset amount of petty cash, held by a given fund.

Prepaid Expenditures: The portion of fund balance that represents the asset amount of prepaid expenditures held by a given fund.

Notes Receivable: The portion of fund balance that represents the asset amount of notes receivable held by a given fund.

Loans Receivable: The portion of fund balance that represents the asset amount of loans receivable held by a given fund.

Restricted Fund Balance:

Investment in Limited Partnerships Receivable: The portion of fund balance that represents the asset amount of investments in limited partnerships held by a given fund.

Restricted Fund Balance: The portion of fund balance that is in any non-general fund governmental fund that is restricted under the Restricted Fund Balance definition as prescribed by Governmental Accounting Standards Board Statement No. 54 and not otherwise defined in this category above.

Committed Fund Balance:

Capital Projects: The portion of fund balance that has been appropriated for specified capital projects and remains unspent.

Committed Fund Balance: The portion of fund balance that is in any non-general fund governmental fund that is committed under the Committed Fund Balance definition as prescribed by Governmental Accounting Standards Board Statement No. 54 and not otherwise defined in this category above.

Assigned Fund Balance:

Assigned Fund Balance: The portion of fund balance that is in any non-general fund governmental fund that is assigned under the Assigned Fund Balance definition as prescribed by Governmental Accounting Standards Board Statement No. 54.

Unassigned Fund Balance:

Prior Year Available Fund Balance: The portion of fund balance that is brought forward from the prior fiscal year and is available for appropriation to fund current fiscal year activities.

Fund Balance: Any portion of General Fund balance that does not fall under any of the fund balance definitions presented above.

BCHD FY2019-20 Budget

Budget Process & Timeline

Budget Timeline and Process

December. The budget process begins each year when Finance reviews the prior year's timeline, guidelines, and spreadsheets, and requests Department feedback on the prior year process. Department directors provide insight on how the Finance Department can better serve their areas in the upcoming year. Finance schedules in-service training and Q&A sessions.

January. Strategic Planning Committee meets to review feedback, ideas and priorities discussed during a half-day (typically) November Community and All-staff Company-wide Strategic Planning meeting. The Committee formulates the feedback into potential actionable programs, services or projects for the next half-day meeting to calibrate the new budget year.

January. The current year's mid-year financials are completed for the six months of activity ending December. This is a half-way mark that provides a simple and convenient comparison. Multiplying the current actual activity by two gives a rudimentary starting point.

February. Beach Cities Health District holds a Strategic Planning half-day meeting with all staff Company-wide, including Board and Committee members from the community. The group determines budget priorities for the coming fiscal year.

February. Budget instructions and revised spreadsheets are released. Capital project requests are due in February, followed by initial revenue projections. Once initial expense projections are submitted from Directors, the initial consolidation can be assembled.

March. Each Department's budget is reviewed with the Finance Director in early March. The CEO is given a first look of the consolidation in mid-March, and a period of review and adjustments follows from then until April.

April. Successive iterations of review and corrections continue, seeking to balance the budget and maximize services allocating all available resources.

May. Finance Committee, comprised of two Board members, several appointed community members, the Finance Director, and the Treasurer of one of the three Beach Cities, reviews prior to recommendation to the Board of Directors. The District Board of Directors is presented the budget for the May Board meeting.

Following completion of the Board review, adjustment and approval by resolution, the approved budget is sent to staff for implementation.

BCHD FY2019-20 Budget

Budget Accounting Basis and Cost Allocation

Budget Accounting Basis

BCHD's budget and financial reporting is prepared using the Government Fund Accounting Basis. Governmental fund financial statements are reported using the current financial resources measurement focus and the Modified Accrual Basis of Accounting consistent with best practices for governmental entities, the governmental accounting standards board (GASB), and generally accepted governmental accounting standards (GAGAS).

Revenues are budgeted based when they are both measurable and available. Revenues are considered available when they are collectible within the fiscal year budget. The government considers revenues to be available if the revenue was earned before the end of the fiscal year and collected within 60 days of the end of the current fiscal period.

Expenditures are budgeted when payment is due, and the liability is incurred whichever comes first. Fixed assets, capital improvement, capital lease and debt service expenditures are recorded only when payment is due.

Budget Allocated Costs (Cost Accounting)

BCHD budgets and tracks costs by support and operational functions or departments, like Human Resources and Community Services departments. Most costs associated with each department are direct costs and some are allocated.

Costs like worker's compensation insurance and certain payroll expenses, like CalPERS pension and medical expenses are allocated across departments. Also, BCHD uses internal workforce resources in various capacities and thus allocates payroll expenses where there are operational needs.

While management of each function is accountable for their specific budget, the District manages only one fund, the General Fund, and all costs are controlled and monitored on a consolidated basis, and there is no need for further cost allocations.

BCHD FY2019-20 Budget

Description of Funds

Description of Governmental Funds

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Beach Cities Health District, like other state and local government entities, uses Fund Accounting to ensure and demonstrate compliance with finance-related legal requirements.

General Fund. All activities are reported in the General Fund except for those segregated in the Special Revenue Fund. This fund includes all governmental activities such as Community Services, Blue Zones and Youth Services Department, Property Operations Management, Health & Fitness Operations, and all support services, including executive office, HR and Finance.

Special Revenue Fund. Beach Cities Health District's Special Revenue Fund segregates activity related to Prospect One Corporation, established to construct and operate medical office building space on the main campus of the District. There are currently no activities budgeted in the Special Revenue Fund.

BCHD FY2019-20 Budget

Glossary of Budget Terms

Glossary of Budget Terms

Because the Operating Budget of the Beach Cities Health District is available to the public, the related terminology below is provided for supplementary help.

Accrual Basis - the basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Accounting System - aids the recipient in the separate identification of receipts, disbursements, assets, liabilities, and provides for the summarization of financial information in a manner that will facilitate the preparation of the periodic reports.

Accrued Interest - Interest earned but not yet received.

Allocate - to distribute according to a plan or set apart for a special purpose. Examples: a) spread a cost over two or more accounting periods; b) charge a cost or revenue to a number of departments, products, processes or activities on a rational basis.

Amortization - An accounting practice of gradually decreasing (increasing) an asset's book value by spreading its depreciation (accretion) over a period of time.

Appropriation – Legal authorization by the District Board of Directors to make expenditures and to incur obligations for specific purposes.

Auditor's Report – Annual report issued in conjunction with a financial audit performed by an independent Certified Public Accountant. In this report, the independent auditor reports on internal control weaknesses and instances of noncompliance discovered in connection with the financial audit.

Available Fund Balance --That portion of the governmental type fund equity which is available for financing the budget requirements for the accounting period involved. This is a conventional term, which is synonymous with the accepted term "fund balance unreserved/undesignated," and should not be used in the financial statement presentation.

Balance Sheet- The financial statement disclosing the assets, liabilities and equity of an entity at a specified date in conformity with GAAP.

Beginning Fund Balance – Fund balance available in a fund at the beginning of the year, carried forward from the end of the prior year.

Board of Directors – The District's equivalent of a City Council, comprised of five elected officials.

Bond - A financial obligation for which the issuer promises to pay the bondholder a specified stream of future cash flows, including periodic interest payments and a principal repayment.

Budget – The financial plan for the operations of the District that includes and estimate of proposed expenditures and the proposed means of funding those expenditures. Of the many kinds of budgets, cash budget shows cash flow, an expected payment of money, and a capital budget shows the anticipated payments for capital projects.

Budget Message - A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message contains an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

Budgetary Comparisons. Statements or schedules presenting comparisons between approved budgetary amounts (as amended) and actual results of operations on the budgetary basis.

Business-type activities. One of two classes of activities reported in the government-wide financial statements. Business activities are financed in whole or in part by fees charged to external parties for goods or services and are normally reported in enterprise funds.

Cash – Currency on hand, demand deposits with banks or other financial institutions, and deposits that have the general characteristics of liquidity that can be withdrawn at any time without notice or penalty.

Cash Basis - a basis of accounting under which transactions are recognized only when cash changes hands.

Capital Assets - Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Capital assets include buildings, equipment, improvements other than buildings, infrastructure, and land. In the private sector, these assets are referred to most often as property, plant and equipment.

Capital Budget – Schedule of repair or replacement of fixed assets or improvements costing in excess of \$5,000 and with a useful life greater than 1 year.

Capital Improvement Project (CIP) – Fixed asset or improvements typically costing more than \$5,000 and with a useful life greater than one year.

CEO – Chief Executive Officer, the District's equivalent of a City Manager or an Executive Director.

Comprehensive Annual Financial Report (CAFR) - An annual financial report that includes basic financial statements and required supplemental information, combining statements showing columns for each individual fund and individual fund statements, prepared in conformity with Generally Accepted Accounting Principals (GAAP). Includes introductory information, schedules necessary to demonstrate financial, legal and contractual compliance, and statistical data.

Constant Maturity Treasury (CMT) Index - The 1 Year CMT Index is the twelve month "average" of monthly yields on United States Treasury Securities adjusted to a constant maturity of one year as made available by the Federal Reserve in Federal Reserve Statistical Release H.15.

Cost reimbursement basis – the setting of charges so that costs are systematically recovered on a break-even basis over time, typically used in connection with the evaluation of internal service funds.

Current financial resources measurement focus – The intent to report the near-term (current) inflows, outflows, and balances of expendable (spendable) financial resources. The current financial resources measurement focus is unique to accounting for government and is solely used for reporting the financial position and results of governmental funds.

Deferred Revenue - Amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, amounts that are measurable but not available are one example of deferred revenue.

Deficit - 1) The excess of the liabilities of a fund over its assets; 2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

Department - A subdivision of the District under the fiscal review of a Director. Beach Cities Health District is comprised of the following seven departments: Communications, Community-Based Services, Community Care Services, Finance, Health & Fitness, Human Resources, and Property Management.

Depreciation - 1) Expiration in the service life of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy and obsolescence; 2) The portion of the cost of a capital asset, charged as an expense during a particular period. In accounting for depreciation, the cost of a capital asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

Designation – a portion of the fund balance that is set aside for a specific use, still spendable.

Designated unreserved fund balance – Management's intended use of available expendable financial resources in governmental funds reflecting actual plans approved by the District Board of Directors. Reflect the District's self-imposed limitations on the use of otherwise spendable resources.

Direct Expense – Expense that is specifically associated with the delivery of a service or program and clearly identifiable to a particular function.

Economic Resources Measurement Focus – The intent to report all inflows, outflows and balances affecting or reflecting an entity's net assets. Used for proprietary and

fiduciary funds, and by business enterprises and not-for-profit organizations in the private sector.

Enterprise Fund – The fund type used to report activities for which fees are charged to external users for goods and services.

Expenditure – The cost of services rendered, or goods received.

Financial Audit. An audit made to determine whether the financial statements of a government are presented fairly, in conformity with GAAP.

Finding – Term used in connection with an audit; an observation that suggests or recommends a management action, response or explanation.

Fiscal Year – The 12-month period of time from July 1st to June 30th.

Fixed Asset – Tangible property items such as land, buildings, fitness equipment and furniture that have a value over \$1,000 and a useful life greater than 1 year.

Fixed Costs - Costs of providing goods or services that do not vary proportionately to the volume of goods or services provided (e.g., insurance and contributions to retirement systems).

Fund - A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance - The difference between fund assets and fund liabilities of governmental funds.

General Fund – The primary fund of the District, used to account for all revenues and expenditures not required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Conventions, norms, rules and procedures that serve as a standard for fair presentation of financial statements.

Government Accounting Standards Board (GASB) - A standard-setting body, associated with the Financial Accounting Foundation, which prescribes standard accounting practices for governmental units.

Government Securities - An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See "Treasury Bills, Notes, and Bonds."

Governmental Activities – One of two classes of activities reported in the government-wide financial statements. Governmental activities generally financed through taxes, intergovernmental revenues, and other non-exchange revenues, usually reported in governmental and internal service funds.

Interest Rate - The annual yield earned on an investment, expressed as a percentage.

Inventory - 1) A detailed list showing quantities, descriptions, and values of property and, frequently, units of measure and unit prices; 2) An asset account reflecting the cost of goods held for resale or for use in operations. Under some circumstances, inventory is not valued at cost but at the lower of cost or market.

Investments - Most commonly, securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include capital assets used in government operations.

Investment Revenue – The interest income received from a portfolio of investments.

Liquidity - An asset that can easily and rapidly be converted into cash without significant loss of value.

Local Agency Investment Fund (LAIF) - A pooled investment vehicle for local agencies in California sponsored by the State of California and administered by the State Treasurer.

Matching Principle - is the accounting principle that requires the recognition of all costs that are directly associated with the realization of the revenue reported within the income statement.

Miscellaneous Income - is that income realized that is not directly related to the sale of standard products and services.

Modified Accrual Basis Accounting - is a mixture of the cash and accrual basis. The modified accrual basis should be used for governmental funds. To be recognized as a revenue or expenditure, the actual receipt or disbursement of cash must occur soon enough after a transaction or event has occurred to have an impact on current spendable resources. In other words, revenues must be both measurable and available to pay for the current period's liabilities. Revenues are considered available when collectible either during the current period or after the end of the current period but in time to pay year-end liabilities. Expenditures are recognized when a transaction or event is expected to draw upon current spendable resources rather than future resources.

Note Payable - In general, an unconditional written promise signed by the maker to pay a certain sum in money on demand or at a fixed or determinable time, either to the bearer or to the order of a person designated therein.

Note Receivable - A legal right to receive payment of a certain sum of money on demand or at a fixed or determinable time, based on an unconditional written promise signed by the maker.

Operating budget – the financial plan, excluding capital expenditures, for the District's provision of services.

Other Post-Employment Benefits (OPEB) - Post-Employment benefits provided by an employer to plan participants, beneficiaries, and covered dependents through a plan or other arrangement that is separate from a plan to provide retirement income. OPEB also

include post-employment health care benefits provided through a public employee retirement system or pension plan. In addition to post-employment health care benefits (such as illness, dental, vision, and hearing), OPEB may include, for example, life insurance, disability income, tuition assistance, legal services, and other assistance programs.

Overhead - is the indirect costs associated with providing a service or product. Building rent, heating and lighting, administration or supervision costs and maintenance of facilities are all examples of indirect overhead.

Par Value - The amount of principal that must be paid at maturity. Also referred to as the face amount of a bond, normally quoted in \$1,000 increments per bond.

Pass-through Grants - Grants and other financial assistance received by a governmental entity to transfer to or spend on behalf of a secondary recipient.

Portfolio - Combined holding of more than one stock, bond, commodity, real estate investment, cash equivalent, or other asset. The purpose of a portfolio is to reduce risk by diversification.

Prepaid Expenses - Payment in advance of the receipt of goods and services in an exchange transaction. Prepaid items differ from deferred charges in that they are spread over a shorter period of time than deferred charges and are regularly recurring costs of operations. Examples of prepaid items are prepaid rent, prepaid interest, and unexpired insurance premiums.

Principal - The face value or par value of a debt instrument, or the amount of capital invested in a given security.

Property Tax – A tax assessed in proportion to the appraised value of property to finance services that benefit that property. Los Angeles County Assessor, Auditor-Controller, and Treasurer & Tax Collector produce and account for the property tax bill and payments, remitting the appropriate portion to Beach Cities Health District.

Property Tax Increment – Increased tax revenues created from increased taxable property values. When a public project such as a health district is created, there is an increase in the value of surrounding real estate. This increased site value and investment creates more taxable property, which increases tax revenues. The increased tax revenues are the tax increment.

Reserve – A portion of the fund balance that is not available for appropriation because it does not represent spendable cash or because of legal restrictions.

Revenue – Source of income, such as from taxes, user fees, or interest.

Safekeeping - Holding of assets (e.g., investments or securities) by a financial institution serving as an agent.

Special District - An independent unit of local government organized to perform a single government function or a restricted number of related functions. Special districts usually have the power to incur debt and levy taxes; however, certain types of special districts are

entirely dependent upon enterprise earnings and cannot impose taxes. Examples of special districts are water districts, drainage districts, flood control districts, hospital districts, health district, fire protection districts, transit authorities, port authorities, and electric power authorities.

Special Revenue Fund – the grouping of related accounts that segregate the activities related to the financing of construction and operation of medical office building space on the main campus of the District.

Unqualified Opinion - An opinion rendered without reservation by the independent auditor that financial statements are fairly presented.

Unrealized Gains and Losses - A term used in connection with the valuation of investments. Cumulative change in the market value of investments prior to their disposition.

Unrealized Revenues - A term used in connection with budgeting. The difference between estimated revenues and actual revenues.

Unrestricted Net Assets - That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).

BCHD FY2019-20 Budget

Acronyms

Glossary of Acronyms

The Operating Budget of the Beach Cities Health District is available to the public; the related terminology below is provided to clarify references throughout the budget documents.

BCHD	–	Beach Cities Health District
BOD	–	Board of Directors
BOE	–	Building Operating Expenses
CAPEX or Capex	–	Capital Expenditures
CAFR	–	Comprehensive Annual Financial Report
CCS	–	Community Care Services
CEO	–	Chief Executive Officer
CHF	–	Center for Health and Fitness
CIP	–	Capital Improvement Plan
FASB	–	Financial Accounting Standards Board
FY	–	Fiscal Year
G&A	–	General and Administrative
GAAP	–	Generally Accepted Accounting Principals
GASB	–	Government Accounting Standards Board
H&F	–	Health & Fitness
HB	–	Hermosa Beach
HE	–	Health Education
IS	–	Information Systems
LAIF	–	Local Agency Investment Fund.
MB	–	Manhattan Beach
MIS	–	Management of Information Systems
OPEB	–	Other Post-employment Benefits
OSHA	–	Occupational Safety and Health Act
PERS	–	Public Employee Retirement System
POC	–	Prospect One Corporation
ROI	–	Return on Investments
RB	–	Redondo Beach
YTD	–	Year to Date